

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
**Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD**  
**Tel: 0771 9599132**

**MINUTES OF MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 12TH MARCH 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7.00PM**

**Present:**

Cllr Williamson (in the Chair)

Cllr Bell, Cllr Johnson, Cllr Nash, Cllr Goodall, Cllr Woodhouse, Cllr S Brook and Cllr R Brook

7 members of the public were in attendance at the meeting.

**AGENDA**

**PART I – NON EXEMPT INFORMATION**

**1. Minute Number 1631/15 - To receive apologies for absence**

Apologies were received and accepted from Cllr Hudson.

**2. Minute Number 1632/15 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 1633/15 - Declaration of Members Interests.**

*Resolved: Cllr Woodhouse declared a Personal and Prejudicial Interest in Item 8 – Clerk Report, item a) Footpath through the Village Green update on the covenant – Previously reported under minute number 1278/14, 1296/14, 1315/14, 1332/14, 1349/14, 1367/14, 1384/14, 1402/15 – Clerks Report*

*Resolved: Cllr Woodhouse declared a Personal and Prejudicial Interest in Part 2 of the agenda, Exempt Information, item b) Rental Contract PC Land.*

**4. Minute Number 1634/15 - Public Speaking – (10 Minutes)**

**Minute Number 1634/15/A – Public Speaking**

Members of the public raised the following matters:

- A member of the public asked for details of who had asked the Parish Council to install a footpath through the Village Green. The Clerk replied that this information could not be given out, due to Data Protection Laws.
- It had been reported in the Village Voice that a public consultation was underway in relation to 4 villages being in the running to have a secondary school built in their area, Finder, Stenson Fields/Wragley Way, Melbourne and Boulton Moor, Findern currently being the 3<sup>rd</sup> choice. The Parish Council were asked if they were aware of the consultation. The Clerk replied that she had received no information on the consultation and neither the District nor County Council Ward Members had raised this at a Parish Council Meeting. The Clerk replied that she would look into this matter and inform the Councillors of the relevant information.
- A Member of the Footpaths Group referred to item 8 on the agenda, item j) and asked if the naming of something in the village was for Liz Froggatt, he explained that if so Liz Froggatt was not happy for the Parish Council to do this as there were many other members in the Footpaths Group.
- Members of the public were concerned over the installation of a Youth Shelter within the village.

**Minute Number 1634/15/B – Police Representatives Report**

There was no Police Representative present at the meeting and there was nothing to report.

**Minute Number 1634/15/C – District Council Representatives Report**

There was no District Council Representative at the meeting and there was nothing to report.

**Minute Number 1634/15/D – County Council Representatives Report**

There was no County Council Representative present at the meeting and there was nothing to report.

5. **Minute Number 1635/15 - To confirm the Non-Exempt Minutes of the monthly Findern Parish Council Meeting held on 12<sup>th</sup> February 2015.**

**Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on Thursday 12<sup>th</sup> February 2015 having been circulated were approved and signed as a true record.**

6. **Minute Number 1636/15 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

There were no items from Part 1 of the agenda taken with the Public excluded.

7. **Minute Number 1637/15 - Chairman's report**

There was nothing to report.

8. **Minute Number 1638/15 - Report of the Parish Clerk**

- a) Footpath through the Village Green update on the covenant – Previously reported under minute number 1278/14, 1296/14, 1315/14, 1332/14, 1349/14, 1367/14, 1384/14, 1402/15 – Clerks Report

**Resolved: Findern Parish Council accepted the quote from Woodgrow Horticulture to complete the work.**

**Resolved: The Clerk to contact SDDC to see if planning permission was required.**

**Resolved: The Clerk to check with SDDC on the TPO trees on the site to see if a planning application is required.**

- b) Update on the A 50 Bus Shelter - Previously reported under minute number 1332/14, 1349/15, 1367/15, 1402/15, 1621/15 – Clerks Report.

The Clerk reported that the order has been placed and the work should start shortly.

- c) Camel Rocker Missing from King George Playing Field – Previously reported under minute number 1367/14, 1621/15 – Clerks Report

**Resolved: Cllr Johnson was given delegated powers to continue to chase Wicksteed in relation to getting a replacement camel rocker.**

- d) Goal Posts and Benches on the King George Playing Field p Previously Reported under minute number 1367/14, 1621/15 – Clerks Report

**Resolved: The Clerk to contact Aucuba and ask him to contact Cllr Johnson as soon as possible.**

- e) Repairs to the Parish Council notice boards – Previously reported under minute number 1367/14, 1621/15 – Clerks Report

**Resolved: Cllr Woodhouse and Cllr Johnson were given delegated powers to look for a suitable notice board up to the value of £1,500.00 excluding VAT.**

- f) Village Pump – Previously reported under minute number 1621/15 – Clerks Report

The Clerk gave her report as follows:

- She had been speaking with DCC and no trace of any owner could be found for the Village Pump.
- DCC have said that they would be more than happy for the Parish Council to take on the maintenance of the pump and would be happy to assist with any advice if required.

**Resolved: Cllr Woodhouse, Cllr Goodall, Cllr Nash and Cllr Johnson were given delegated powers to clear the area around the village pump and then to plant the area out.**

**Resolved: Cllr Woodhouse, Cllr Goodall, Cllr Nash and Cllr Johnson to have a meeting to discuss a plan of action.**

- g) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15 – Clerks Report

The Clerk gave her report as follows:

- DCC had the following 3 issues in relation to attaching a defibrillator to the bus stop on Burton Road.
  - Practicality of fitting it to the bus shelter.
  - Who would be responsible if the equipment was damaged and the wiring was hanging out live etc.
  - It would be very complicated to fit it to the bus shelter, as the lighting for the bus shelter is on the street lighting circuit, which has a too lower voltage to run the defibrillator and would possibly drain the street lighting circuit.

Cllr Goodall had spoken to Wyvale Garden Centre and was awaiting a call back from their head office in relation to installing the defibrillator on their wall and using their electricity.

Cllr Williamson reported that he had spoken to EDM Motors and their sign comes right to the fencing including a power supply. The Manager Mr Nick Brown at EDM Motors has already confirmed to Cllr Williamson that they would be more than happy to have the defibrillator installed outside their premises using their electricity supply.

**Resolved: Cllr Goodall was given delegated powers to contact Nick Brown at EDM Motors to carry this matter forward**

**h) Defibrillator Membership for approval**

Cllr Goodall gave her report as follows:

- She explained that Liz Bennett thought that the Ambulance Service may complete the annual service for the Parish Council and they may also insure the equipment.
- She was also confident that the School may take over the maintenance of the defibrillator at the school.

**i) The installation of a Youth Shelter**

Cllr Williamson gave his report as follows:

- He had asked for the installation of a Youth Shelter to be added to the agenda to see what the consensus would be.
- His thoughts were to cater for the Youth of the Village and give them somewhere to go.
- His proposal would be to install a Youth Shelter down the road towards the A50 on the triangle of land there as it is quiet and away from the village.
- He suggested that the Parish Council would be required to complete a public consultation of the local youths, the residents and the Police prior to any decision being made.
- Cllr Bell replied that the triangle of land in question was what the late Mr Peter Black wished to be turned into a Village Orchard.

**Resolved: Standing Orders were suspended to allow members of the public in attendance to speak.**

A resident reported that they were concerned about a Youth Shelter being installed on the Hillside Playing Field. Heather Hall suggested that she ask PCSO Karen Coldicote to attend the next Parish Council meeting in April to discuss this matter further.

**Resolved: Standing Orders were reinstated.**

**j) To name something in the village after a member of the footpaths group**

**Resolved: Findern Parish Council agreed that it was not a good idea to name something after an individual member of the Footpaths Group as there were so many people involved with the Footpaths Group.**

**Resolved: Findern Parish Council agreed to think of naming something within the village after the Footpaths Group as a whole in recognition that they are an award winning group within the village.**

**Resolved: The Clerk to contact Zoe Sewter to ask permission for the land between Aults Close and Willows End to be named after the Footpaths Group and a sign to be installed in recognition to this.**

**k) Lease agreement for Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15 – Public Speaking**

The Clerk gave her report as follows:

- She had spoken to Mr Cox Solicitor who would pass her details onto the new land owner as he was not instructed to act on behalf of the new landowner.
- The new land owner was not willing at this time to allow Findern Footpaths Group or the Parish Council onto the land to complete any work.
- The original lease agreement was a hand written agreement between Findern Parish Council and Mr Cox, however this expired at least 2 years ago.
- The new land owner was concerned that the land was being used and seen as public open space. The Clerk explained that she agreed with the new land owner that this may be the case but clearly the land was privately owned.
- The Clerk explained that the Parish Council had not spent any money on the land and all money spent on the land to date was done through Findern Footpaths completing grant application forms.
- The Clerk informed the Parish Council that as the land was privately owned land they should not spend any Parish Council funds on maintaining the land without a formal Lease Agreement.

**Resolved: Standing Orders were suspended to allow members of the Footpaths Group to Speak.**

A member of the Footpaths Group stated that one of the grants for the land in question was to turn the area into a Community Woodland.

A Member of the Footpaths group asked that if the new owner felt this way, what would he do about the memorial benches, trees and ashes that have been installed on the land.

The Clerk reminded everyone in attendance that the land was privately owned and if the new owner decided to he could fence the area off and completely disallow access to the public, all of the above are the new land owners concerns as private land.

The Parish Council were asked if the land could be registered as a community asset and if the Right to Roam laws could be looked into. The Clerk asked the Parish Council if this was something that they really wanted to get involved in bearing in mind that the land is privately owned and the Parish Council no longer have a Lease Agreement and the fact that something like this had the potential to cost thousands to fight..

**Resolved: Standing Orders were reinstated.**

**Resolved: Cllr Williamson was given delegated powers to draft a letter to the new land owner.**

**Resolved: Cllr Williamson to email the draft letter to the Clerk to add to Findern Parish Council letter headed paper and send to the new land owner.**

**Resolved: New Froggatt a Member of the Footpaths Group to email the Clerk the new landowners address.**

l) Risk Assessments for approval

**Resolved: The Clerk to complete the risk assessments and email to all Councillors for approval at the April 2015 Parish Council Meeting.**

m) Insurance Policy to be reviewed

**Resolved: The Clerk to add the new play equipment and the new bus shelters to the current insurance policy.**

**Resolved: The Clerk to obtain a quote from another insurance company.**

n) Trees on the bank near Doles Lane – Complaint to DCC – Previously reported under minute number 1416/15 – Public Speaking

There was nothing to report.

o) Approval of the Newsletter

**Resolved: Findern Parish Council approved the newsletter.**

**Resolved: Cllr R Brooks and Cllr S Brooks to arrange for the printing to be completed and the newsletter to be distributed.**

#### **9. Minute Number 1639/15 - Planning Matters for Decision**

a) 9/2015/0071 - BLAKEMERE FARM BAKEACRE LANE FINDERN DERBY DERBYSHIRE DE65 6BH - CONTINUED USE OF LAND FOR THE OPERATION OF A PLANT HIRE BUSINESS

**Resolved: Findern Parish Council had no objections to the above planning application.**

#### **10. Minute Number 1640/15 - Committee Reports**

a. Footpaths Committee

Cllr Johnson read out the Footpaths Group Report as follows:

Our Fun on the Green event again was a huge success. Thanks to residents that turned out to help set up in the morning and again to clear away in the afternoon.

We are already planning our October event and look forward to the continued financial support from the Parish Council.

The Community Pay Back Team visited just once in February completing 50 hours of unpaid work. Due to the privatisation of the Probation Service last year we are unsure at present when they will come again.

Members of the Footpath Group collected 8 bags of rubbish from along the towpath.

The group have discussed the lease agreement for Stanhope Wood and Stanhope Hole and suggested if the Council could make these areas community assets so that if the owner decided to sell we would be notified of his intentions.

Members of the Footpaths Group are to visit the Old Forge Nursery this month with items of craft and play.

We are to organise a teddy bears picnic on the King George Playing Field on the 02.09.2015 when the Playmobile visits.

The Group will be supporting the Green Dog Scheme and want the Parish Council to do a joint launch on the Green.

South Derbyshire District Council have now planted 4 trees on the grass area at the bottom of Aults Close, the group will under plant these in the Autumn with bulbs and low growing shrubs.

**11. Minute Number 1641/15 - Reports from Councillor's that have attended any other Meetings.**

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

Clr Goodall gave her report as follows:

- The Village Hall Committee had agreed to give the hire of the hall free of charge for the Christmas Festival.
- The Village Hall Committee were having a sort out to try and get rid of old items stored on site that were never used.
- The Village Hall Committee also want to get rid of the old well dressing boards, however people have said that they would like them to stay at the Village Hall just in case they can be used in the future. Especially in light of the Parish Council maintaining the Village Pump.

**Resolved: Findern Parish Council agreed to add the well dressing boards to the next newsletter to see if a resident would be willing to store the well dressing boards in their garage.**

- There were also discussions on the Village Fete. There has been a proposal from somebody outside of the village to have a beer cart at the Village Fete. The Fete Committee will be looking into this matter.

**Resolved: Findern Parish Council had no objections to the Village Fete having a beer cart at the event.**

- The Village Fete Committee were also looking into holding a Tug of War at the Village Fete and were fully aware of the Health and Safety aspects to this.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

There was nothing to report.

**12. Minute Number 1642/15 – Finance**

**Resolved: Findern Parish Council approved the following payments.**

a) Items for Payment

Cheque No	Payee	Description	Amount
002418	O Jowett	Lighting repairs	134.10
002419	DALC	Membership	491.86
002420	Devmac	Website	107.82
002421 to 002424	`Salaries, Tax, NICs and expenses		1,022.96
002425	L Froggatt	Fuel for mower	6.50
002426	Mace	alarm Service	95.23
002427	Sheldon Electrical	light for defibrillator	62.26

**Resolved: Findern Parish Council approved the following expenditure and income.**

**Other Expenditure – Direct Debits**

16.06.2014	SDDC	Council Tax	57.00
23.06.2014	Talk Talk	Telephone	35.45
03.06.2014	British Gas	Gas	150.00
15.07.2014	SDDC	Council Tax	57.00
22.07.2014	Talk Talk	Telephone	35.45
22.07.2014	Eon	Electricity	151.07
03.06.2014	British Gas	Gas	25.00
15.08.2014	SDDC	Council Tax	57.00
21.08.2014	Talk Talk	Telephone	35.45
03.09.2014	British Gas	Gas	25.00
15.09.2014	SDDC	Council Tax	57.00
22.09.2014	Talk Talk	Telephone	35.45
01.10.2014	Eon	Electricity	166.48
03.10.2015	British Gas	Gas	25.00
15.10.2014	SDDC	Council Tax	57.00
17.10.2014	Eon	Electricity	118.23
21.10.2014	Talk Talk	Telephone	35.45
03.11.2014	British Gas	Gas	25.00
17.11.2014	SDDC	Council Tax	57.00
21.11.2014	Talk Talk	Telephone	35.45
03.12.2014	British Gas	Gas	25.00
15.12.2014	SDDC	Council Tax	57.00

22.12.2014	Talk Talk	Telephone	36.20
05.01.2015	British Gas	Gas	40.00
15.01.2015	SDDC	Council Tax	57.00
20.01.2015	Eon	Electricity	143.80
21.01.2015	Talk Talk	Telephone	36.20
03.02.2015	British Gas	Gas	38.00

#### **Income – Current Account**

04.04.2014	SDDC	Precept 1 <sup>st</sup> Payment	10,135.00
18.06.2014	HMRC	VAT refund 2013/2014	2,801.99
27.06.2014	SDDC	Precept 2 <sup>nd</sup> Payment	9,000.00
02.07.2014	British Gas	Refund	1,592.62
09.09.2014	Parish Rooms	Rent	814.50
24.09.2014	Parish Rooms	Rent	311.29
18.11.2014	Parish Rooms	Rent	20.75
12.12.2014	Parish Rooms	Rent	34.00
05.01.2015	Parish Rooms	Rent	19.76
23.01.2015	SDDC	Concurrent Expenses	6,827.00
26.01.2015	Eon	Refund	221.70
12.02.2015	Parish Rooms	Rent	111.00

#### **Income - Reserve Account**

25.06.2014	Woodgrow	Rent	1,750.00
30.06.2014	Nat West	Bank Interest	9.41
25.09.2014	Woodgrow	Rent	1,750.00
30.09.2014	Nat West	Bank Interest	9.74
31.10.2014	Nat West	Bank Interest	3.35
28.11.2014	Nat West	Bank Interest	3.03
29.12.2014	Woodgrow	Rent	1,750.00
31.12.2014	Nat West	Bank Interest	3.57
30.01.2015	Nat West	Bank Interest	3.32

***Resolved: Findern Parish Council approved the bank balance as at 12.02.2015.***

#### **Balance at the bank as of 12.02.2015**

Current Account	9,000.32
Reserve Account	80,674.30
<b>Total</b>	<b>89,674.92</b>
Less unrepresented chq's	1,762.04
<b>Total</b>	<b>87, 912.88</b>

#### **13. Minute Number 1643/15 - Items for discussion**

There was nothing to report.

#### **14. Minute Number 1644/15 - Items for Information**

***Resolved: Findern Parish Council noted the following information.***

- DCC – Change to b\_line travel discount
- NCVO – Successful volunteer recruitment and selection practice
- NHS – NHS Stoke on Trent CCG and North Staffordshire CCG are seeking the views of the public, patients and others about a proposed new model of care
- DCC – Consultation on possible changes to the school crossing patrol service – [www.derbyshire.gov.uk/schoolcrossing](http://www.derbyshire.gov.uk/schoolcrossing)
- Clerks and Councils Direct magazine
- Get Active in the Forest – Winter Wonderland Walk 21.02.2015 at 2pm
- Get Active in the Forest – Spring Walk at Calk 29.03.2015
- Thank you card from Liz Froggatt
- Connect A50 Ltd – A50 Stoke-Derby Link – Report on project road performance

#### **15. Minute Number 1645/15 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information.***

- Circular 03/2015
  - Advice/help please
  - Electronic Meetings' Summons To Become Lawful in England On 30th January
  - Transparency Code for smaller authorities (£25k or less)
  - Love Your Local Market 13-27 May 2015

- Fit For Work Begins
- Local Council Award Scheme
- Vacancy

k) Circular 04/2015

- Internal Audit
- Elections 2015 – get it right
- Vacancies

l) Circular 05/2015

- DALC SUBSCRIPTION RATES & TRAINING

**16. Minute Number 1646/15 - Date of the next Parish Council Meeting to be confirmed**

**Resolved: The next meeting of Findern Parish Council was confirmed as 9<sup>th</sup> April 2015 at the Findern Parish Rooms commencing at 7pm.**

**Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.**

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

**Agenda Part 2 – Exempt Information**

**Minute Number 1647/15 – Exempt Information.**

- a) Website contract – Previously reported under minute number 1630/15 – Exempt Information

It was reported that Devmac had now updated the Parish Council website under their contract, however they still needed to resolve the Findern Flower issue and the issue with the website not showing on google properly.

**Resolved: Cllr Nash to resend the photograph of the Findern Flower to Cllr R Brooks and Cllr S Brooks.**

- b) Rental Contract Parish Council Land - Previously reported under minute number 1630/15 – exempt Information

**Resolved: Findern Parish Council agreed to have our Solicitors draw up a new agreement for a 10 year period at the current rent value to be reviewed in 5 years.**

**Resolved: Cllr Bell was given delegated powers to correspond with our Solicitor on this matter.**

- c) Internal Auditor Contract to be agreed for the Financial Year 2014/2015

**Resolved: Findern Parish Council agreed for Brian Woods to Audit the Parish Council Accounts for the Financial Year 2014/2015.**

- d) Letter from the bank re account changes

The Clerk reported that the letter received from the bank was a change in the Terms and Conditions.

- e) Contract of employment and Job Description – Booking Clerk

**Resolved: The Clerk to speak to the Booking Clerk in relation to holiday cover.**

**Resolved: The Clerk to email the Chair and Vice Chair the draft Contract and job description for the Booking Clerk.**

**Resolved: Once approved by the Chair and the Vice Chair the Clerk to issue the Booking Clerk with the Contract and Job Description.**

Signed.....Dated.....