

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
**Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD**  
**Tel: 0771 9599132**

**MINUTES OF MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 11<sup>TH</sup> SEPTEMBER 2014 AT FINDERN PARISH ROOMS COMMENCING AT 7.00PM**

**Present:**

Cllr Williamson (in the Chair)  
Cllr Johnson, Cllr Bell and Cllr Brook

4 members of the public were also in attendance at the meeting.

**AGENDA**

**PART I – NON EXEMPT INFORMATION**

**1. Minute Number 1325/14 - To receive apologies for absence**

Apologies were received and accepted from Cllr Hudson, Cllr Nash, Cllr Goodall, Cllr Woodhouse and Cllr Parnell.

**2. Minute Number 1326/14 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 1327/14 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 1328/14 - Public Speaking – (10 Minutes)**

**Minute Number 1328/14/A – Public Speaking**

Members of the Public raised the following matters:

- The Clerk was asked if she had reported the overgrown issues with Doles Brook. – The Clerk replied that she had contacted SDDC and had received an email back from Phil Lenton stating the following:
  - Chris Payne has asked me to inspect and I conclude that whilst the debris is not critical to the watercourse, I will add the program to clear the three visible locations, downstream of the footpath that was visible. I suggest that this won't happen until early October once vegetation has reduced. I'll endeavour to inspect once again prior to the clearance, to ensure we undertake the requirements. I hope that this is acceptable to the members.
- It was reported that the dog bin on the bridge by the Nadee was in need of replacement. It was agreed that this bin was the responsibility of the Canal and River Trust. **A Footpaths Group Member replied that they would contact the Canal and River Trust for a replacement.**
- The Clerk was asked if the broken drain pipe on the Parish Rooms was going to be repaired. The Clerk replied that this matter was in hand and a contractor had been authorised to do the repairs.
- The Clerk was thanked by a Footpaths Group Member for getting all the debris removed from Stanhope Hole.
- It was reported that there were concerns about the amount of rubbish and clutter in the cupboards at the Parish Rooms. – **It was agreed that the Clerk, the Booking Clerk and a Member of Footpaths Group would look into this matter with a view to getting rid of all the rubbish.**
- The Clerk was asked who was responsible for the street cleansing. The Clerk replied that this was the responsibility of SDDC. It was reported that the street between the shop and Archway Garage and along Main Street was like a hay meadow due to highways gutting the grass verges and then blowing it off onto the roadway. – **The Clerk agreed to email SDDC to see if the street sweeper could come and sweep the roadway and to ask how often this is done in Findern.**
- The Clerk was asked if the Booking Clerks contact details could be advertised in the Parish Room window – **The Clerk replied that she would speak with the Booking Clerk to do this.**
- A Member of the Save the Wheel Campaign who joined the group about 6 to 8 weeks ago asked the Parish Council why they were not supporting the Save the Wheel Group and why there was so much negativity from the Parish Council. The resident wanted to know from each individual Councillor what their views were on this matter. The resident explained that a lot of work was being undertaken to make the Save the Wheel Group a peaceful group. They cleaned up after the march on 06.09.2014 and took out Public Liability Insurance as requested by the Parish Council. The resident stated that the Parish Council should put out a statement and should either support the Save the Wheel Group and the loss of the amenity or state why they do not support

the Save the Wheel Group. The resident suggested that the Parish Council should be providing support and guidance for the Save the Wheel Group. The Chair replied that the Parish Council would want to distance themselves as it is not for the Parish Council to support and manage such a group. The majority of the Parish Council do not support the campaign as they see it as a lost cause due to the fact that it has been sold and change of use has been approved by SDDC. If all the people in the Save the Wheel Group who had signed the petition actually went into the Wheel when it was a Public House it would not have struggled and had 5 landlords in 5 years. There is also the fact that the Marina is building a Public House which will be open soon. The Parish Council also have grave concerns that the Campaign is an anti-Murray's campaign. These are the core reasons why the Parish Council cannot support The Save the Wheel Group. However the Parish Council has no issue with people who live in the village organising marches etc. The Clerk explained that the Parish Council also have to be mindful that there are residents in the Village that have no objections to a Funeral Directors or have no opinion and the Parish Council can not be seen to be supporting one group of residents over another group of residents. It was also explained that the group would find it very difficult to obtain any support from the Parish Council if they insist on harassing a local business. The resident replied that the group would continue to do this.

- The Clerk was asked if she knew where the time capsule had been buried on the Village Green and the competition which was held in 2000 which a little girl won to open the capsule in 50 years' time. The Clerk replied that she knew nothing about this and had no information in relation to this. The resident said that she would email the clerk all the information and the map of its location.

#### **Minute Number 1328/14/B – Police Representatives Report**

There were no police representatives present at the meeting and there was nothing to report.

#### **Minute Number 1328/14/C – District Council Representatives Report**

There was no District Council Representative present at the meeting and there was nothing to report.

#### **Minute Number 1328/14/D – County Council Representatives Report**

Cllr Ford gave his apologies, there was nothing to report.

5. **Minute Number 1329/14 - To confirm the Non-Exempt Minutes of the monthly Findern Parish Council Meetings held on 10<sup>th</sup> July 2014.**

***Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on Thursday 10<sup>th</sup> July 2014 having been circulated were approved and signed as a true record.***

6. **Minute Number 1330/14 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

There were no items from Part 1 of the agenda taken with the public excluded.

7. **Minute Number 1331/14 - Chairman's report**

There was nothing to report.

8. **Minute Number 1332/14 - Report of the Parish Clerk**

- a) Parish Council Website – Previously reported under minute number 1355/13, 1409/13, 1427/14, 1212/14, 1231/14, 1249/14, 1278/14, 1296/14, 1315/14 – Clerks Report

Cllr Brook gave her report as follows:

- She showed a draft of the website to the Councillors

***Resolved: The Council approved the layout of the new Website.***

- She explained that she had been on the Devmac Training.
- She asked that the Councillors email all information to her to be added to the website.

***Resolved: The Council to approve the website with a view to going live after the Parish Council Meeting to be held in October 2014.***

***Resolved: The Clerk to email Cllr Brook details of what the Parish Council does for the website.***

- b) Bus Shelter by the garden centre – update – Previously reported under minute number 1249/14, 1278/14, 1296/14, 1315/14 – Clerks Report.

It was reported that the Bus Shelter had now been completed.

***Resolved: The Clerk to contact DCC to ask when the Bus Shelter will be replaced on the A50 Bridge.***

- c) Update to have a defibrillator at the Findern Parish Rooms – Previously reported under minute number 1249/14, 1278/14, 1296/14, 1315/14 – Clerks Report.

There was nothing to report.

- d) Rotten posts for replacement around the Village Green and in front of the Parish Rooms – Previously reported under minute number 1278/14, 1296/14, 1315/14 – Clerks Report.

**Resolved: 2 quotes were received. Findern Parish Council agreed to accept the quote from Aucuba Landscapes.**

- e) Footpath through the Village Green – Previously reported under minute number 1278/14, 1296/14, 1315/14 – Clerks Report

**Resolved: 2 quotes were received. Findern Parish Council agreed to accept the quote from Aucuba Landscapes with the wooden edgings not concrete.**

- f) Planter and Cultivation License on grass verge Hawthorn Crescent – Previously reported under minute number 1315/14 – Clerks Report

The Clerk reported that she had spoken to DCC legal department and could report that if a grass verge is outside of a property, the resident can apply for their own cultivation licence. She also explained that even with a cultivation license a planter could not be installed.

**Resolved: Findern Parish Council did not agree to take on a cultivation license for this area.**

**Resolved: The Clerk to inform the resident of the Parish Council decision and inform the resident that they can request a cultivation licence themselves for the area in question. The Clerk to also inform the resident that she has been informed that even with a cultivation license a planter could not be installed.**

- g) Approval of the newsletter

**Resolved: Findern Parish Council approved the newsletter.**

- h) Approval for new Christmas Tree Lights.

**Resolved: It was agreed that the lights should be all white led lights. The Parish Council also agreed that they would like a white flashing star for the top of the Christmas tree.**

**Resolved: The Clerk to give Cllr Woodhouse delegated powers to purchase the lights.**

- i) Update East Midlands Intermodal Park and outcome of Meeting with Repton Parish Council

It was reported that Cllr Johnson and Cllr Brook had attended the meeting held by Repton Parish Council. All information from East Midlands Intermodal Park and information from the meeting with Repton Parish Council had been circulated via email to all Councillors for information by the Clerk prior to the Parish Council Meeting.

- j) Save the Wheel protest and Pop Up Pub on Saturday 06.09.2014

The Clerk reported that once she was made aware of the Save the Wheel march and Pop up Pub to be held on 06.09.2014, she requested a copy of the groups Public Liability Insurance as they were using the Village Green, she had spoken to the Licensing Officer at SDDC to see if they would require any form of Alcohol or Events License and she also made the Police aware of the march in case of any unrest. Other than this there was nothing more that the Clerk could do.

It was reported that some people in attendance at the march were using the Church Yard as a toilet.

- k) Parish Room Rate – last minute matter raised by the Clerk

The Clerk explained that it was impossible for the Booking Clerk to hire out the upstairs room if the downstairs room was booked and vice versa and this had always been an issue.

The Clerk explained that although the Booking Clerk had been given complete control over the Parish Rooms to change whatever was required she wanted to make sure that the Council was happy for the rate of the room hire to be changed. The Booking Clerk had investigated rates with other venues and the proposal was that there should be just one rate for the hire of the whole building, the proposal was between £8.50 and £9.00 per hour. The Booking Clerk was confident that this could be achieved.

**Resolved: Findern Parish Council agreed that the hall should be booked as the whole building at £8.50 per hour with immediate effect. This would be reviewed at the next Findern Parish Council Finance Meeting.**

It was reported that the drain pipe on the Parish Rooms was still broken. The Clerk replied that this was in hand but she would ask the Booking Clerk to chase this matter up.

**Resolved: Cllr Bell agreed to let the Clerk have the contact number for David Bauer via email for the Clerk to pass the number onto the Booking Clerk to chase.**

The Clerk was asked to add the installation of Speed Humps on Willington Road to this agenda. The Clerk replied that she was really sorry but had forgot to add this. The Clerk reported that request for Speed Humps in the Village would be a matter for DCC Highways Department.

**9. Minute Number 1333/14 - Planning Matters for Decision**

- a) 9/2014/0657 - 170 DOLES LANE FINDERN DERBY DERBYSHIRE DE65 6BA - SINGLE STOREY EXTENSION (AMENDED SCHEME TO APPROVED APPLICATION 9/2013/0467) TO REAR OF PROPERTY.

**Resolved: Findern Parish Council had no objections to the above planning application.**

**10. Minute Number 1334/14 - Committee Reports**

- a. Footpaths Committee – Held on 04.09.2014
- i. Approval to install the kissing gates on footpath 1 at a cost of £270.00 plus VAT – Request from the footpaths Group.

The Clerk reported that the Footpaths Group had been working very hard this year to improve footpath 1. They had built a 10ft bridge, laid a length of boardwalk, and replaced 9 broken stiles with wicket gates or kissing gates and waymarked the route. Footpaths Group could not have managed this without Steve Cresswell, DCC Volunteer Coordinator who helped them. Footpaths Group still had 3 kissing gates to put in for the project to be complete. The gates are here in Findern, but Steve has told us he cannot come back to Findern for the foreseeable future and that we would need a contractor. Footpaths Group had obtained a quote from H Heath (who did a lot of work for SDDC in the past).

H Heath had quoted £270+VAT for the three gates to be installed, and would be available to do the work at the end of September 2014.

**Resolved: Findern Parish Council agreed to pay the £270.00 plus vat to install the last 3 kissing gates.**

- ii. Issue of post removed at the entrance and relocation of a bench on the King George Playing Field

**Resolved: It was agreed that Cllr Johnson would email the clerk with some pictures of suitable posts.**

**Resolved: The Clerk and Cllr Johnson were given delegated powers to chose a bollard.**

**Resolved: Cllr Johnson was given delegated powers to purchase the bollard.**

**Resolved: The Clerk was to arrange for the installation of the bollard as soon as possible.**

Cllr Johnson asked if the Council would agree to pay the £500.00 donation at this meeting to the Footpaths Group as agreed in the budget for the Fun on the Green event.

**Resolved: It was agreed that the Clerk would raise the cheque made payable to Findern Footpaths Group for £500.00 at this meeting.**

Cllr Johnson asked the Clerk when Footpaths Group would receive the refund for the Footpaths Maintenance.

**Resolved: The Clerk to sort this out to be paid by cheque at the October 2014 Parish Council Meeting as the money had already been received by the Parish Council.**

Cllr Johnson raised the £500.00 agreed for the purchase of the trees for the nature area at the last meeting and asked if 3 or 4 larger trees could be purchased with this money to install in the nature area in the Church Yard.

**Resolved: Findern Parish Council agreed to the above.**

Cllr Johnson read out the Footpath's Group Report as follows:

This meeting was a very heavy one, as we approach our busiest season! We are continuing to work with staff from Mercia Marina and Emma the student from Derby University who are both designing walks leaflets for us. We are delighted to have obtained funding of £350 which will cover the costs of the printing.

Increased awareness of the need for biodiversity within the parish means that the group are now spending a much larger amount of time meeting the need for help and advice. We are helping All Saints Church, Findern Primary School, Willington C&RT group and Findern Preschool to create wildlife areas, as well as trying to meet demand for more family activities. As a result, we intend to wind down our walks programme to allow us more time to foster the enthusiasm we are encountering.

Our autumn planting programme is progressing well. Thanks to a donation from Repton School, we shall be planting 1200 wild daffodils and ramsons in Jubilee Wood, sowing more hay rattle in Cardales Meadow and planting 300 primroses in Stanhope Wood. On September 15 at 6.30pm, we shall be meeting Cllr Woodhouse on site to discuss the planting programme for Aults Close/ Wren Park Close. All are welcome to join us.

We were very honoured to be invited to a reception hosted by the incoming High Sheriff. He invited members to join him as he walked our section of his circular walk of the county. We were very disappointed when we received his plans too late to participate, but hope his walk went well.

Members enjoyed the last meeting of the SDDC Environmental Forum held at Rosliston Forestry Centre, when they learnt how to create a tree trail and experienced computer software to help with the identification of bird song.

Work to improve Priory Way continues. 3 more kissing gates have been installed and way marking the route is underway. More remains to be done. All rights of way are in good condition, but the amount of vegetation following a wet spring has been difficult to get on top of at times! Clearing huge amounts of the invasive Himalayan Balsam from the towpath involved 35 hours of volunteer labour from this group. Following much hard work last year, ragwort growing close to fields containing livestock is much reduced.

We are grateful to the Payback Team for coming to help us 2 Saturday's a month.

Planning is well underway for Fun on the Green on 29 October. We are hoping this will not be the last, as the programme of events organised by Derbyshire County Council is under threat.

October will be another busy month. Please continue to give us your tremendous support.

The Chair asked Cllr Johnson to pass on thanks from Findern Parish Council for all their hard work. The Footpaths Group are doing an excellent job in the village.

#### **11. Minute Number 1335/14 - Reports from Councillor's that have attended any other Meetings.**

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

There was nothing to report.

c) Other meetings attended

The Clerk read out Cllr Nash's report as follows:

#### **Safer Neighbourhoods Meeting**

General theft incidents were up from 71 to 120 since June, these were mostly theft from cars and non-dwellings e.g. sheds and garages. If people feel at risk because of burglaries in the neighbourhood CVS can provide extra security through the handyman service.

WEDS 17 SEPT at the doctor's surgery car park in Willington the Police will replace number plate screws with a stronger sort to prevent theft of number plates, this service is free of charge.

#### **Area Forum Meeting.**

Most of the time was taken up with problems in Stenson fields. There was one item concerning Findern which was about overnight parking on the car park in Lower Green. Basically the sign is advisory not mandatory but the situation will be monitored to see if there are persistent offenders.

d) Notification of forthcoming meetings

There was nothing to report.

#### **12. Minute Number 1336/14 – Finance**

***Resolved: Findern Parish Council approved the following payments:***

a) Items for Payment

<b><u>August</u></b>			
<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
002339	Cancelled		
002340	L Forggatt	Expenses	£6.47
002341	SDDC	Installation of litter bin	£564.54
002342	Heating King	Gas safe Inspection	£35.00
002343	Beal and Son	PAT testing	£36.00
002344	ELA Group	Lift Service	£205.74
002345	Viking Direct	Stationery	£151.87
002346	L Froggatt	Expenses	£37.62
002347	Owen Jowett	Electrical Connection on the Green	£292.00
002348	Woodgrow Horticultural	Compost	£36.72
002349	Cancelled		
002350 to 002353	Salaries, Tax and NICs, Expenses		£999.15

***Resolved: Findern Parish Council approved the following payments:***

<b><u>September</u></b>			
<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
002354	Devmac	Website	£107.82

002355	DCC	Electric investigation on the green	£178.07
002356	Smiths Gore	Rent	£60.00
002357 to 002360	Salaries, Tax and NICs, Expenses		£1,050.98

### **13. Minute Number 1337/14 - Items for discussion**

There was nothing to report.

### **14. Minute Number 1338/14 - Items for Information**

***Resolved: Findern Parish Council noted the following information:***

- i. SDDC – Planning and Compulsory Purchase Act 2004 ( as amended) – Regulation 22 of the Town and Country Planning (Local Development) (England) Regulations 2004 (as amended) – Notice of submission and Statement of the Fact of availability of documents for inspection
- ii. Groundworks – help that they can offer to get projects started
- iii. Gladson – Product Information

### **15. Minute Number 1339/14 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information:***

- a) Circular 12/2014
  - DALC ANNUAL EXECUTIVE MEETING & AGM
- b) Circular 13/2014
  - DALC PRESIDENT 2014-2015
- c) Circular 14/2014
  - Financial Regulations Training Courses
  - SLCC/DALC joint event Clerks and RFOs Networking Lunch
  - CLG/Community Development Foundation
  - CPRE Local Authority Survey about Lighting
  - Parishes Encouraged to Make Direct Proposals to DCLG Under Sustainable Communities Act, 2007
  - NALC's Larger Local Councils Committee
  - Light up the night in support of Marie Curie Nurses
  - Vacancies
  - Training
- d) Circular 15/2014
  - Governance and Accountability for Local Councils
  - Rural Housing Policy Review
  - Have your say on the future of the rural economy
  - Reminder – LGPS 2014 Discretions – Statement of Policy
  - Individual Electoral Registration (IER)
  - Pensions Briefing administered by Nottinghamshire Association of Local Councils
  - Making Localism Work
  - Vitalise Essential Breaks
- e) Circular 16/2014
  - Dalc new Office and contact details
- f) Circular 17/2014
  - Parliament approves Openness of Local Government Bodies Regulations 2014
  - NALC wants clear audit direction
  - Taking a parish pulse test on Community Rights
  - 'Your community needs you' cries national parish body
  - SLCC Derbyshire Branch
  - Ockbrook & Borrowash Parish Council – Vacancy
- g) Circular 18/2014
  - Covering the Basics of Employment
  - Councillor Induction Training Course
  - Clerk Induction Training
  - Digital By Default – How Local Councils Can Be More Effective On Line
  - Financial Regulations Training

- Chair Skills
- Certificate in Local Council Administration

DALC - 68<sup>th</sup> ANNUAL GENERAL MEETING - TO BE HELD AT WILLERSLEY CASTLE HOTEL, CROMFORD, MATLOCK. DE4 5JH 3PM TUESDAY 9 SEPTEMBER 2013

**16. Minute Number 1340/14 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 9<sup>th</sup> October 2014 at the Findern Parish Rooms commencing at 7pm.***

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

**Agenda Part 2 – Exempt Information**

**Minute Number 1341/14 – Exempt Information.**

- a) Bank Mandate update.

The Clerk read out Cllr Nash’s report as follows:

It has taken many e-mails and phone calls but the position should be as follows:-

Councillors authorised to sign cheques are Cllr Bell, Cllr Williamson, Cllr Woodhouse, Cllr Nurse and Cllr Nash.

***Resolved: A letter to be sent to the bank taking off Cllr Nurse as she has resigned.***

However the last 2 phone calls to Midge (couldn’t understand surname on my answerphone) have confirmed the above but he said he would put it in writing. There was no sign of the first letter which he assured me had been sent, and he promised to send a copy last Thurs 4 Sept. I checked the address with him but no letter has arrived even though he knew our meeting date. Yet again Nat West have failed to do what they said they would.

The Clerk reported that the letter had been received and she had given this to Cllr Bell to pass on to Cllr Nash.

My recommendation is to change our bank

***Resolved: It was agreed that now the new signatories had been added, we should monitor the situation and decide on if we should switch to a different bank at a later date.***

- b) Enrolment Work Place Pension £995.00 day rate Jay Financial split between 4 may need 2 days. Staging date 01.02.2017 but will be brought forward to 01.08.2016

The Clerk reported that the setting up and training would be completed on 18.09.2014.

- c) Code of Conduct Complaint

The Clerk explained that she had personally made a Code of Conduct Complaint against Cllr Ford after his behaviour at the Parish Council meeting held on 10.07.2014. The Clerk reported that the complaint had not been upheld on this occasion. However if anything like this happened in the future she would not hesitate to make further complaints should she feel that this was required.

Signed.....Date.....