

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
**Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD**  
**Tel: 0771 9599132**

**MINUTES OF THE MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 11<sup>TH</sup> JUNE 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr R Brook, Cllr S Brook, Cllr Williamson, Cllr B Goodall, Cllr M Smith, Cllr Johnson

There was 1 County Council Representative, 1 District Council Representative and 7 members of the public in attendance

**AGENDA**

**PART I – NON EXEMPT INFORMATION**

**1. Minute Number 1692/15 - To receive apologies for absence**

There were no apologies for absence.

**2. Minute Number 1693/15 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 1694/15 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 1695/15 - Public Speaking – (10 Minutes)**

**Minute Number 1695/15/A – Public Speaking**

Members of the public raised the following matters:

- Could the Parish Council contact SDDC and request that the bin is put back properly on footpath number 6, Turn Pike Way, Doles Lane, as it is currently on the floor. – **The Clerk replied that she would contact SDDC.**
- There was a complaint in relation to the poor attitude of officers at DCC. This was in relation to a tree that came down in the wind on the bank by the brook, which knocked down another tree which blocked the path. DCC were called to remove the fallen tree but they did not come out to resolve this so a resident cleared the tree out of the way but there was debris still left in the brook. DCC would not then take responsibility to clear the rest of the fallen tree especially from the brook and stated that this was because the residents had taken responsibility and they could no longer be involved. – **Cllr Ford replied that he would investigate this matter.**
- A resident reported that there was no community spirit within the village and said it would be better if everybody worked together.
- A resident asked if the Parish Council vacancies could be advertised in the next newsletter
- The Parish Council were asked about the use of the Parish Room Toilets for the Church as they required more information on when the Parish Rooms could be used. The issue of Parking around the Village Green and confirmation that the Church were not requesting yellow lines around the Village Green.
- It was made clear that nobody holds the Church responsible for the parking issues.

**Minute Number 1695/15/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 1695/15/C – District Council Representatives Report**

Cllr Ford was present at the meeting and gave his report as follows:

- Cllr Andy MacPherson was the new elected District Council Representative for the Findern Ward.

### **Minute Number 1695/15/D – County Council Representatives Report**

Cllr Ford was present at the meeting and gave his report as follows:

- He explained that parking cones were not enforceable and people could move them.
- There will be a new Highway Safety Officer for the Findern area soon. Cllr Ford has invited her to a meeting with him to look around the village.
- He said that he would look into the ownership of the roadway around the Village Green.
- He reported that the jet patch machine would be in and around the village repairing the potholes within a few days.
- He reported that changes were coming in relation to what can be recycled in the green bin, for example black plastic and pizza boxes should now go in the black bin as they are not recyclable. A leaflet would be delivered to every household shortly explaining the changes.
- The bus shelter on the A50 bridge should be installed by the end of June beginning of July.
- DCC are proposing to charge people to park at the Willington car park. If this proposal is passed it will be the first car park within South Derbyshire to charge for parking. Residents and businesses in Willington are not happy about the new proposal.
- There was no update on the rail head or the Gas Pipeline.
- There was a mineral plan update on the DCC website, however this would not affect Findern.
- He was arranging for the Police to attend the village to complete speed checks.

### **5. Minute Number 1696/15 - To confirm the Non-Exempt Minutes of the following Findern Parish Council meetings:**

#### **a) Annual Findern Parish Council Meeting held on 13<sup>th</sup> May 2015.**

***Resolved: The Annual Minutes of the Findern Parish Council Meeting held on Wednesday 13<sup>th</sup> May 2015 having been circulated were approved and signed as a true record.***

#### **b) Monthly Findern Parish Council meeting held on 13<sup>th</sup> May 2015.**

***Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on Wednesday 13<sup>th</sup> May 2015 having been circulated were approved and signed as a true record.***

### **6. Minute Number 1697/15 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded**

There were no items from Part 1 of the agenda taken with the Public excluded.

### **7. Minute Number 1698/15 - Chairman's report**

The Chair gave her report as follows:

- She explained that the Clerk had been very busy and had been working very hard since the last Parish Council meeting. She thanked the Clerk for all her hard work and support and said that her hard work was very much appreciated.
- She reported that thank you letters had been received from a lot of residents around the village thanking the Parish Council for the installation of the new footpath on the Village Green.
- She reported that the path across the Village Green had now been installed and once the grass had grown through it would hardly be seen. She asked people to be patient whilst the grass was growing before making any judgements. She reported that a thank you letter had been received from residents on Brook Close.
- The village planters had now been planted out for the summer.
- She reported that the Clerk had received a telephone call from a member of the Fete Committee asking if they could cut back some of the trees on the Village Green to enable the bouncy castle to be installed for Fete Day. The Clerk had explained that all trees on the Village Green were covered by a TPO and nobody should cut any of the trees back. She reported that she wanted to make everyone aware that the trees on the Village Green should not be touched, if anyone sees anyone cutting back the trees on the Village Green, they should report this matter to the Parish Council Clerk immediately.

### **8. Minute Number 1699/15 - Report of the Parish Clerk**

- #### **a) Footpath through the Village Green update – Previously reported under minute number 1278/14, 1296/14, 1315/14, 1332/14, 1349/14, 1367/14, 1384/14, 1402/15, 1638/15, 1655/151683/15 – Clerks Report**

It was reported that the footpath work had now been completed, the contractors had done a fantastic job.

It was reported that cars were parking and obstructing the new path on the Village Green, there was a resident putting stickers on offending vehicles asking them not to park, blocking the new path.

**Resolved: The Clerk to contact DCC to see if anything can be done to stop this situation especially to stop people parking in front of the new footpath. The Clerk to ask if a hash box could be installed or bollards or something along those lines.**

**Resolved: Cllr Ford to look into the ownership of the roadway around the green.**

**Resolved: Cllr Ford to Ask the new Highways Safety Officer to look at this area and advise on how this problem can be solved.**

- b) Update on the 50 Bus Shelter - Previously reported under minute number 1332/14, 1349/15, 1367/15, 1402/15, 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report.

It was reported that the installation should be completed by the end of June early July 2015.

- c) Camel Rocker Missing from King George Playing Field update – Previously reported under minute number 1367/14, 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report

It was reported that this had now been installed.

- d) Goal Posts and Benches on the King George Playing Field update - Previously Reported under minute number 1367/14, 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report

It was reported that the goal posts had now been installed.

The benches had not yet been painted but this matter was in hand with the contractor.

**Resolved: The Clerk to ask Aucuba Landscapes to fill in any holes at the King George Playing Field as soon as possible.**

- e) Repairs to the Parish Council notice boards and approval to purchase a new notice board by the Parish Rooms update – Previously reported under minute number 1367/14, 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report

**Resolved: The Clerk to chase the contractors for an installation date.**

- f) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report

It was reported that the area around the village pump would be cleared and planted shortly.

- g) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15 – Clerks Report

It was reported that Wyevale Garden Centre were awaiting a quote from their electrician to install the electricity supply for the defibrillator. Once they have approved the quote the installation can then go ahead.

- h) Lease agreement for Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15 – Clerks Report

**Resolved: The Chair to email the Clerk the address to send the letter to.**

**Resolved: Once receive the Clerk to get the letter out as soon as possible.**

- i) Parking around the Village Green when Findern Church has an event update - Previously reported under minute number 1683/15 – Clerks Report

It was reported that again on Sunday there were parking issues as people were parked down the side of the Parish Rooms. It was reported that it may not look like a problem, but it stops the farm vehicles getting through. It was agreed that the traffic problem is not just from the Church but also the Chapel, and the Parish Rooms.

It was suggested that the Church could ask permission from the Village Hall to use their car park for weddings etc if the Village Hall are not holding an event at the same time.

It was suggested that if people can move cones and park anyway as they are not enforceable, then there is not a lot of point in having cones.

**Resolved: Cllr Smith to obtain prices for cones for the July 2015 Meeting.**

**Resolved: The Clerk to write to the Church and the Chapel to ask that if the Parish Council purchase some cones, would they be responsible for putting them out and collecting them back in again as required.**

- j) Use of the Parish Rooms toilet by the Church when the Parish Rooms has a hirer – Previously reported under minute number 1683/15 – Clerks Report.

It was discussed at the last meeting in relation to using the Parish Room toilets for weddings, funerals and christenings, however this was a bigger issue as the Church also use the Parish Room toilets on a Sunday for their Sunday Services and also for their Messy Church Session on the third Saturday of every month.

The suggestion was for the Parish Council to meet the Church half way by blocking out bookings for the periods of their booking, give free usage of the Parish Rooms for their Sunday Service and Messy Church Session. This would be for

about 2 hour every Sunday and roughly 2 hours on the third Saturday of every month. However they would be required to pay the hire charge for weddings, funerals and christenings.

**Resolved: Findern Parish Council agreed that a meeting was required with the Church Representatives to resolve this issue.**

**Resolved: The Chair was given delegated powers to speak to a representative of the Church to invite them to meet with the Councillors at 6.30pm on 9<sup>th</sup> July 2015 prior to the Parish Council Meeting of the same date to discuss the options further.**

**Resolved: It was agreed to block out bookings at the Parish Rooms to allow the Church to use the toilets for the next couple of months whilst this situation is being resolved.**

- k) Installation of an outside tap at the Parish Rooms update – Previously reported under minute number 1683/15 – Clerks Report

It was reported that this work had now been completed at a cost of £75.00. A hose pipe had also been installed and this was making it a lot easier to water the Village Planters.

- l) Internal Auditor Report for the Financial Year 2014/2015

There was nothing to report.

- m) Request from Findern Footpaths Group for the Parish Council to pay for a gate on Priary Way at a cost of £411.00 plus VAT.

**Resolved: Findern Parish Council agreed to fund a further gate for Priory Way.**

**Resolved: It was agreed for Heather Hall to arrange for this work to be completed on behalf of the Footpaths Group.**

- n) Purchase of a litter bin on the Village Green

It was reported that the original litter bin on the Village Green had fallen apart whilst the footpaths work was being completed.

**Resolved The Chair and Cllr Johnson to arrange a site meeting to look at where a new litter bin could be installed.**

- o) Speeding traffic through the village

**Resolved: The Clerk to look into the possibility of installing some speed activated signs.**

**Resolved: The Clerk to look into the Speed Watch Scheme to register for this service within Findern.**

**Resolved: Findern Parish Council would like to involve the local school children if the Speed Watch Scheme can be set up.**

- p) Newsletter for approval

**Resolved: Findern Parish Council approved the newsletter.**

It was reported that the deadline date of the next newsletter had been brought forward to 24.08.2015.

- q) Representative from Findern Parish Council for the Footpaths Group Committee

**Resolved: Cllr B Goodall agreed to be the Findern Parish Council Representative on the Findern Footpaths Group Committee.**

- r) Well Dressing Equipment

It was reported that there was a big clear out underway at the Parish Rooms, once this is completed there will be room at the back of the Parish Rooms for the well dressing equipment.

**Resolved: It was agreed that after the Fete Day, a skip should be ordered to get rid of anything that is no longer needed at the Parish Rooms.**

- s) Parish Room Management Committee

It was reported that there had not been a Parish Room Management Committee for a while and it may be a good idea to reinstate this, the Booking Clerk would be very keen on this happening.

**Resolved: The Chair was given delegated powers to speak to the Booking Clerk to see if this should be on the Parish Council Agenda for her to attend and discuss or would she prefer this to be separate and at a different time.**

It was reported that that items were being stolen from the Parish Rooms for example the paper towels and toilet rolls and a locked cupboard was required.

**Resolved: the Chair was given delegated powers to liaise with the Booking Clerk to get the cupboards locked.**

**Resolved: It was agreed to get rid of the Microwave as nobody used it and there were no instructions for it.**

**Resolved: It was agreed to get the toaster pat tested as soon as possible.**

- t) Key to the electric supply on the green

**Resolved: Findern Parish Council agreed for Martin Woodhouse to keep a spare key for the electric box on the Village Green.**

**9. Minute Number 1700/15 - Planning Matters for Decision**

- a) 9/2015/0428 - MERCIA MARINA FINDERN LANE WILLINGTON DERBY DERBYSHIRE - SINGLE STORY EXTENSION TO THE EXISTING WORKSHOP

**Resolved: Findern Parish Council had no objections to the above planning application.**

- b) 9/2015/0389 - 16 DOLES LANE FINDERN DERBY DERBYSHIRE DE65 6AX - RAISING OF INTERNAL CEILING HEIGHT TO ACCOMMODATE THE INSTALLATION OF A ROOFLIGHT TO REAR EXTENSION AT WILLOW FARM

**Resolved: Findern Parish Council had no objections to the above planning application.**

**10. Minute Number 1701/15 - Reports from Councillor's that have attended any other Meetings.**

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

- c) Findern Footpaths Group Meeting

At their meeting held on 04.06.2015 the main item of discussion was the Village Fete.

- d) Other meetings attended

There was nothing to report.

- e) Notification of forthcoming meetings

- a) Safer Neighbourhood meeting 21.07.2015 Findern Methodist Church commencing at 6.15pm

All Councillors were asked to attend this meeting if possible as the parking problems around the Village Green would be being discussed.

- b) Flood Liaison Meeting 24.06.2015 SDDC offices commencing at 10am

**Resolved: The Clerk to send apologies from Findern Parish Council.**

**11. Minute Number 1702/15 - Finance**

**Resolved: Findern Parish Council approved the following payments:**

- a) Items for Payment

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
002443	Sale Point Ltd	Poster Cases	£103.20
002444	House services Derby Ltd		£75.00
002445	Devmac	Website	£107.82
002446	Cancelled		
002447	Wickstead Leisure Ltd	Replacement Play Equipment	£1,970.54
002448	Viking Direct	Supplies	£72.47
002450	Mr P D Hawker	Maintenance	£50.00
002451 to 002454	Salaries, Tax and NICs		£704.00
002455	The Society of Local Council Clerks	Subscription	£110.00

**12. Minute Number 1703/15 - Items for discussion**

There was nothing to report.

**13. Minute Number 1704/15 - Items for Information**

**Resolved: Findern Parish Council noted the following information:**

- a) Clerk and Council Direct Magazine  
b) Findern Footpaths Group Annual Report 2014/2015

**14. Minute Number 1705/15 - Derbyshire Association of Local Councils**

**Resolved: Findern Parish Council noted the following information:**

- c) DALC Circular 11/2015
- **Parish and Town Councils which are inquorate**
- **CiLCA 2015 and CPD Points**
- **The General Power of Competence**
- **Connecting Derbyshire**
- **Training**
  - d) DALC Circular 12/2015
- **CALL FOR EXECUTIVE MEMBERS FOR THE PERIOD 2015-2019**
  
- e) Legal Briefing **L15-08 - CO-OPTION**
  
- f) DALC Circular 13/2015
- **Good Councillor Guide – Addendum**
- **New Documents – Finance and Audit section of DALC website**
- **Governance and Accountability**
- **Connecting Derbyshire – Consultation**
- **Derbyshire Dales CVS – Funding Talk**
- **Clerk/RFO Vacancy – Holbrook Parish Council**

**15. Minute Number 1706/15 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 9<sup>th</sup> July 2015 at the Findern Parish Rooms commencing at 7pm.***

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

**Agenda Part 2 – Exempt Information**

- c) Rental Contract Parish Council Land - Previously reported under minute number 1630/15,1647/15, 1664/15, 1691/15 – Exempt Information

***Resolved: The Clerk to contact the Solicitor to draw up the new contract as soon as possible.***

Signed.....Dated.....