

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

MINUTES OF MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 10TH JULY 2014 AT FINDERN PARISH ROOMS COMMENCING AT 7.00PM

Present:

Cllr Hudson (in the Chair)
Cllr Nash, Cllr Woodhouse, Cllr Johnson, Cllr Bell and Cllr Goodall

1 County Council Representative and 10 members of the public were also in attendance at the meeting.

AGENDA

PART I – NON EXEMPT INFORMATION

1. Minute Number 1306/14 - To receive apologies for absence

Apologies were received and accepted from Cllr Parnell and Cllr Williamson.

2. Minute Number 1307/14 - Co-Option of a Councillor - 1 x vacancies

Resolved: Findern Parish Council Co-opted Suzi Brook onto Findern Parish Council with immediate effect.
Resolved: The Clerk to email a blank copy of the Declaration of Members Interest form to Cllr Brook and Cllr Goodall to be completed and returned to the Clerk as soon as possible.
Resolved: The Clerk to forward the completed forms onto the Monitoring Officer at SDDC.

3. Minute Number 1308/14 - Variation of the Order of Business

There were no Variations to the Order of Business.

4. Minute Number 1309/14 - Declaration of Members Interests.

There were no Declaration of Members Interests.

5. Minute Number 1310/14 - Public Speaking – (10 Minutes)

Minute Number 1310/14/A – Public Speaking

The Chair explained that after the Parish Council Meeting held on 12.06.2014, improper behaviour from members of the public towards the Councillors or Clerk would not be tolerated. He explained that Parish Councillors are volunteers and chose to become Councillors out of the goodness of their hearts and for the good of the village.

Members of the public raised the following matters:

- It was reported that Doles Brook had been cleared in some parts but not all. At the other side of the bridge, where the retaining wall is falling down behind Hazel Close is still very overgrown and a tree has fallen blocking the brook. – **The Clerk agreed to contact Chris Payne at SDDC and report this issue.**
- The Wheel action group updated the Parish Council on their campaign and explained that they had attended the Findern Fete Day in their Save the Wheel t-shirts. They had 2 surveys one saying Pub instead of a Funeral Directors and one saying Funeral Directors instead of a Pub. 212 people signed the survey in support of a Pub instead of a Funeral Directors and nobody signed the other survey. It was reported however that a lady did shout from over the other side of the road on the day, that not everyone in the village was against the Funeral Directors.
- A Member of the Save the Wheel Group stated that they wanted the Parish Council on side. A Parish Council member replied that the Parish Council was on side, however the Pub had been sold and there was nothing further than the original objection to SDDC that the Parish Council could do. The Parish Council also had to be mindful that some residents were not against the Funeral Directors and other residents had no opinion either way. However it was agreed that the loss of the only Pub in the village was a great shame.
- A Councillor asked the Save the Wheel group to concentrate on the Pub and not directly on Murrays. A member of the Save the Wheel Group replied that if it was not for Murrays then there would be no issue with the loss of the Pub. The Councillor replied that there was an employee of Murrays in the Village who has been suffering over this issue and as a result all their hard work and fundraising in the village had been lost. Cllr Ford replied

that he had attended a meeting with the resident in the village who is an employee of Murrays and had explained to them that the Save the Wheel Group were not against them as an employee and they would not be used during the campaign against Murrays.

- A Councillor raised the amount of banners and posters around the Village. A member of the Save the Wheel replied that they are all on private property with the agreement of the owner. The Clerk replied that the posters on the Parish Council notice boards had been removed as no permission had been given by the Parish Council.
- A member of the Save the Wheel Group reported that they had an idea to hold an event on the Village Green for a Publicity Event with alcohol and asked if they could have permission to do this from the Parish Council. The Clerk replied that this matter was not on the agenda and no agreement could be made by the Parish Council until their next meeting in September 2014. The Clerk also asked if the Save the Wheel Group had Public Liability Insurance as this would be required by the group to be able to hold an event on Parish Council Public Open Space.
- Cllr Ford replied that he made no bones about being part of the Save The Wheel Campaign Group. He explained that he did not see how they can save the Wheel Pub without mentioning Murrays as far as campaigning goes.
- Cllr Ford stated that if the Group used the Village Green between now and the next Parish Council Meeting for their event. "What could the Parish Council do about it?". He then said that he was fed up with all the red tape and told the Parish Council that they should use a common sense approach. Cllr Ford repeated this 3 times.
- The Clerk reminded Cllr Ford that his comments were inappropriate as a SDDC and DCC Ward Member, the Clerk again stated that this matter would need to be on the agenda for discussion and approval by the Council and the Group would require Public Liability Insurance. A few Councillors replied here here. The Parish Council members agreed at this stage, if the Group obtained public liability insurance and a copy was given to the Parish Council Clerk, they could go ahead with their event.
- A member of the Save the Wheel Group then asked the Parish Council if they could have leaflets for people to obtain at the Parish Rooms. The Parish Council agreed to this but informed the group that should others wish to do the same, which were in favour of the Funeral Directors, the same courtesy would be offered to them.

Minute Number 1310/14 – Police Representatives Report

There were no Police Representatives in attendance at the meeting and there was nothing to report.

Minute Number 1310/14/C - District Council Representatives Report

Apologies were received from Cllr Hood, there was nothing to report.

Minute Number 1310/14/D – County Council Representatives Report

Cllr Ford was in attendance at the meeting and gave his report as follows:

- After months of trying the vegetation by the school had been cut back. An agreement had now been reached that this work will be completed twice per year.
- The Burton Road sign had now been installed at its correct location.
- A consultation on street lighting maintenance had been started by DCC anyone who wished to make comment should go onto the DCC website.
- The first round of consultations with regards to the Railhead had started and the closing date for responses was 18.07.2014. Cllr Ford explained that Findern is very close to this and needs to be involved in the process. He explained that Repton Parish Council wanted to get a group together to talk about the railhead and a bypass which will cut out Repton and Willington and this may need to be an agenda item for Findern Parish Council in the future.
- Cllr Ford was asked about the A50 bus shelter. Cllr Ford replied that he would chase this matter up with DCC.

6. Minute Number 1311/14 - To confirm the Non-Exempt Minutes of the monthly Findern Parish Council Meetings held on 12th June 2014.

Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on Thursday 12th June 2014 having been circulated were approved and signed as a true record.

7. Minute Number 1312/14 - Resignation of the Vice Chair

The Clerk read out the letter received from Cllr Nurse with regards to her resignation and the reason why.

The Clerk said that she was very sad that Cllr Nurse had resigned and this was a great loss for not only the Parish Council but the community as a whole.

The Chair replied that Cllr Nurse had been a great Councillor and had done a fantastic job for the village. He had worked with Cllr Nurse on many topics including the dog fouling campaign etc. and she was always proactive.

Resolved: The Clerk to send Cllr Nurse a letter of thanks for all her hard work and support.

8. Minute Number 1313/14 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

There were no items from Part 1 of the agenda taken with the public excluded.

9. Minute Number 1314/14 - Chairman's report

The Chair gave his report as follows:

- He was very sad that Cllr Nurse had resigned from the Council.
- He did not attend the Village Fete but had been told that it had been a great success.
- He explained that the Parish Council had a new Booking Clerk for the Parish Rooms. He explained that she was a great candidate and was pleased with her appointment.

10. Minute Number 1315/14 - Report of the Parish Clerk

- a) Parish Council Website – Previously reported under minute number 1355/13, 1409/13, 1427/14, 1212/14, 1231/14, 1249/14, 1278/14, 1296/14 – Clerks Report.

Resolved: It was agreed that Cllr Brooks would take the website forwards and she was willing to be the webmaster. Cllr Brook would contact Devmac directly to arrange the training.

Resolved: The Clerk to let Cllr Brook have the contact details for Devmac.

- b) Bus Shelter by the garden centre – update – Previously reported under minute number 1249/14, 1278/14, 1296/14 – Clerks Report.

It was reported that the base had been installed and the rest of the bus shelter installation would follow shortly.

- c) Update to have a defibrillator at the Findern Parish Rooms – Previously reported under minute number 1249/14, 1278/14, 1296/14 – Clerks Report.

The Clerk reported that the Village Hall had agreed to have the defibrillator at the Village Hall, however they would like a contribution from the Parish Council towards the cost of the electricity.

- d) Rotten posts for replacement around the Village Green and in front of the Parish Rooms – Previously reported under minute number 1278/14, 1296/14 – Clerks Report.

Resolved: The Clerk to give Cllr Johnson the phone numbers for Complete Property Maintenance Services and Aucuba Landscapes.

Resolved: Cllr Johnson was given delegated powers to obtain quotes for the above work for the next Meeting in September 2014.

- e) Footpath through the Village Green – Previously reported under minute number 1278/14, 1296/14 – Clerks Report

Resolved: The Clerk to give Cllr Johnson the phone numbers for Complete Property Maintenance Services and Aucuba Landscapes.

Resolved: Cllr Johnson was given delegated powers to obtain quotes for the above work for the next Meeting in September 2014.

- f) Election Day – Previously reported under minute number 1278/14, 1296/14 – Clerks Report

The Clerk reported that she had spoken to the Elections Officer at SDDC in relation to having the polling stations at the Parish Rooms in the future instead of at the Village Hall. Unfortunately SDDC would not change the venue as the Parish Rooms was too small.

- g) Newsletter issues and complaints

Resolved: It was agreed that the Parish Council would continue to complete a newsletter, however this may be added to the website in the future with copies being left at the Parish Rooms and at the Post Office for people that do not have access to the internet. This would save on printing costs and volunteer time to deliver them.

Resolved: It was agreed that Cllr Brook would work with Liz Froggatt on the production of the newsletter going forwards.

Resolved: It was agreed that Cllr Brook would drop off and pick up the newsletter from the printers as and when required.

- h) Planter and Cultivation License on grass verge Hawthorn Crescent

Cllr Goodall explained that she had been to see the resident on Hawthorn Crescent to establish exactly what they wanted. She explained that it was a narrow strip of grass verge in front of the resident's property which looked a bit of a mess. The resident had spoken to DCC and they could obtain a cultivation Licence along with an objects license to have a planter in that area.

The Clerk explained that the resident could obtain the licenses required rather than the Parish Council as this would set a precedent for the future.

It was reported that the planter by the cemetery had now been moved. Cllr Bell was thanked for sorting this out.

Cllr Goodall explained that the planters were not holding the water properly and the representative from the company that they were purchased from would be visiting to see what the problem was and if this could be resolved. It is thought that it may be down to the fact that the compost does not contain peat.

Resolved: Cllr Goodall was given delegated powers to order the bulbs and pansies for the winter planting.

11. Minute Number 1316/14 - Planning Matters for Decision

- a) 9/2014/0499 - 4 WILLOW FARM COURT FINDERN DERBY DERBYSHIRE DE65 6AB - PROPOSED SINGLE STOREY REAR EXTENSION, WITH EAVES OF 2.390 METRES AND MAXIMUM HEIGHT OF 3.300 METRES EXTENDING 4.050 METRES FROM THE REAR WALL

Resolved: Findern Parish Council had no objections to the above planning application.

12. Minute Number 1317/14 - Committee Reports

- a. Footpaths Committee – Held on 03.07.2014

Cllr Johnson read out the Footpaths Group Report as follows:

We continue to battle with the amount of vegetation that a wet and warm spell of weather has produced. We are grateful for the new equipment that you were kind enough to provide which is proving to be invaluable.

We await the flowering of the Flanders poppies which have been sown alongside King George V playing field, Heath Lane, All Saints Churchyard and in Brook Close. With your agreement, we are proposing to reseed the areas alongside King George V and Heath Lane and in Brook Close with poppies in the autumn. We would also like to plant primroses under the oak tree at the entrance to Brook Close. Although we are still awaiting feedback from villagers, we would like to plant the grassed area behind Wren Park Close with approx 20 native shrubs and cultivated daffodils. Please advise the group if you would like us to obtain whips which would be at no charge or larger shrubs and trees which would have to be purchased.

Group members were delighted to be invited to a reception hosted by Mr David Coleman QPM DL who is beginning his year as High Sheriff. He proved to be very knowledgeable about the work of the group here in Findern. He told us of his plans to walk the county boundary in aid of the Mountain Rescue Team. He will be passing close to Findern and asked us to support him by walking with him or by helping to raise money for this wonderful cause.

Group members are working with Steve Cresswell, Derbyshire County Council Volunteers project Officer to improve Priory Way. Two further kissing gates have been installed.

We enjoyed a visit to Shipley Country Park recently. We met Head Ranger Andy Laxton who showed us their wonderful displays of orchid. Although we have had a good display here this summer, he advised us on how to create habitats to encourage them.

Emma, our student from Derby University has produced the first draft of our new Walks Leaflet. Derbyshire Countryside Service have further advised us on its content. We are currently seeking funding to cover printing costs.

We met Barry Keight, our Volunteer Projects Officer to discuss the projects along the towpath that we are keen to progress. We now await news from him.

We are always tremendously grateful for your support and for help always gladly given from Clare. Please continue to support us to ensure success with our ongoing projects.

There have been a few problems with Crow Park Lane and the steps to the nature area. Footpaths would like to install signage stating that people with pushchairs etc. can use the flat access further around the corner.

Resolved: Findern Parish Council agreed to the Footpaths Group installing signage.

Resolved: With regards to mature trees or whips being planted, it was agreed that Liz Froggatt would give a list of the requirements to Martin Woodhouse with a limit of £200.00 for the mature trees or whips.

13. Minute Number 1318/14 - Reports from Councillor's that have attended any other Meetings.

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

There was nothing to report.

14. Minute Number 1319/14 – Finance

Resolved: Findern Parish Council approved the following payments

a) Items for Payment.

Cheque No	Payee	Description	Amount
002329 to 002331	Salaries, Tax and NICs		£464.41
002332	Go Digital Printing	Printing	£274.00
002333	J Nurse	Expenses	£15.60
002334	Tim Atkinson	Tree Maintenance	£450.00
002335	Biffa Ward	Village Hall	£154.25
002336	PD Hawker	Maintenance	£40.00
002337	Grant Thornton	Audit 2013/2014	£240.00
002338	NFU Mutual	Mower Insurance	£152.01
002339	Cancelled		
002340	L Froggatt	Petrol for mower	£6.47
002341	SDDC	Litter Bin and Installation	£564.54

Direct Debits 01.04.2014 to 31.06.2014

03.04.2014	British Gas	Gas	£150.00	
14.04.2014	SDDC	Council Tax	£52.20	
17.04.2014	Eon	Electricity		£151.78
25.04.2014	Talk Talk	Telephone	£33.90	
06.05.2014	British Gas	Gas	£150.00	
15.05.2014	SDDC	Council Tax	£57.00	
21.05.2014	Talk Talk	Telephone	£35.45	
02.06.2014	South Staffs Water	Water	£47.16	
13.06.2014	British Gas	Gas	£150.00	

Income from 01.04.2014 to 31.06.2014

04.04.2014	SDDC	Precept	£10,135.00
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b) Accounts for approval 01.04.2014 to 30.06.2014

Resolved: Findern Parish Council approved the unaudited accounts from 01.04.2014 to 30.06.2014 as follows:

Current Account	14,762.53
Reserve Account	75,391.88
TOTAL	90,154.41
Less un-presented Chq	3,059.25
Total as per bank statement	87,095.16

c) Approval of the Annual Return - Section 3 – External Auditors Certificate and Opinion 2013/2014

Resolved: Findern Parish Council approved Section 3 – External Auditor Certificate and opinion 2013/2014.

The External Auditor Reported that on the basis of their review, in their opinion the information in the Annual Return was in accordance with proper practice and no matter had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

15. Minute Number 1320/14 - Items for discussion

There was nothing to report.

16. Minute Number 1321/14 - Items for Information

There was nothing to report.

17. Minute Number 1322/14 - Derbyshire Association of Local Councils

Resolved: Findern Parish Council noted the following information.

a) Circular 10/2014

- DALC Website
- Financial Regulations Training

- Protocol on the Recording and Filming of Council and Committee Meetings
- Vacancies
 - b) Circular 11/2014
- Keeping of documents

18. Minute Number 1323/14 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 11th September 2014 at the Findern Parish Rooms commencing at 7pm.

In view of the confidential nature of the business to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and instructed to withdraw from the meeting.

Agenda Part 2 – Exempt Information

Minute Number 1324/14 – Exempt Information

a) Bank Mandate update

Cllr Nash reported that she had received a phone call from the undermanager at NatWest Bank and a letter had been sent to the Clerk.

It was reported that in order to update the signatories on the account Cllr Woodhouse was required to complete the enclosed form. All new signatories were to visit their local branch with their NatWest Bank Card if they had one for identification. If not they were required to visit the bank with 2 forms of identification for example a current passport or driving license and a utility bill showing their postal address.

b) Electricity Supply on the Green update

Resolved: Cllr Woodhouse was given delegated powers to arrange for a new door for the electricity box to be made.

c) Booking Clerk/Caretaker Vacancy

It was reported that a new Booking Clerk was now in place as of Monday 30.06.2014.

Resolved: Thanks were given to Joan Tidy for all her work with the notice boards and cleaning of the Parish Rooms.

Resolved: The Clerk to write a letter of thanks to Joan Tidy.

Resolved: The Clerk to give the new Booking Clerk the details for Elite Security so that she can call them in to complete training on the CCTV and Parish Room Alarm System.

d) Enrolment Work Place Pension - £995.00 day rate, at least 2 days required for set up and training to be given to the Clerk. This would be split between Findern Parish Council, Linton Parish Council, Hilton Parish Council and Hilton Village Hall as all will be completed together.

The Clerk explained that it would be cheaper to set all 4 companies up together rather than individually at £995.00. The company that would be involved is happy to invoice Hilton Parish Council and then Hilton Parish Council will recharge Findern Parish Council, Linton Parish Council and Hilton Village Hall after the work has been completed. The Clerk explained that the staging date for Findern Parish Council was currently 01.02.2017. However this would be brought forwards to 01.08.2016 so that all 4 companies are rolled out at the same time.

Resolved: Findern Parish Council agreed to the set up and training of the enrolment pension and agreed to split the costs 4 ways, with Hilton Parish Council recharging Findern Parish Council for their part of the work.

Resolved: Findern Parish Council also agreed to bring the staging date forward to 01.08.2016.

Signed.....Dated.....