

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 13TH JULY
2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.15PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr S Brook, Cllr Rose, Cllr Woodhouse,

AGENDA

1. Minute Number 5030/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- Cllr Ratcliffe would be late due to other commitments but he would be at the Main Meeting at 7pm
- Cllr Brown due to other commitments

2. Minute Number 5031/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 5032/17 - Declaration of Members Interests.

There were no Register of members Interests.

4. Minute Number 5033/17 - Public Speaking – (10 Minutes)

Minute Number 5033/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 5033/17/B – Police Representative Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 5033/17/C – District Council representatives report

There was no District Council Representative present at the meeting and there was nothing to report.

Minute Number 5033/17/D – County Council Representatives Report

There was no County Council Representative present at the meeting and there was nothing to report.

5. Minute Number 5034/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. Minute Number 5035/17 - Website Update – Previously reported under minute number 4016/17, 4041/17, 5003/17, 5010/17

Cllr R Brook gave his report as follows:

- The website is currently being worked on by Include Creative
- The website design and development proposed terms had been received and a resolution was required to accept the terms.
- The agreement outlines how the project will work, including what we can expect etc, over the next 12 months. This project is a little different in that Include Creative are completing the work free of charge, so they have outlined what they will do, and how much time they can spend on this project so that both parties know what is expected from each other as follows:
 - Design, develop and implement a new Findern Parish Council website free of charge
 - Host the new website on our web hosting platform free of charge for 12 months
 - Provide advice, guidance, support and training during the development of the project
 - Offer a limited support package for the first 12 months after the website has gone live
 - If required, assist with the migration of your new site to another agency at the end of the 12month period.

Resolved: Cllr R Brook to email the agreement over to the Parish Clerk for the file

Resolved: Findern Parish Council agreed to approve the Agreement Terms and approved to continue with the project.

7. Minute Number 5036/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16, 3090/17, 4017/17, 4042/17, 5011/17.

The Clerk reported that Internet banking was almost sorted out, the holdup had been the fact that Cllr Smith had not signed the mandate form for Online Banking due to his resignation.

The Clerk reported that there was now a further form to complete to take Cllr Smith, Cllr B Goodall and Cllr Johnson off the current Bank Mandate with immediate effect.

Resolved: Findern Parish Council agreed that the resolution set out in section 3 of the bank mandate be accepted as follows:

- ***It was resolved that:***
- ***The signing rules in the current mandate, for the accounts detailed in section 2, be replaced in accordance with section 4; and/or***
- ***The authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.***

8. Minute Number 5037/17 - Hillside Playing Field talks with SDDC – Previously reported under minute number 5012/17

The Clerk reported that Zoe Sewter would sort a date and time on her return from Annual Leave to discuss this matter further.

9. Minute Number 5038/17 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 14th September 2017 at Bee's Tea Room, commencing at 6.15pm for the exempt part of the Monthly Meeting.

Signed.....Dated.....

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 13TH JULY
2017 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr S Brook, Cllr Rose, Cllr Woodhouse and Cllr Ratcliffe

1 County Council Representatives, 1 District Council Representatives and 4 members of the Public were present at the meeting.

AGENDA

1. Minute Number 5039/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- Cllr Brown due to other commitments

2. Minute Number 5040/17 - Co-option of Councillors

Resolved: After updating the Council about their selves, Mr James Hibbert and Mr Richard Giles-Grant were Co-Opted onto Findern Parish Council with immediate effect.

Resolved: In accordance with the Local Government Act 1972 Cllr Hibbert and Cllr Giles-Grant read and signed the Declaration of Acceptance of Office before the Clerk. Their Register of Members Interests would be completed and posted to the Clerk within the next few weeks.

3. Minute Number 5041/17 - Variation of the Order of Business

Move item 9 k to public speaking

4. Minute Number 5042/17 - Declaration of Members Interests.

There were no Register of members Interests.

5. Minute Number 5043/17 - Public Speaking – (10 Minutes)

Minute Number 5043/17/A – Public Speaking

Members of the Public raised the following matters:

- *Peter Price was present at the meeting as he is an expert in Traffic Management. He had been asked by the Chair of the Parish Council to attend the meeting to see if he could offer any solutions to the traffic problems within the village. Peter explained his work history and a bit about himself to the Council and members of the public present. He explained that Findern is a typical village, there were some rat runs through the village due to the A38 but*

the main problem was the one of housing growth in this area. Not directly associated with Findern but the traffic does trickle through this village. He explained that the County Council was responsible for highways and in theory they should achieve nil detriment when it comes to development and this effecting Findern. If the housing is for example in Hilton, there will be some traffic and all County's fail in this respect. Cllr Ford replied that each authority has a responsibility for highways, DCC do what they can, but can only do what is evidence based. He said that DCC will support any matter taken forward, but even then, it may not get done as there may be a bigger commitment elsewhere. He explained that he and the Parish Council had been trying to sort the traffic problem for many years in Findern but the evidence is just not there. He explained that money is available for projects for roads but all suggestions are put in a pot and the work to complete is then chosen on priorities. Cllr Woodhouse replied that speeding was one issue in the village and the other issue was parking. He asked if it was true that parked cars were classed as natural street calming. Pete Price replied, yes this is natural street calming and is the best free way to street calm. Cllr Woodhouse said, how about removing yellow lines to give people more places to park to calm the traffic. Peter Price replied that this would not apply in Finder as there were no yellow lines in the village. Cllr Ford replied that the only restrictions in the village at present were the no waiting restrictions outside of the school. The Chair reported that cars come up from Heath Lane and take the bend at ridiculous speeds, on occasions missing the corner and ending up in people's gardens. Do we need to wait until somebody is killed before anything is done? Cllr Ford replied that the issue is funding, if funds are to be spent they need to be spent where the need is the greatest. Peter Price explained that in Findern the road traffic collisions were low and this means the priority is low compared to where impact is greatest in other places. The Chair reported that Findern Parish Council wanted to fund their own vehicle activated signs but DCC said no as it was not fair on other Parish Councils that don't have the money to provide the same. Pete Price explained that he had put this to an officer at DCC the day prior to this meeting. He explained that the issue was that if Parish Councils had the money to spend on speed cameras, that was ok, but it also had to be evidence based. He explained that Speed Activates Signs were ok but if all areas had them, they would lose their effectiveness. He said that in a way Parishes do have to wait for an injury collision to happen to build up the evidence required by the County Council before change can happen. Peter Price said that he did think that there was a case to put forward to the County Council and he would be happy to work with the Chair to pen a letter that sets out a business case for some measures that could be installed in Findern. It was agreed that Peter Price and the Chair would work together to send a letter to the County Council on this matter. The Chair said that the new Crime Commissioner would also like to support Findern Parish Council on this matter. Peter Price said that he would also look at shark teeth and gateway features to the village.

Minute Number 5043/17/B – Police Representative Report

There was no Police Representative present at the meeting and there was nothing to report.

Minute Number 5043/17/C – District Council representatives report

Cllr McPherson sent his apologies, there was nothing to report.

Minute Number 5043/17/D – County Council Representatives Report

Cllr Ford was present at the meeting and gave his report as follows:

- A man had been charged for fly-tipping 80 tone of rubbish at a side at Cadley Hill. His lorry had been seized and sold to help towards the cost of the clean-up.
- Vermin had been reported on Castle Hill, Environmental Health had been out on 2 separate occasions to monitor this and require permission from the land owner to gain access to the property. Surrounding residents had been given and action log and told not to feed the birds.

- SDDC were running a Green Space and Affordable Housing Consultation
- The Tree work on Common Piece Lane had now been completed by DCC
- DCC would be removing the post of Chief Executive to save money in a restructure.
- The Power Station would be bidding shortly for the kilowatt hours and the chimneys would be demolished shortly
- The Chair asked if there was any news on the flooding issue on Main Street. Cllr Ford Replied that this had been handed over to Severn Trent by DCC.
- The Clerk explained that she had spoken to DCC in relation to having the plainings from the road works to take place from the A38 to Bakeacre Lane. The Clerk explained that this was not possible as the rules around waste management and how this is dealt with is a real issue. Findern Parish Council do not have a waste transfer license and would not be allowed one

6. Minute Number 5044/17 - To confirm the Minutes of the Annual Findern Parish Council Meetings held on 8th June 2017.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 8th June 2017, having been circulated they were approved and signed as a true record

7. Minute Number 5045/17 - Chairpersons Report

The Chair gave her report as follows:

This month Findern was visited by Hardyal Dhindsa the Police and Crime Commissioner for Derbyshire. Sadly, few residents were aware of this visit due to inadequate notification of its taking place. However, he is very supportive of our concerns particularly with regard to traffic problems. We had a fantastic day for our Fete on 24th June, very well attended not least due to the lovely weather and the visit of Charles Hanson to open it. The amount raised is not yet available but is on target.

The following morning saw a happy group of villagers reminiscing about the refurbishment of the Parish Rooms when Seymour Bell unveiled a plaque at its entrance to commemorate this project

On June 28th, Rosemary, Tammy and myself visited Findern Primary school on the occasion of the official opening of their new kitchen and two new school rooms plus the newly sited and refurbished library. We were very well entertained by the year 6 children discussing the changes in school life between ours and their generations. The new library which was refurbished with a Parish Council grant was, I felt, a very tranquil space which would encourage children of all ages to read.

Next week will see the official opening of the new kiddies play area on Hillside Playing Field. My thanks go to Dawn Foote, Abby Litting, and Richard Giles Grant, for all their hard work which has made this project become a reality.

8. Minute Number 5046/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17, 4051/17, 4074/15, 4095/17, 5022/17

Cllr Giles-Grant reported that the new play equipment had now been installed at the Hillside Playing Field.

Resolved: It was agreed that Cllr Woodhouse and Cllr Giles-Grant would liaise with each other in relation to the play bark and the weed spraying. Cllr Giles-Grant would also liaise with the fencing man.

The Chair reported that there would possibly be a change of plan with regards to the fencing. The reason, was because the children like to play in the trees at the top of the bank but its full of dog muck. It would be nice to fence the tree area in, to give the children a bigger area to play free of dogs. She had suggested this to Zoe Sewter at SDDC and her thoughts were that this would be a brilliant idea. The Chair would be meeting with Zoe Sewter on site on 07.08.2017 to hopefully get the go ahead. The Chair explained that the Parish Council would be required to fund the extra fencing if agreed with Zoe Sewter and Zoe Sewter would have the trees checked to make sure they were safe. She reported that the downside would be that the area would need to be mowed.

Resolved: Findern Parish Council agreed that the Clerk should obtain a price from both Aucuba Landscapes and Mr. Hawker to complete this work on going.

Resolved: Findern Parish Council agreed to go ahead with all the above items that had been discussed.

Resolved: Cllr Giles-Grant to obtain prices for the extra fencing, email this to the Clerk to email to all Councillor for approval for the Parish Council to pay the extra.

Resolved: Findern Parish Council agreed to purchase 2 new picnic tables and benches for the play area. The Clerk to obtain prices.

Resolved: Findern Parish Council agreed to the Chair purchasing food for the opening celebration for about 30 people at a cost of up to £250.00.

9. Minute Number 5047/17 - Report of the Parish Clerk

a) Butterfly Bank – Previously reported under minute number 4075/17, 4096/17, 5023/17
There was nothing to report.

b) Parish Room Front Door – Previously reported under minute number 4075/17, 4096/17

The Clerk explained that the cheque for the new door had been raised but would not be sent until the door was installed and Lindsay was happy with it.

Resolved: Findern Parish Council agreed to the Clerk hanging onto the cheque until Lindsay confirms that the work has been satisfactorily completed.

c) Purchase of a Defibrillator for Wyevale – Previously reported under minute number 4096/17, 5023/17

The Clerk reported that the equipment had been ordered and was on the payments list to pay at this meeting, once the payment is received the goods will be released.

d) Cars parked on grass verge opposite EDM daily – Previously reported under minute number 4096/17, 5023/17

The Chair reported that DCC had written to the company to tell them not to park on the grass verge. The Chair reported that she had spoken to the owner to try and find a solution and they were in discussions with Wyevale to use their car park.

e) Power Cuts – Previously reported under minute number 5023/17

The Clerk reported that she had been assured by Western Power Distributions that this problem should stop in about 3 months once the major works had been completed.

Anybody suffering power outs should log on to the Western Power Distribution website and report the problems as they are happening as this is the only way they can tract the issues.

f) Christmas Celebration – Previously reported under minute number 5023/17

Resolved: Findern Parish Council after much deliberation, agreed to think about this matter over the Summer Holidays and come back with ideas at the September Meetings as an agreement on the format of the celebrations could not be reached at the meeting.

g) Cemetery

Resolved: Cllr Ratcliffe was given delegated power to speak with SDDC on the terrible state of the cemetery and how this can be sorted out.

Resolved: The Clerk to email Cllr Ratcliffe the details for Joanne Abbassi the Cemetery Manager at SDDC.

h) Plannings for the school car park

There was nothing further to report as this matter was discussed in public speaking.

i) Plaque for the school library

The Chair reported that when the Parish Council gave the PTFA the grant, it was agreed that a plaque would be installed in the library to recognise this.

The Chair explained that the plaque would say the following:

The School Library was refurbished by a grant from Findern Parish Council.

The Chair asked if the Councillors agreed with the wording and if possible, to have the Parish Council logo on the plaque.

Resolved: Findern Parish Council agreed to the wording and the logo for the plaque.

j) Picnic benches/seats – Hillside Playing Field

Resolved: Findern Parish Council agreed to order 2 picnic Benches to be installed on the Hillside Playing Field by the new play area.

k) On-going speeding problems

Resolved: Findern Parish Council agreed for Peter Price and the Chair to write a letter to DCC in relation to this matter as discussed in Public Speaking above.

l) WI project

The Chair explained that the WI were looking for a worthwhile community project to complete for their centenary. Letters have been sent out to 98 people/organisations but they have had no suggestions of what to do back. The Clerk suggested they ask for a cultivation license for a piece of grass verge and planting it out as a suggestion.

Resolved: The Chair to pass this information/suggestion onto the WI.

m) Royal Mail Post Box Maintenance

The Clerk explained that the Post Box maintenance was on a rolling 5-year contract. She had spoken to Royal Mail and the Post Boxes in Findern were due to be refurbished this financial year

n) Approval of the Newsletter

Resolved: Findern Parish Council agreed to cease the production of the newsletter with immediate effect. This was since there would soon be a new Parish Council website and there was nobody to help with the production of the newsletter. The production team were struggling to get enough information together to produce the newsletter.

10. Minute Number 5048/17 - Risk Assessment from 15.06.2017

- a) **Village Green** - It is recommended that the Council satisfy itself that the trees are in a safe condition – **Priority 3 Months – Findern Parish Council have already had a tree report completed and all maintenance work was completed on 31.03.2017**
- b) **Village Green** – Signage to be replaced or clearly restated to highlight this key hazard for users of the facility – **Priority 1 month – Post and wire to be removed by Cllr woodhouse, electricity dead anyway. Cut cable off below ground level.**
- c) **King George Playing Field** – Signage to be installed at both ends of the park and at the entrance to reinforce the message of the out of hours contact details – **Priority 3 months**

- d) **King George Playing Field** – Steps from the main road in a poor state, Council to weed/repair the steps – **Priority 3 months** – **Aucuba were asked on 05.07.2017 to clear the steps of any vegetation**
- e) **King George Playing Field** – Soft tarmac tiles are lifting near the children’s roundabout, Council to refix the tiles – **Priority 3 months**
- f) **King George Playing Field** - It is recommended that the Council satisfy itself that the trees are in a safe condition – **Priority 3 Months** – **Findern Parish Council have already had a tree report completed and all maintenance work was completed on 31.03.2017**
- g) **King George Playing Field** – Post and padlock at the entrance concerns that this will hinder emergency services. The Council to inform the emergency services of the combination code – **Priority 1 month**
- h) **King George Playing Field** – all play equipment should have soft tarmac underneath – **Priority 6 months**

Resolved: The Clerk to Inform Watson and Watson about the Tree Reports and the work already carried out.

Resolved: The Clerk to write a Policy on the emergency services access to the field in case of an emergency.

Resolved: Cllr Woodhouse was given delegated powers to sort the post and rail fencing by the entrance to the King George Playing Field

11. Minute Number 5049/15 - Planning Matters for Decision

There was nothing to report.

12. Minute Number 5050/17 - Reports from Councillor’s that have attended any other Meetings.

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

- c) Other meetings attended

Safer Neighbourhood Area2 Mercia Meeting 26.1.17.

Attended by Councillor M.Goodall and R.Rose

Hardyal Dhinsa Police Commissioner was introduced to the group, he stated he is intending to visit all the parish's in South Derbyshire and is taking an interest in matters where he feels he can help. Sergeant Russell the new Community Police officer was introduced and invited to our next Parish Council meeting in July.

Under local issues - mentioned were:

Weak bridge on Buckford Lane, this had already been put forward to a further meeting for discussion with other traffic problems of all the groups.

Flooding in Main Street – Severn Trent contacted again recently as not improved since work previously done.

Speeding traffic through Findern village, and also a problem in other local villages, Crime commissioner keen to look at this issue.

Spate of recent van break-ins across the County.

- d) Notification of forthcoming meetings

There was nothing to report.

13. Minute Number 5051/17 - Finance

Resolved: Findern Parish Council approved the following payments:

1) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002753	C Orme	Laptop and accessories	£601.92
002754 to 002756	Salaries, Tax and NIC's		£684.80
002757	Aucuba Landscapes	Maintenance	£246.02
002758	Scribe 2000 Ltd	Accounts Package	£308.40
002759	DALC	Cllr Training	£40.00
002760	NFU Mutual	Mower Insurance	£166.86
002761	Heartbeat Trust	Defib	£2,424.00
002762	M Goodall	Celebration, plaque wine stationery	£299.04
002763	C Wynn	Safer Neighbourhood Banner	£35.25
002764	Bee's Tea Room	Room Hire	£80.00
002765	R Winfield	Parish Room Door Installation	£1,020.00

2) Unaudited Accounts for approval from 01.04.2017 to 13.06.2017

Resolved: Findern Parish Council approved the unaudited accounts from 01.04.2017 to 13.06.2017 as follows:

Current Account	12,691.68
Reserve Account	65,649.85
Less Unpresented Chq's	<u>2,696.47</u>
Total	<u>75,645.06</u>

14. Minute Number 5052/17 - Items for Information

Resolved: Findern Parish council noted the following information:

- a) SDDC – Press release – Festival provides positive steps
- b) SDDC – Press release – Take the chance to discover a local shopping sensation this month
- c) SDDC – Press release – Agreement to ensure food safety
- d) SDDC – Press release – Breastfeeding is just a walk in the park
- e) SDDC – Press release – Timely reminder to area's recycling army
- f) SDDC – Press release – Breastfeeding mums do brunch
- g) National Clean Air Day 15.06.2017
- h) SDDC – Press release – Have a sizzling and safe summer with top food advice
- i) Clerk & Council Direct Magazine July 2007

15. Minute Number 5053/17 - Derbyshire Association of Local Councils

There was nothing to report.

16. Minute Number 5054/17 - Date of the next meeting

Resolved: The next meetings of Findern Parish Council were confirmed as follows:

- **Exempt part of the meeting on 14th September 2017, at Bee's Tea Room, commencing at 6.15pm.**
- **Non-Exempt part of the meeting on 14th September 2017, at Bee's Tea Room, commencing at 7pm**

Signed.....Dated.....