

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 13TH APRIL
2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr R Brook (in the Chair)
Cllr S Brook, Cllr Brown and Cllr Rose and Cllr Woodhouse

AGENDA

1. Minute Number 4060/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- *Cllr M Goodall due to other commitments*
- *Cllr B Goodall due to other commitments*
- *Cllr Johnson due to other commitments at Church.*

2. Minute Number 4061/17 - Variations of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 4062/17 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 4063/17 - Public Speaking – (10 Minutes)

Minute Number 4063/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 4063/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 4063/17/C – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

Minute Number 4063/17/D – District Council representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

5. Minute Number 4064/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. Minute Number 4065/17 - Website Update – Previously reported under minute number 4016/17, 4041/17

Cllr R Brook read out his report as follows:

Work done so far:

Website hosting account setup and ready for development

Work started but not yet complete;

Include creative terms and conditions of service. This is the "official" document that will outline the work that Include Creative will do for the Parish Council, a brief summary of this document would be:

Include Creative will project manage, design and develop a new website for Findern Parish Council. We will liaise with the council at various points in the project in order to keep them up to date with developments, and to also ensure they are happy with the direction of the project.

We have set aside 25 working days (spread over the next few months) to complete this work.

We will provide the hosting account for the website, and provide up to 5 hours support per month for the first 12 months. (Support includes instructing you on how to do something, or fixing something you've broken. It doesn't include developing additional features or pages for the website, or considerable changes to existing pages)

The development, project management and web hosting/support for 12 months, will be delivered free of charge.

After 12 months have passed, a meeting will be arranged to discuss how the website has been doing, look at data in relation to visitors and support requests. This meeting will also be used to discuss arrangements going forward, including any additional work required and/or ongoing costs for hosting (which may remain free, depending on how much support the site requires).

This information will be documented in a more complete fashion with additional terms and conditions and delivered to the projects working group within the next 2 weeks.

Next steps for the project, to be completed by next parish council meeting:

Parish Council to provide Include Creative with council emblem/logo and admin login details to existing website.

Include Creative to develop a list of pages on the site, based on our knowledge of what we think would work best

Include Creative to produce a concept design of the websites homepage, to determine if the council are happy with the ideas we have produced.

Clarifications

Has the parish council communicated their intention to leave their current agency?

Resolved: Findern Parish Council agreed not to transfer the domain name over from Devmac in favour of setting up a new website name to include Findern Parish Council. This is so that the Parish Council website can be easily found on the internet.

7. **Minute Number 4066/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16, 3090/17, 4017/17, 4042/17.**

The Clerk reported that only Cllr Smith was now required to sign the form, once this had been completed the form could be sent to the bank for approval and set up.

8. **Minute Number 4067/17 - Date of the next Parish Council Meeting to be confirmed**

Resolved: The next Annual General Meeting of Findern Parish Council was confirmed as 11th May 2017 at Bee's Tea Room, commencing at 6.30pm for the exempt part of the Monthly Meeting.

Signed.....Dated.....

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 13TH APRIL
2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr R Brook (in the Chair)
Cllr S Brook, Cllr Brown and Cllr Rose and Cllr Woodhouse

1 District Council Representatives, 1 County Council Representative and 2 Members of the Public were present at the meeting.

AGENDA

1. Minute Number 4068/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- *Cllr M Goodall due to other commitments*
- *Cllr B Goodall due to other commitments*
- *Cllr Johnson due to other commitments at Church.*

2. Minute Number 4069/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 4070/17 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 4071/17 - Public Speaking – (10 Minutes)

Minute Number 4063/17/A – Public Speaking

Members of the Public raised the following matters:

- Cllr Woodhouse raised the overhanging hedgerow and trees on Porters Lane where the lane narrows. Cllr Ford said that he would take this matter back to SDDC.
- A resident raised the encroaching embankment on Porters Lane making the lane narrow. Cllr Ford said that he would take this matter back to SDDC.
- A resident asked for an update on the field on Porters Lane, Cllr Ford gave the resident an update.

Minute Number 4063/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 4063/17/C – County Council Representatives Report

Cllr Ford was present at the meeting and gave his report as follows:

- Everyone was winding down for the Elections.

- He had made contact with Calon Energy in relation to the extension to the car park for the School.
- He had obtained contact details for a fencer and had passed these on to Richard Giles-Grant.
- He asked what was happening with the path across the Village Green and why was it closed. Cllr Woodhouse reported that a resident had slipped on the path and a decision had been taken to close the path and make the necessary repairs by re-topping it with soil and re-grass seeding the area. The path should re-open in May 2017, it was agreed that the path was a victim of its own success.

Minute Number 4063/17/D – District Council representatives Report

Cllr Ford was in attendance, there was nothing to report.

5. Minute Number 4072/17 - To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 9th March 2017.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 9th March 2017, having been circulated they were approved and signed as a true record

6. Minute Number 4073/17 - Chairman's report

There was nothing to report.

7. Minute Number 4074/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17, 4051/17

Cllr Brook read out Cllr M Goodall's report as follows:

Hillside Playing Field Update

A Working Party has been set up from members of the community. An application has been made for a Lottery Awards for All grant to compliment the Tesco Bags for Life £10,000 grant already secured. The project is proposed to commence in July. As well as a complete refurbishment of the Children's Play Area the fence and gates at the entrance will be replaced.

The Clerk reported that the Grant Application Form for the Awards for All had been completed and emailed off.

The Clerk read out a letter received from Mercia Marina pledging £1,500.00 towards the project.

8. Minute Number 4075/17 - Report of the Parish Clerk

- a) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16, 2097/16, 3027/16, 3053/16, 3076,16, 4002/17, 4028/17, 4052/17

There was nothing to report.

- b) Steps at the King George Playing Field – Previously reported under minute number 2097/16, 3027/16, 3053/16, 3076/16, 4002/17, 4028/17, 4052/17

Cllr Woodhouse reported that the steps had now been completely repaired.

Resolved: Findern Parish Council gave thanks to Cllr Woodhouse for completing this work and making such a great job.

- c) Cemetery gates – Previously reported under minute number 3053/16, 3076/16, 4002/17, 4028/17, 4052/17

Cllr R Brook reported that this work had all been completed.

- d) Explanation of the Precept Increase

The Clerk explained that in the past Findern Parish Council has historically not increased the Precept. This means that they have not allowed for their income to grow to cover their overheads on a year by year basis. This was mainly down to the fact that they had a lot of money in reserve and found it unnecessary to increase the precept for this reason. However the reserves are now reducing quickly as per the auditor's request, as a Parish Council should not hold in reserve more than a year's worth of Precept. The Parish Council now needs to make sure that their income covers their overheads in the future. In the future the Parish Council will consider increasing their Precept by at least the rate of inflation so that a substantial increase like this year's does not happen again in the future.

- e) Tree work completed on the Village Green and the King George Playing Field on 31.03.2017

There was nothing further to report.

- f) Butterfly Bank

Cllr Woodhouse read out his report as follows:

Meeting at Cardales Meadow to discuss the proposed Butterfly Bank on 9th April 2017

A group of Parish Councillors, Ken Orpe from Aston-on-Trent and other interested parties met at Cardales Meadow last Sunday at 10:30am to discuss the construction of a proposed butterfly bank.

The bank would be around 17m long x 3m wide. It could be constructed with the arising's from the excavation of two or three proposed wildlife ponds adjacent to the bank. (This would save money on transporting materials from elsewhere) Topsoil would be excavated first, followed by a covering of subsoil from the same excavation. The bank would then be covered with 50-75mm of limestone hoggin, 40mm to dust. The right conditions will then be created for the establishment of food-source plants such as Bird's Foot Trefoil & Horseshoe Vetch. The limestone covering would provide basking areas for the butterflies.

It was confirmed that money was available for this project. Cllr. Woodhouse said he would speak to local plant hire firms to see if they would be willing to lend their assistance in providing machinery to undertake the work.

The general consensus of the meeting was that the butterfly bank should go ahead.

The Highways Agency (the landowner) may need to be contacted in order to obtain their approval. The neighbouring farmer is to be contacted regarding the proximity to the hedgerow and possible run-off from the butterfly bank and the ponds.

End of report.

Resolved: Standing Orders were suspended to allow Joan Tidy to speak on behalf of the Footpaths Group.

Joan Tidy reported that she had spoken to Henry Matthews at Saville's, and had asked permission to complete the Butterfly Bank, he does not think that this will be a problem and he does not think that planning permission would be required for the work. He will be emailing a plan of the area to the

Clerk shortly so that the group can draw the bank onto the plan. The Clerk will email the plan to Joan Tidy once received.

Resolved: Standing Orders were reinstated.

Resolved: Findern Parish Council agreed for the Footpaths Group to go ahead with the Butterfly Project once approval had been received from Saville's.

g) Parish Room Front Door

The Clerk reported that a price had been received in wood with glass panel for the cost of £850.00 plus fitting.

Resolved: Findern Parish Council asked for 2 other quotes for the next meeting.

h) Purchase of plants for summer planting

Resolved: Findern Parish Council agreed to Cllr M Goodall purchasing the summer plants for the village planters.

Cllr Woodhouse said that he had been speaking with Cllr M Goodall about cleaning out the planter on the Village Green, taking out the cordyline and replanting this elsewhere if possible.

i) Path across the Village Green

There was nothing further to report, already discussed under Public Speaking.

j) Trees entrance to Hillside Playing Field

The Clerk explained that SDDC had established that the entrance to the Hillside Playing Field was their responsibility. The Tree Warden would be looking at the trees with a view to writing a report of the work to be completed. They will then apply to DCC for a license for the work to be completed as the trees are covered by a TPO. Once the license is received the tree work will then be completed.

Cllr Woodhouse explained that where the trees had been removed from the King George Playing Field after the tree report, it had left gaps in the hedge. These gaps now need to be filled with post and rail fencing and new hedgerow will need planting in autumn.

Resolved: The Clerk to obtain prices for the fencing to be completed.

k) Approval of the Newsletter

Resolved: Findern Parish Council approved the Newsletter.

l) Alarm for the Parish Council Garages

Resolved: Findern Parish Council agreed that the alarm for the Parish Rooms and the garages should be separate.

Resolved: The Clerk to email all the Councillors once the quote is received for approval.

9. Minute Number 4076/17 - Planning Matters for Decision

a) 9/2017/0131 - LAND AT SK3130 4004 OFF COMMONPIECE LANE FINDERN DERBY DERBYSHIRE - - RETROSPECTIVE INSTALLATION OF FARM TRACKS AND HARDSTANDING IN ASSOCIATION WITH AGRICULTURAL USE

Resolved: Findern Parish Council had no objections to the above planning application.

10. Minute Number 4077/17 - Reports from Councillor's that have attended any other Meetings.

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

The next meeting is to be held on Friday 20th April 2017.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

There was nothing to report.

11. Minute Number 4078/17 - Finance

Resolved: Findern Parish Council approved the following payments including the additions of cheque numbers 002727 to 002729 inclusive:

a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002717	Findern Methodist Church	Room Hire Donation	£15.00
002718	Tim Atkinson	Tree Maint King George	£580.00
002719	Tim Atkinson	Tree Maint Village Green	£400.00
002720	P D Hawker	Maintenance	£80.00
002721	Aucuba Landscapes	Maint King George	£66.00
002722	Bee's Tea Room	Room Hire Feb & March	£54.00
002723 to 002725	Salaries, Tax * NIC's		£901.16
002726	Go Digital	Newsletter Printing	£299.00
002727	Community Heartbeat Trust	Defib parts	£87.60
002728	Aucuba Landscapes	Maintenance	£123.01
002729	Belmont Van & Mower	Mower Service	£426.49

12. Minute Number 4079/17 - Items for discussion

There was nothing to report.

13. Minute Number 4080/17 - Items for Information

Resolved: Findern Parish Council noted the following information:

- a) SDDC – Press release – Yeeee-ha! Make sure you're booked in for liberation day
- b) SDDC – Press release – Lend a hand to spring cleaning beauty spot
- c) Clerks and Council Direct Magazine March 2017
- d) What's on Magazine
- e) DCC – New charges at household waste Recycling Centre
- f) SDDC – Press release – Council Tax level for 2017/2018 announced
- g) SDDC – Press release – Melbourne sports park management deal agreed
- h) SDDC – Press release – Council approves boundary changes
- i) Derbyshire Children's Holiday Centre
- j) Groundwork Cresswell, Ashfield and Mansfield – update information
- k) Get Active in the Forest
 - i. Nordic Walking, starting April to October 2017 from 6pm
 - ii. Nordic Walking, Tuesdays 10am
 - iii. Time for a cuppa, Dementia Walk 18.03.2017 at 1pm
 - iv. Village Walk 09.04.2017 10am
 - v. Bluebell Walk, 07.05.2017 11am
 - vi. Teddy Walk, 13.05.2017 10.30am
- l) SDDC – Press release – Green tick for Council's Environmental standards

- m) SDDC – Press release – New link road is the last piece of the regeneration jigsaw
- n) SDDC – Press release – Nominate your favourite eatery for the heart of Derbyshire award
- o) SDDC – Press release – First Swadlincote Makers Market set to add to town's shopping offer

14. Minute Number 4081/17 - Derbyshire Association of Local Councils

Resolved: Findern Parish Council noted the following information:

A) DALC circular 04/2017

- DALC Spring Seminar
- Local Council Award Scheme – awards in Derbyshire
- Section 137 increase for 2017/18
- Proposals to extend the remit of the Local Government Ombudsman to local (parish and town) councils
- Neighbourhood Planning Bill update
- Increases to Statutory Redundancy Pay and Unfair Dismissal Compensation
- Discounted copies of Arnold-Baker on Local Council Administration, Tenth Edition by Paul Clayden
- Legal Topic Note updates – LTN 5 and LTN80

15. Minute Number 4082/17 - Date of the next meeting

Resolved: The next Annual General meeting of Findern Parish Council was confirmed as 11th May 2017, at Bee's Tea Room, commencing at 7pm.

Signed.....Dated.....