

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

MINUTES OF MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 20TH NOVEMBER 2014 AT FINDERN PARISH ROOMS COMMENCING AT 7.00PM

Present:

Cllr Woodhouse (in the Chair)
Cllr Johnson, Cllr Bell, Cllr Brook, Cllr Nash and Cllr Goodall

.5 members of the public were also in attendance at the meeting.

AGENDA

PART I – NON EXEMPT INFORMATION

1. Minute Number 1359/4 - To receive apologies for absence

Apologies for absence were received and accepted from Cllr Hudson and Cllr Williamson

The Clerk reported that sadly Cllr Parnell had resigned her position as a Findern Parish Councillor with immediate effect.

2. Minute Number 1360/14 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 1361/14 - Declaration of Members Interests.

Resolved: Cllr Woodhouse declared a Personal and Prejudicial Interest in item 9 – Clerk Report, item m) - Quote of £100.00 from Woodgrow Horticulture to provide Findern Footpaths Group with plants and mulch for the church yard.

4. Minute Number 1362/14 - Election of a Vice Chairperson

Resolved: That Cllr Williamson is elected as Vice Chairperson to Findern Parish Council for the ensuing year.

5. Minute Number 1363/14 - Public Speaking – (10 Minutes)

Minute Number 1636/14/A – Public Speaking

Members of the Public raised the following matter:

- It had come to light that there was a covenant on the Village Green that may stop the installation of the new path. It was thought that between 1967 and 1970 The Chair at that time Mr Torrington had requested a covenant which was separate to the Parish Council deed for the land. – **It was agreed that the Clerk would contact the Contractor and stop the work on the path until such time that the details of the covenant could be established. The Clerk to contact Mrs Dunicliffe to see if she still has the minutes from Cllr Rowley. The Clerk to add this matter to the agenda for December 2014, including the possibility of having turf protect instead of a rural path.**
- Mrs Cooper explained that the defibrillators had been delivered and were waiting to be installed. She was liaising with Cllr Goodall in relation to the electrician installation at Findern Village Hall and was waiting for Findern School to get back to her in relation to the quote for the installation. She had not yet taken the equipment apart to make sure that it was all included but she was sure it would be including the signs to be installed on installation. She was also in the process with Cllr Goodall of arranging 2 sessions of training on the equipment which would take place one session at the School and one session at the Village Hall. However the First Responder in the village was also willing to give further training if required.
- It was reported that flooding was an issue on Main Street Findern by the Village Pump when it rained, it was thought that this was due to a blocked drain. – **It was agreed that the Clerk would contact DCC Highways Department, however the Councillors agreed that next time this happened, photographs would be taken and emailed to the Clerk to follow up.**

Minute Number 1363/14/B – Police Representatives Report

There were no Police Representatives in attendance and there was nothing to report.

Minute Number 1363/14/C – District Council Representatives Report

Cllr Hood sent her apologies, there was nothing to report.

Minute Number 1363/14/D – County Council Representatives Report

Cllr Ford sent his apologies, there was nothing to report.

6. Minute Number 1364/14 - To confirm the Non-Exempt Minutes of the monthly Findern Parish Council Meetings held on 9th October 2014.

Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on Thursday 9th October 2014 having been circulated were approved and signed as a true record.

7. Minute Number 1365/14 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

There were no items from Part 1 of the agenda taken with the public excluded.

8. Minute Number 1366/14 - Chairman's report

There was nothing to report.

9. Minute Number 1367/14 - Report of the Parish Clerk

- a) Parish Council Website – Previously reported under minute number 1355/13, 1409/13, 1427/14, 1212/14, 1231/14, 1249/14, 1278/14, 1296/14, 1315/14, 1332/14, 1349/14 – Clerks Report

Cllr Brook gave her report as follows:

- She reported that the Village Website was now up and running. The website address is www.findern.org.uk.
- She reported that the Findern Flower being used all over the village was indeed the incorrect Findern Flower. The Findern Flower should be the Poet's Daffodil which is a double petal not a single petal. She reported that this would be corrected on the Village website shortly.

Resolved: The Findern Parish Council letterhead logo to remain as it is.

Resolved: The Clerk to email the Register of Members Interest forms to Cllr Brook for the website once Cllr Bell's amended copy has been received.

Resolved: All Councillors to keep an eye out and take photographs of any Findern Flower that blooms so that the Parish Council can log where they are.

- b) Update to have a defibrillator at the Findern Parish Rooms – Previously reported under minute number 1249/14, 1278/14, 1296/14, 1315/14, 1332/14, 1349/14 – Clerks Report.

The Clerk reported that the order had now been placed, she was awaiting the invoice to be emailed to her for payment.

Cllr Goodall gave her report as follows:

- The Village Hall had given her the name and number of their electrician for the installation of the defibrillators. The quote for the installation was £419.41. The work could be completed on 28.11.2014.

Resolved: Findern Parish Council agreed to the above quote and the installation date.

- She reported that the flyers for the training had gone out with the newsletter and calls were already being received from residents wishing to participate in the training sessions.

Resolved: Cllr Goodall to contact the trainer to arrange some dates when the training can take place.

- The Clerk reported that the Village Hall Committee had requested that the Parish Council make a contribution towards the electricity costs for the defibrillator.

Resolved: Findern Parish Council agreed to make a contribution each year to the Village Hall associated with the electricity costs which would be minimal.

- Footpaths Group were thanked for delivering the flyers with the newsletter.

- c) Rotten posts for replacement around the Village Green and in front of the Parish Rooms – Previously reported under minute number 1278/14, 1296/14, 1315/14, 1332/14, 1349/14 – Clerks Report.

Resolved: The Clerk to inform the contractor that he can continue with the work to repair the posts as soon as possible.

- d) Footpath through the Village Green – Previously reported under minute number 1278/14, 1296/14, 1315/14, 1332/14, 1349/14 – Clerks Report

Resolved: In light of the covenant that may be against the Village Green, the Clerk was instructed to stop the contractor from continuing with this work until the covenant on the land can be confirmed either way.

- e) Christmas Tree Lights update – Previously reported under minute number 1332/14, 1349/14 – Clerks Report.

Cllr Woodhouse gave his report as follows:

- He explained that he and Cllr Johnson had install a new cable to where the Christmas Tree will be situated as agreed.
- The Christmas Tree would be delivered at the end of November and would be installed on the Village Green in early December 2014.

Cllr Goodall gave her report as follows:

- Christmas Carols around the Christmas Tree would be held on 19.12.2014. The gazebo would be borrowed from the Footpaths Group for the evening and most of the tickets had now been allocated.

- f) Missing Bus Shelter on A50 Bridge, Findern – Previously Reported under minute number 1332/14, 1349/14 – Clerks Report.

There was nothing to report, the Clerk was still in the process of resolving this matter.

- g) Update on Doles Brook clearing

The Clerk reported that the work to clear the brook had now been completed.

- h) Findern Village Pump

It was reported that Findern Parish Council had already agreed to take over the maintenance of the Village Pump on behalf of the village. It was reported that at present the Village Pump was looking very sad and in need of some attention.

Resolved: It was agreed that a site meeting would take place with Cllr Goodall, Cllr Woodhouse, Cllr Johnson and Cllr Nash if possible to discuss and decide how to take this matter forward.

Resolved: The Clerk to inform the Village Hall Committee that Findern Parish Council will be looking after and maintaining the Village Pump going forward.

Resolved: The Clerk to add this matter to the agenda for December 2014.

- i) Planting of the boarder by the wall outside the Parish Rooms

Resolved: Cllr Goodall, Cllr Woodhouse, Cllr Johnson and Cllr Nash if possible to have a site meeting at the same time as the Village Pump Meeting to see how to take this matter forward.

- j) Camel Rocker missing from the King George Playing Field

Resolved: The Clerk to obtain a quote from Wickstead to either repair or replace the stolen camel rocker.

Resolved: The Clerk to add this matter to the agenda for December 2014.

- k) Goal Posts and bench on the King George Playing Field

Resolved: Cllr Johnson to contact the contractor to see if the Goal Posts can be salvaged and reinstalled. If not Cllr Johnson was given delegated powers to ask our contractor to remove them from site.

Resolved: If the goal posts are to be removed from the site, Findern Parish Council agreed not to replace them at this time.

Resolved: The Clerk to email Cllr Johnson Aucuba Landscapes number.

- l) Newsletter for approval

Resolved: Approval was given by Findern Parish Council in relation to the newsletter and the defibrillator training flyer to be printed and delivered.

- m) Quote of £100.00 from Woodgrow Horticulture to provide Findern Footpaths Group with plants and mulch for the church yard.

Resolved: Cllr Woodhouse had declared a Personal and Prejudicial Interest at the start of the meeting in relation to this matter and left the room whilst the item was discussed.

Resolved: Findern Parish Council agreed to Woodgrow Horticulture providing Findern Footpaths Group with plants and mulch required for the Church Yard at a cost of £100.00

10. Minute Number 1368/14 - Planning Matters for Decision

There was nothing to report.

11. Minute Number 1369/14 - Committee Reports

- a. Footpaths Committee – Held on 06.11.2014

Cllr Johnson read out the Footpath Group report as follows:

At last the autumn strimming and mowing is all done, and the tools put away for the winter! The Payback Team have swept and tidied the yard behind the Parish Rooms, as well as sweeping the pavements between Archway Motors and the Village Hall. A great job! We shall soon be collecting a bag of goodies which we give to the Payback Team every Christmas, as thanks for a hard year's work. We would be grateful for any donations of crisps, sweets, biscuits etc to be given to group members by December 1.

The group have now formally adopted the towpath between Hicklin's Bridge (20) and Bully Bridge opposite Mercia Marina. This merely formalises what the group have in fact been doing along there for years, maintenance within our capability and reporting issues to the Canal & River Trust as necessary. We recently worked with staff from the Canal & River Trust to build a stretch of boardwalk in the bird orchard which is adjacent to the towpath. It is very nearly completed, it is just needing the slats along the top to be finished. We hope this boardwalk will make the woodland accessible throughout the year.

We need to raise £1000 for the next phase of our improvement project along the towpath. This will pay for barbecue stands, insect and mammal boxes and signage. The group have received an anonymous donation of £500, and £200 from Cemex Aggregates. We have decided to use £300 from our own funds to speed the completion of this project.

We will be busy with events to attend over the next few weeks, the annual Insect Show will be held on 15 November at Derby University, and the annual Christmas Party hosted by the Canal & River Trust for their volunteers is eagerly anticipated!

Our latest Fun on the Green was the best yet, with a host of free games and activities for the children. They made owls, hedgehogs and lanterns, saw real owls, watched (and tried!) pole latheing and cooked bread over a fire. Thanks to Derbyshire Countryside Service, RSPB and Derbyshire Wildlife Trust for help with activities and to Findern Methodist Chapel for serving tea and cake to everyone.

Liz attended the last meeting of the South Derbyshire Environmental Forum on November 6, which looked at corporate volunteering. We hope that as a result of this session, Findern Primary School will have some practical help with their school grounds project. Joan helped Derbyshire Bat Conservation Group to check our bat boxes recently. We were delighted to discover that 74% of our boxes had been used. Although soprano, pipistrelle and natusius bats have already been recorded here, there was evidence that leisler bats are also now on our wildlife sites.

Unfortunately, we are still experiencing minor acts of vandalism on our sites. Offensive graffiti has been appearing on our information boards for some months now, and a small fire has been lit on the wooden bridge in Priory Way which volunteers spent 3 days building. We are working with the relevant authorities to catch the offenders and to prevent any more incidents.

The walks leaflet that we have been working on in conjunction with Mercia Marina is now complete. There are 3 walks on the leaflet, of varying lengths. Each walk is circular and begins and ends at the Marina. The leaflet also contains information about the wildlife and the history of the area. We now have a beautiful, professionally designed leaflet which we hope people will enjoy using.

We are looking forward to planting trees and shrubs on the grassland at the back of Aults Close and Wren Park Close. This project cannot progress until SDDC have planted 3 oak trees there. We are still awaiting a date for this to enable us to plan the next phase! We hope that the Council will consider our suggestions for seating and a play area on the site.

This brings an end to a very busy but successful year. We are all looking forward to a short break before we meet in January to plan our projects for 2015. Please pass on any suggestions to us. We are very grateful for all the support we have received over the last year, which ensures the success of our projects. We are especially grateful to Kate Allies and Zoe Sewter (SDDC), Derbyshire Countryside Service, our landowners, our beat officers and especially to yourselves. A Happy Christmas to you all.

The Clerk reported that Hatton Parish Council had invited Findern Footpaths Group to their meeting to be held on 13.01.2014 commencing at 7pm. Liz Froggatt from Findern Footpaths Group had requested that the Clerk to Findern Parish Council attend, however the Clerk had other commitments on that night and asked if a Councillor would attend with Liz Froggatt.

Resolved: Cllr Brook agreed to attend the meeting with Liz Froggatt.

12. Minute Number 1370/14 - Reports from Councillor's that have attended any other Meetings.

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

Cllr Goodall gave her report as follows:

- There had been a Village Hall meeting but Cllr Goodall was unable to attend.
- She reported that the new floor in the hall had been installed, the James Taylor room had been decorated with new carpets and curtains.
- New outside lighting had been fitted.
- The only item left was to install new curtains to the stage.
- Julian Ayres had resigned as Secretary from the Village Hall Committee but was still helping out with the administration as needed at the moment.

It was agreed that over the years Julian Ayres had done a sterling job for the Village Hall.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

There was nothing to report.

13. Minute Number 1371/14 – Finance

Resolved: Findern Parish Council approved the following payments:

a) Items for Payment

Cheque No	Payee	Description	Amount
002375	Findern Footpaths Group	Signs	£58.74
002376	Aucuba Landscapes	Replace bollard	£88.54
002377	Hilton Parish Council	Pension Training	£498.26
002378	SDDC	Replacement bin Hillside Playing Field	£564.54
002379	Toons Nurseries	Plants	£60.48
002380	TH Heath Contractors	Fitting Kissing Gates	£324.00
002381	Information Commissioner	Subscription	£35.00
002382 to 002385	Salaries, Tax and NIC		£1,017.84

14. Minute Number 1372/14 - Items for discussion

There was nothing to report.

15. Minute Number 1373/14 - Items for Information

Resolved: Findern Parish Council noted the following information.

- Galaxy – Supporting Warm-hearted People and Projects
- SDDC Press Release – Free flu vaccinations for carers
- Teamwork – Update 2014
- South Derbyshire CVS AGM best ever - Community Voice
- East Midland Intermodal Park – Statement of Community Consultation

16. Minute Number 1374/14 - Derbyshire Association of Local Councils

Resolved: Findern Parish Council noted the following information.

f) Circular 20/2014

- Covering the Basics of Employment
- Elections 2015 – Get it Right
- Data Protection and Freedom of Information Workshops
- Vacancy

g) Circular 21/2014

- DALC new website
- Town and Parish Council Elections 2015
- Tax exemptions on councillor's travel
- Connecting Derbyshire

17. Minute Number 1375/14 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 11th December 2014 at the Findern Parish Rooms commencing at 7pm.

All bring nibbles.

Resolved: *In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.*

Agenda Part 2 – Exempt Information

Minute Number 1376/14 – Exempt Information

- a) Enrolment Work Place Pension £995.00 day rate Jay Financial split between 4 may need 2 days. Staging date 01.02.2017 but will be brought forward to 01.08.2016 – Including authorising the Direct Debit for Nest the Pension Provider.

The Clerk reported that 2 days of training were required but Findern had now enrolled for Auto Enrolment. She explained that there was still a lot of work to complete and targets to meet but the enrolment process had at least been started.

- b) Award

Resolved: *The Clerk to draft a few different award certificated for Julian Ayres, to be presented to him at the Christmas Carols around the Christmas Tree event.*

Resolved: *Cllr Goodall was given delegated powers to ask Julian Ayres and his wife if they would announce the switching on of the Christmas Tree Lights at the Christmas Carols around the Christmas Tree event.*

- c) Parish Room Booking

The Clerk asked the Council if they would consider giving a discount to the new group that would be hiring the Parish Rooms on a Monday evening and Saturday morning for the next 12 months.

Resolved: *Findern Parish Council did not agree to give a discount due to the fact that the Parish Room prices had recently been set. It may also upset our regular hirers if a new hirer is to be given a discount.*

Resolved: *The Clerk to add the Parish Council notice boards to the agenda for December 2014.*

Signed.....Dated.....