

**MINUTES OF THE MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY
12TH NOVEMBER 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr S Brook, Cllr B Goodall, Cllr Smith, Cllr Harrison, Cllr Johnson and Cllr Woodhouse

1 District Council Representative, 1 County Council Representative and 3 members of the public were in attendance.

AGENDA

PART I – NON EXEMPT INFORMATION

1. Minute Number 1766/15 - To receive apologies for absence

Apologies were received and accepted from Cllr Williamson.

2. Minute Number 1767/15 - Variation of the Order of Business

There were no Variation to the Order of Business.

3. Minute Number 1768/15 - Declaration of Members Interests.

Resolved: Cllr Woodhouse declared a prejudicial interest in Part 2 – Exempt Information item a) Rental Contract Parish Council Land - Previously reported under minute number 1630/15, 1647/15, 1664/15, 1691/15, 1706/15, 1747/15 – Exempt Information

4. Minute Number 1769/15 - Public Speaking – (10 Minutes)

Minute Number 1769/15/A – Public Speaking

Members of the Public raised the following matters:

- A member of the public asked if anything could be done about the Telephone Box on Castle Hill as the door was hanging off and this was the only Telephone Box in the village. – The Clerk replied that she would report this to British Telecom.
- A member of the public reported that the bin on Burton Road was still broken. The Clerk replied that she had reported this on and a few separate occasions now. The Clerk asked Cllr Ford if he could take this back to SDDC, Cllr Ford replied that he would.

Minute Number 1769/15/C – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 1769/15/D – District Council Representatives Report

Cllr Ford gave apologies for Cllr MacPherson, there was nothing to report.

Minute Number 1769/15/D – County Council Representatives Report.

Cllr Ford was present at the meeting and gave his report as follows:

He had received an email from the Clerk with a list of questions most of which had already been resolved.

He explained that no trees would be removed on the site of the cemetery extension so the two oak trees in question would remain. However there was a part of the hedgerow which would be removed, the area will be fenced and new hedgerow will be planted.

There were no plans to install a water supply on the cemetery extension as there was no budget provision for this. SDDC control many cemeteries in the county which have no water supply.

DCC have applied for funding to complete a speeding survey within Findern, no results can be provided until this survey has been completed.

He had attended a meeting in relation to Digital Broad Band, he reported that there were 2 boxes in Findern at present that were ready to go. He reported that cabinet 4 in Repton which served part of Findern was full to capacity, Digital Derbyshire were now looking at trying to get this cabinet upgraded to serve more properties within Findern.

He confirmed that the replacement driver collecting in dog waste had been given a map of the area.

He had not received a reply from DCC in relation to the installation of bollards by the new footpath through the Village Green.

Cllr Smith reported that there was a large Hawthorne hedge overhanging the pavement which was in need of cutting back to the boundary line.

Cllr Johnson reported that he understood that DCC were considering withdrawing funds for the Community Transport Service. Cllr Ford reported that there was a consultation underway on the DCC website and urged people to complete the questionnaire.

Cllr Ford reported that the Marina buildings had just won a National Award.

5. Minute Number 1770/15 - To confirm the Non-Exempt Minutes of the Monthly Findern Parish Council Meeting held on 15th October 2015.

Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on 15th October 2015 having been circulated were approved and signed as a true record.

6. Minute Number 1771/15 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

There were no item from Part 1 of the agenda taken with the public excluded.

7. Minute Number 1772/15 - Findern Parish Room Management

a) Screen – Previously reported under minute number 1737/15, 1755/15

It was agreed at the previous meeting not to suspend a screen from the Parish Room Ceiling. However a free floor standing screen had not yet been found which was suitable for the purpose required.

A suggestion was to have a white black out blind over the window that could act as a screen.

Resolved: The Chair was given delegated powers to contact Dove Blinds to see if this could be done.

- b) Parish Room Bookings on the website – Previously reported under minute number 1755/15

Resolved: The Clerk to speak with the Booking Clerk on the above matter.

- c) Storing of Parish Council Records

The Chair gave her report as follows:

The Chair and the Clerk had been looking at the storing of the Parish Council Archives. A lock had been fitted to the cupboard at the top of the stairs for this purpose. However this meant that the items for the Footpaths Group and the Historical Society would need to be stored somewhere else in the building.

The Chair had already spoken to a contractor in preparation for this and 2 more cupboards could be installed by the kitchen units downstairs in the Parish Rooms, they will be a similar colour and will fit in ok. The Parish Council will then need to provide some storage boxes to put into the cupboards. The Chair reported that the cost of this work would be £370.00.

Resolved: Findern Parish Council gave the Chair delegated powers to continue with this work and agreed to spend £370.00.

The Chair reported that the tables that were currently against the wall by the side of the kitchen units would be stored in table racking, which the Booking Clerk was in the process of sourcing. They could they be kept behind the door upstairs in the future.

8. Minute Number 1773/15 - Chairman's report

The Chair gave her report as follows:

On the last Sunday, together with other Councillors, I attended the Remembrance Service at all Saint's Church. I was very honoured to lay the Council's wreath in memory of the Findern Villagers who lost their lives on active service in the two world wars. During the service a Victorian Funeral Tribute was presented to the Church by Findern Historical Group. This rare survival from the Victorian era was found at the back of the Church Yard by the Pay Back Team whilst they were working there. Not surprisingly it was in very poor condition, but it has now been expertly restored by John and Ann Hawkins and the Parish Council thanks them for all the work they put into preserve this artefact for the village.

I would like to thank everyone involved in delivering the letters supporting the preservation of the TPO on Stanhope Wood and Stanhope Hole. We have received over 200 letters of support, which I will be delivering to SDDC next week. We have also received support from Heather Wheeler MP and various branches of the wildlife and countryside community. We now have to wait 6 months to see if the Planners make the TPO permanent.

9. Minute Number 1774/15 - Report of the Parish Clerk

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15 – Clerks Report

The Chair had spoken to the residents who live in the bungalow and they will be replacing the fencing.

The Chair had also spoken to the company that made the original railings around the pump, they are busy at the moment and will come back to here in due course. The Chair asked the Council that if the extra piece of railing could be supplied, would the Parish Council be able to fit it.

Cllr Woodhouse replied that he would not have a problem fitting the extra railing but he would go and have a look.

Cllr Woodhouse reported that the Hawthorne Stump required grinding out and poisoning as it would grow back if not.

The Chair reported that she had spoken to the contractor who had made the cover for the Well at the Parish Rooms, he was going to look at a replacement pin for the handle on the pump as this was currently missing.

- b) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15 – Clerks Report

There was nothing further to report on this matter, however the electrical checks would need to be completed in January 2016 on the defibrillator at Findern Village Hall.

Resolved: The Chair was given delegated powers to book the contractor to complete this work in January 2016.

- c) Purchase of a replacement litter bin on the Village Green and opposite Murrays Funeral Directors – Previously reported under minute number 1699/15, 1716/15, 1739/15, 1757/15 – Clerks Report.

The Clerk reported that the order had been placed with SDDC for the two bins required.

- d) Speeding traffic through the village – Previously Reported under minute number 1699/15, 1716/15, 1739/15, 1757/15 – Clerks Report.

There was nothing further to report on this matter, already discussed under the County Council Representatives Report.

- e) Cemetery extension water supply – previously reported under minute number 1716/15, 1739/15, 1757/15

There was nothing further to report on this matter, already discussed under the County Council Representatives Report.

- f) Maypole and Well Dressing – Previously reported under minute number 1739/15, 1757/15

The Chair reported that the WI were interested in resurrecting the Well Dressing, the problem in the past has been somewhere to build it.

The Clerk suggested either the Findern Parish Rooms or the Findern Parish Council Garage,

- g) Seats on the Village Green – Previously reported under minute number 1757/15

Resolved: The Clerk to obtain prices for the next Parish Council Meeting.

Resolved: The Clerk to contact Aucuba to complete the repairs on the vandalised bench on the Village Green.

- h) Tree to mark Queen Elizabeth's longevity – Previously reported under minute number 1757/15

The Clerk suggested the King George Playing Field.

Resolved: It was agreed that a site visit should take place with Cllr M Goodall, Cllr Woodhouse, Cllr Johnson and Cllr S Brook to establish where the tree to mark Queen Elizabeth's longevity could be planted.

Resolved: The Clerk to ask DCC for a list of trees that they could supply. It was agreed that the tree would need to be a British grown tree and not imported. The Council were thinking of either an Oak Tree, a Horn Beam Tree or a Beech Tree. The Clerk to also ask DCC if they will plant the tree or the Parish Council will need to plant the tree. The Clerk to also ask DCC

when the tree can be planted because if it is not done by February 2016 it will need to wait until next autumn.

Resolved: Standing Orders were suspended to allow Seymour Bell to speak.

He explained that in the Parish Council archives there was a file on the King George Playing Field containing a lot of correspondence which may help the Parish Council to make their decision.

Resolved: Standing Orders were reinstated.

Resolved: It was agreed that Findern Parish Council needed to get this right, it needs to be a British grown tree, from the right supplier, good quality and it needs to be completed properly.

- i) Shrubbery by the steps on King George Playing Field – Previously reported under minute number 1757/15

Resolved: The Clerk to contact SDDC on this matter.

- j) Key box on the Village Green

The Chair reported that she was currently awaiting two quotes, one to install a wooden door and the other to install a metal box.

Resolved: Once the Chair received the quote, the chair was given delegated powers to email the quote to the rest of the Councillors for approval by email as this work needed completing prior to the Christmas Tree being installed.

- k) Insurance for leaflet distribution

The Clerk explained that the Parish Council's Insurance Policy covered volunteers working on behalf of Findern Parish Council.

Resolved: Cllr B Goodall was given delegated powers to inform the Footpaths Group that they were covered under the Parish Council Insurance Policy to deliver the Parish Council Newsletter as Volunteers.

- l) Volunteers for seasonal planting

The Chair gave her report as follows:

The Chair reported that some of the volunteers would not be continuing to help with the planters in the future. There were other volunteers that were keen to carry on helping but it had been suggested that perhaps the Parish Council should consider contracting this work out.

A suggestion that was made was the Parish Council could hold a village competition involving the local school children and nursery. The best planter could win a prize. The Clerk said that she would firstly need to check the Parish Council's insurance policy to see if this was possible as there may be Health and Safety issues to consider.

Another suggestion was for residents who live near the planters could be asked to maintain them going forwards. Residents on Heath Lane already look after the planter down that end of the village.

It was agreed that the Parish Council would still provide the plans and then residents could plant them out as they wish.

Another suggestion was to see if sponsorship of the planters could work.

Resolved: It was agreed that the Councillors would have a think about how this could work and bring ideas back to the next Parish Council meeting for further discussion.

m) Green skip in autumn

Resolved: The Clerk to contact SDDC to see if a Green Skip Collection can come to Findern at the same time as the Saturday Refuse Collection Service, which comes to the village 4 times per year.

n) Newsletter for approval

Resolved: Findern Parish Council approved the draft newsletter.

Resolved: Cllr R Brook agreed to email the newsletters in PDF format so that these could be added to the Parish Council Website.

o) Christmas Tree

Resolved: The Christmas tree to be erected on the first week of December 2015.

Resolved: The Chair to approach the family at the Village Shop to ask if they would like to turn on the Christmas Tree Lights as they do a lot for the Parish Council putting up notices etc. If they are in agreement, then a proper invitation will be sent to them, formally inviting the family to switch on the lights.

10. Minute Number 1775/15 - Planning Matters for Decision

a) 9/2015/0910 - MERCIA MARINA FINDERN LANE WILLINGTON DERBY
DERBYSHIRE - THE ERECTION OF NINE LOG CABINS

Resolved: Findern Parish Council had no objections to the above planning application.

b) 9/2015/0852 - FARMHOUSE MEWS 3 BAKEACRE LANE FINDERN DERBY
DERBYSHIRE DE65 6BH - THE ERECTION OF AN EXTENSION AND
ALTERATIONS

Resolved: Findern Parish Council had no objections to the above planning application.

11. Minute Number 1776/15 - Reports from Councillor's that have attended any other Meetings.

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

The Chair gave her report as follows:

She did not attend the last Findern Village Hall Committee Meeting but she could report that they have had a change of Trustees.

It was agreed that younger blood was needed to sit on committees like the Village Hall and Parish Council etc.

It was reported that a social media presence like Facebook and Twitter was needed as this is where the young people were. The Clerk explained that it was not best practice for Parish Councils to have twitter or Facebook Accounts as they were hard to control. The Clerk said that a group could set up something along these lines but it had to be completely separate from the Parish Council.

Cllr S Brook said that she would speak to Mrs L Froggatt to see if she would be interested in setting up a Twitter or Facebook events page completely separate and nothing to do with the Parish Council. Cllr S Brook said that she would report this back at the next Parish Council meeting.

c) Findern Footpaths Group Meeting

Cllr B Goodall read out his report as follows:

Surprise, surprise, Footpaths Group are having trouble with Nat West bank over signatories for cheques.

The boardwalk at Potlocks Farm has been dismantled and the metal supports will be sold for scrap.

A recent bat box survey showed that they are being approximately 80% used, which is of course very encouraging.

Fun on the Green – more hassle from the rival trader who said that the Footpaths Group shop should not be there. Footpaths Group still have a lot of goods (stored in the Parish Room cupboard), which do not sell and need to be got rid of, probably via a brantub at next year's Fete.

Footpaths Group have opted out of the Big Path Watch, as the work is being done by someone else.

In view of the Stanhope Wood and Stanhope Hole situation, it was suggested that an approach should perhaps be made to the Highways Agency to query what, if any, plans they have for Coats Close and Cardales Meadow.

The next Footpaths Group Meeting will be held on 7th January 2016.

d) Other meetings attended

The Chair and Cllr Harrison had attended the follow up meeting on Sports and Facilities at SDDC. This meeting was about the funding pots available and the different organisations that Parish Councils and Community Groups can apply to.

The situation with Stanhope Wood and Stanhope Hole was raised at this meeting, however the position would be the same as for the Parish Council. The Parish Council could not apply for more funding that what the land has been valued at.

e) Notification of forthcoming meetings

Resolved: Cllr M Goodall, Cllr R Brook, Cllr S Brook and Cllr Smith to attend Cllr Training at Hilton Village Hall on 18.11.2015 commencing at 6pm to 8pm at Hilton Village Hall.

Resolved: Findern Parish Council agreed to pay £25.00 per delegate for the Councillor Training to Hilton Parish Council on the production of an invoice.

12. Minute Number 1777/15 - Finance

Resolved: Findern Parish Council approved the following payments:

a) Items for Payment

Cheque No	Payee	Description	Amount
002509 to 002511	Salaries, Tax and NIC		£790.75
002512	House Services Ltd	Guttering repairs, lock fitting	£505.00
002513	Information Commissioner	Subscription	£35.00
002514	Savills	Rent	£60.00
002515	SDDC	Sports Mobile	£789.60
002516	Findern Village Institute	Electricity for the defibrillator	£20.00

Resolved: Findern Parish Council approved the accounts from 01.04.2015 to 12.08.2015 as follows:

b) Accounts for approval from 01.04.2015 to 30.09.2015

Current Account	8,926.07
Reserve Account	84,194.82
Total	93,120.89
Less unrepresented cheques	<u>10,144.96</u>
Total	82,975.93

13. Minute Number 1778/15 - Items for discussion

There was nothing to report.

14. Minute Number 1779/15 - Items for Information

Resolved: Findern Parish Council noted the following information.

- a) SDDC – Local Plan Consultation Part 1 – Land West of Mickleover. More details on the five-year supply can be found in the National Policy Framework at www.planningportal.gov.uk/planning/planningpolicyandlegislation/nppf. Information on the Local Plan in general can be found at www.south-derbys.gov.uk/lpexamination.
- b) SDDC – Grow Wild spaces grants of between £1,000.00 and £4,000.00 are available to create a Grow Wild Community Site. Grow Wild expects to fund 60 group in 2016 the closing date for applications is 1st December 2015
<https://www.growwilduk.com/community-project-funding>.
- c) SDDC – Press release – Newhall is next on memorial safety testing radar.
- d) SDDC – Press release – South Derbyshire athletes win bursary backing
- e) SDDC – Press release - Spotlight on Social media and marketing for businesses
- f) SDDC - Press release – Christmas joy on offer through hampers scheme
- g) SDDC – Press release – Having fun is a real science
- h) SDDC – Press release – Impressive line-up for international feast of fun unveiled
- i) SDDC – Press release – Planters for latest dream scheme challenge.
- j) SDDC – Press release – Annual Report snapshot of continuing success
- k) SDDC – Press release – Hashtag heaven for what's on in South Derbyshire
- l) DCC – Temporary Road Closure – Station Road, Hatton on 22.11.2015 between 0000hrs and 0500hrs.

15. Minute Number 1780/15 - Derbyshire Association of Local Councils

Resolved: Findern Parish Council noted the following information.

- m) DALC Circular 23/2015
 - Employment Update September 2015 – Beware of Bogus Self-Employment
 - **Towards a better understanding of the Planning Process and the role of Local Councils**
 - **The Transparency Fund for Smaller Local Councils**
 - **CiLCA 2015 Training**
 - **DALC Direct Banking Detail – change of Sort Code**
 - **Councillor Induction Training**
 - **Vacancies**
- n) DALC Circular 24/2015
 - Certificate in Local Council Administration 2015
 - Whaley Bridge TC – Vacancy for Clerk/RFO

- o) DALC – Annual Report 2014/2015
- p) DALC – Annual Meeting of the Executive Committee

16. Minute Number 1781/15 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 10th December 2015 at the Findern Parish Rooms commencing at 6pm for Part 2 and 6.30pm for Part 1, followed by the Christmas fuddle.

Resolved: It was agreed that the Chair should use the Chairs Allowance of £100.00 to provide the buffet etc.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

Agenda Part 2 – Exempt Information

Minute Number 1782/15 – Exempt Information.

- a) Rental Contract Parish Council Land - Previously reported under minute number 1630/15, 1647/15, 1664/15, 1691/15, 1706/15, 1747/15, 1765/15 – Exempt Information

It was reported that the draft lease was being looked at by the other sides Solicitor. Once this had been completed the outcome would be emailed to the Clerk to correspond directly with the Parish Council's Solicitor.

- b) Update of the Bank Mandate –Previously reported under minute number 1747/15, 1765/15

It was reported that the signatories on the account had still not been amended. We were waiting for confirmation that yet again the bank had lost Councillor's personal information. If this is confirmed a complaint will need to be made to the bank for a breach of the Data Protection Act.

Resolved: Findern Parish Council agreed to sort the bank mandate out in the first instance after which time the Parish Council would then switch their account to a different bank.

- c) Website – previously reported under minute number 1747/15, 1765/15

Resolved: The Clerk to update the Parish Council Website as soon as possible.

- d) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1747/15, 1765/15 – Clerks Report and Exempt Information

It was reported that the support letters for the protection of the trees (TPO) at Stanhope Wood and Stanhope Hole were coming in thick and fast. The Chair would be taking these to SDDC next week.

It was reported that the Clerk had written to the Landowner informing him of the Parish Council's intentions to obtain a TPO for the trees and to obtain as much local support to save both Stanhope Wood and Stanhope Hole as possible, to date no reply had been received back.

It was reported that there was a rumour that the Landowner was in the process of having a feasibility study completed to install a Solar Farm on a piece of land near to Stanhope Wood and Stanhope Hole.

It was reported that the Chair had spoken to a local Solicitor and had been informed that if the benches, gates etc. situated on Stanhope Wood and Stanhope Hole were removable, they could be removed as they were the property of the Parish Council.

Resolved: Findern Parish Council agreed to hang fire to see if the TPO is made permanent after the 6 months waiting period.

Resolved: Findern Parish Council agreed for the Chair to contact a local Solicitor to obtain advice on our position. The Chair was given delegated powers to spend money on this advice if required and bring the information back to the next meeting.

e) Voluntary Awards

It was reported that the Parish Council would like to resurrect the Volunteer Award brought in by Cllr Hudson a few years previous.

f) Findern Parish Room Surveyor Contract

Resolved: The Chair was given delegated powers to contact Mark Hodgkinson to install a loft hatch at the Findern Parish Rooms.

Resolved: Once this has been completed the Clerk to contact the surveyor as agreed to come and have a look at the roof.

Signed.....Dated.....