

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 10<sup>TH</sup>  
OCTOBER 2017 AT BEE'S TEA ROOM, FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr S Brook, Cllr Rose, Cllr Ratcliffe, Cllr Giles-Grant, Cllr J Hibbert,

1 District Council Representative and 2 members of the Public were present at the meeting.

**AGENDA**

**1. Minute Number 5073/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr Tammy Browne due to other commitments***
- ***Cllr Woodhouse due to other commitments***

**2. Minute Number 5074/17 - Co-Option of Amanda Hibbert**

***Resolved: Findern Parish Council Co-opted Amanda Hibbert with immediate effect.***

***Resolved: In accordance with the Local Government Act 1972 Cllr A Hibbert read and signed the Declaration of Acceptance of Office before the Clerk.***

**3. Minute Number 5075/17 - Variation of the Order of Business**

***Resolved: To add an item to the agenda under the Clerks Report in relation to anti-social behaviour on and around the Village Green and subsequent damage caused.***

**4. Minute Number 5076/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**5. Minute Number 5077/17 - Public Speaking – (10 Minutes)**

**Minute Number 5077/17/A – Public Speaking**

The Chair explained that the Parish Council would not be talking about the Porters Lane issue going forward as this was not a Parish Council matter.

Members of the Public raised the following matters:

- The light by the fire door on the back of the Parish Rooms was broken. Cllr S Brook replied that this was in hand and would hopefully be repaired shortly.

**Minute Number 5077/17/B – Police Representatives Report**

There was no Police Representative present at the meeting and there was nothing to report.

**Minute Number 5077/17/C – County Council Representatives Report**

Cllr Ford sent his apologies, the Clerk read out Cllr Fords report as follows:

**DCC:-**

Info on Derbyshire Connect Dial-A-Ride bus services circulated.

Work ongoing to review the signage around the 7.5 Ton weight limit area.

Gold Card renewals now on line

LED Streetlights "Rolling Out" across South Derbyshire.

New DCC Scheme launched to help businesses and community groups from £2,500 - £35,000.

**SDDC:-**

New depot progressing well, opening end of October.

New website going live next week.

Local Plan Part 2 will be confirmed next Full Council.

SDDC actively pursuing partnership working with Rushcliffe Borough Council over a joint grounds maintenance company.

Swadlincote Food & Drink Festival this Friday through Sunday.

Free Tree Scheme running until the end of October

### **Western Power Information from Cllr Ford:**

Another update for this evening, it's part of an email I received after I had discussions with Western Power regarding the amount of interruptions to the power supplies around the village. As you can see from the note, WP realise the problems and are working to put measures in place to reduce the number of breaks in service, obviously bird strikes and errant tractor drivers are outside their control.

### **Extract of Email:**

I apologise for the level of service you have received in this last few months. (please see time line at the bottom of the mail.)

The incident on the 6<sup>th</sup> of October was a proven bird strike. Identified by our helicopter unit.

All incidents on the 10<sup>th</sup> of October are associated with the agricultural vehicle coming into contact with the line. The operator is lucky to be alive. The trailer was raised, and clashed with the conductor, and remained stuck in the 11kV line whilst the circuit attempted to restore itself, the circuit would continue to do this until we received a call. The first call came from a passer-by, hence the delay.

Needless to say, none of these interruptions are ideal, I fully understand that, particularly in this day and age.

In terms of actions. So far, this year we have cut trees and proved clear 179 11kV overhead spans on the circuit which feeds you. Twelve remain outstanding, which will be completed as soon as we can gain consents from the landowners.

Automation, Sequence schemes have been added to the circuit to make time for restoration far more quicker if / when the supply is interrupted.

Our Planning team are also working on solutions to split the network. This could involve moving some of the customers from Hilton on to our Hatton substation, along with connecting some of the customers in Findern to a more urban network. This is something we have been reviewing seriously for over a month now, and could involve considerable cable lay and investment

Again, I apologise for the inconvenience and will keep you updated with our proposed improvements.

I trust this is satisfactory for the time being, If you have any further questions, please ask.

16<sup>th</sup> April - 33kV cable fault – 3959 customers affected

23<sup>rd</sup> April - 11kV auto-reclose, 944 customers interrupted for 1 minute.

30<sup>th</sup> April - 11kV auto-reclose, 944 customers interrupted for 1 minute.

11<sup>th</sup> June - 33kV auto-reclose, 3961 customers interrupted for less than one minute, this was a proven bird strike.

15<sup>th</sup> June - 11kV auto-reclose, 944 customers interrupted for 1 minute

05<sup>th</sup> August - 11kV auto-reclose, 868 customers interrupted for 1 minute

03<sup>rd</sup> September - 11kV auto-reclose, 2387 customers interrupted for 1 minute

06<sup>th</sup> October - 11kV auto-reclose, 868 customers interrupted for 1 minute – Proven bird strike

10<sup>th</sup> October - 3<sup>rd</sup> Party Damage – 2934 customer interrupted

### **Minute Number 5077/17/D – District Council Representatives Report**

Cllr MacPherson was present at the meeting and gave his report as follows:

- The new SDDC website was now up and running, please give feedback on what you think. The Clerk replied that it was not as user friendly as the old website.
- He had attended the last Safer Neighbourhoods Meeting and there were no actions for Findern but the issues at Porters Lane were reported.
- He asked if the Parish Council were happy with the service they were receiving from SDDC with regards to the Hillside Playing Field Project. The Council replied yes.
- There was a potential for DCC to push for a new School at Highfields, he explained that we all needed to keep a close eye on this to make sure that DCC pushed this forward. Cllr Giles Grant replied that there was a rumour that Highfield would become part of Derby City Council and the boundary would be changed. Cllr MacPherson replied that this was a probability they may well move the boundary.

### **6. Minute Number 5078/17 - To confirm the Minutes of the monthly Findern Parish Council Meetings held on 14<sup>th</sup> September 2017.**

***Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 14<sup>th</sup> September 2017, having been circulated they were approved and signed as a true record***

### **7. Minute Number 5079/17 - Chairpersons Report**

The Chair read out her report as follows:

With many thanks to everyone who gave items for the Harvest Festival, the Parish Council had a lovely display in church. The items were divided with the Padley Centre to feed the homeless and the food bank in Derby. Thank you also to the ladies who helped set it out.

### **8. Minute Number 5080/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17, 4051/17, 4074/15, 4095/17, 5022/17, 5046/17, 5061/17**

The Chair reported that we were just waiting for the fencing to be installed. Cllr Giles-Grant replied that this was booked in to be completed week commencing 06.11.2017. He would contact Woodgrow Horticulture Ltd to complete the re-barking on that morning.

The Chair reported that the Village Hall had agreed to give an extra donation towards the extra fencing from the Fete monies.

**Resolved: Findern Parish Council agreed that the Clerk should write a letter of thanks to the Village Hall Committee for the donations towards the project.**

**Resolved: Findern Parish Council agreed for Aucuba to be asked to strim around the play equipment etc. when he is mowing the bank going forward.**

The Chair reported that the new benches had now been installed, one in the enclosed area and one outside the enclosed area.

The Chair reported that she had attended a meeting with Zoe Sewter from SDDC at the Bee's Tea Room on Monday 09.10.2017, to thank her for all her help and to tie up a few loose ends. She explained that Zoe would be leaving her post at SDDC this Friday 13.10.2017, it was agreed that this would be a very sad loss. Zoe took notes of all the outstanding bits for example the purchase order to claim SDDC share of the cost for the Hillside Playing Field Project, trees at the entrance requiring work etc. Cllr Giles-Grant replied that they also need to check the trees on the bank in the enclosed part of the play area.

#### **9. Minute Number 5081/17 - Report of the Parish Clerk**

- a) Butterfly Bank – Previously reported under minute number 4075/17, 4096/17, 5023/17, 5062/17

There was nothing to report.

- b) Purchase of a Defibrillator for Wyevale – Previously reported under minute number 4096/17, 5023/17, 5062/17

The Chair reported that the Defibrillator was not up and running. 24 people attended the Defib Training held at Wyevale Garden Centre including some members of the public and Wyevale staff members.

- c) Christmas Celebration – Previously reported under minute number 5023/17, 5047/17, 5062/17

The Chair gave her report as follows:

- On 02.12.2017 there will be a Derby County Football Match, so unless this gets changed we won't be able to have Rammy. If the date of the match is changed we can have Rammy but will know this closer to the time.
- If Rammy cannot attend then the child picked to turn on the Christmas Lights could do this with Santa as he would be in attendance.
- Jess the singer has another engagement on that day so she cannot do the entertainment.
- She was now trying to get Sam Price to do the music on that night, but again this would be if he was available.
- If a singer cannot be found we could have piped music instead.

**Resolved: Findern Parish Council agreed that the tickets for the event at the Village Hall should be charged at £1.00 per ticket, children free. The ticket would then be entered into a prize draw for a Christmas Hamper so people would need to bring their tickets with them. All proceeds raised from the sale of the tickets would go towards the cost of the Christmas Hamper.**

**Resolved: The time to switch on the lights was agreed as 6pm on 02.12.2017**

**Resolved: The Chair to sort the tickets for the event.**

- d) Cemetery – Previously reported under minute number 5047/17, 5062/17

Cllr Ratcliffe reported that he would be attending a meeting on site with Joanne Abbassie and her manager from SDDC on Thursday 19.10.2017 at 2.30pm. All Councillors are welcome to attend if they wish.

It was reported that the cemetery was looking a lot tidier.

- e) Plaque for the school library – Previously reported under minute number 5047/17, 5062/17

Cllr Giles-Grant had spoken to the School and they were happy to have it installed as you walk into the School, where there is a sign that says Welcome to Findern School, on the wall in front.

The chair reported there was a slight hiccup with the logo as the proof had come through with the logo being pink. They were looking at how to resolve this problem.

- f) On-going speeding problems – Previously reported under minute number 5047/17, 5062/17

**Resolved: Findern Parish Council agreed for the Clerk to send the report that had been completed to the Highways Department at DCC with a covering letter. The Clerk to also send a copy of the report to the Derbyshire Crime Commissioner and Cllr Ford for support and information.**

- g) Green Skip – Previously reported under minute number 5062/17

The Chair reported that the Green Skip had been organised as reported in the September Parish Council Meeting from 7am on 04.11.2017. The skip will be removed from site by 10.30am on the same day. This was to coincide with the Saturday Freight Collection on the same day and time. A resident Wendy Hithersay had agreed to help police the Green Skip on that morning.

- h) Renew planter by Derby Bus Stop – Previously reported under minute number 5062/17

Cllr Giles-Grant gave his report as follows:

- He had looked at the planter and it was in a bit of a state.
- His idea would be to use some of the good wood from the removed fencing from Hillside Playing Field project to re-clad the planter.
- He would then either paint the planter or stain it.

**Resolved: Findern Parish Council agreed to give Cllr Giles-Grant delegated authority to continue to complete this work as above.**

- i) Anti-Social Behaviour around the village especially the Village Green

The Chair reported youths taking the bin lid off the bin on the Green, this was the bin opposite the Village Shop which has now been completely removed and will need to be replaced. She explained that the youths were putting the bin lid in the road, hiding and then waiting for cars to hit it. This was a week last Sunday.

**Resolved: Findern Parish Council agreed that the Clerk should order 3 replacement bins for the Village Green with sealed tops that cannot be removed as soon as possible. It was agreed that all 3 bins required replacing as they were all going rotten at the bottoms anyway.**

#### **10. Minute Number 5082/17 - Risk Assessment from 15.06.2017**

- a) **Village Green** – Signage to be replaced or clearly restated to highlight this key hazard for users of the facility – **Priority 1 month**

**Resolved: It was reported that this work had now been completed.**

- b) **King George Playing Field** – Signage to be installed at both ends of the park and at the entrance to reinforce the message of the out of hours contact details – **Priority 3 months**

**Resolved: The Clerk to contact Robert Lewis Signs and order another sign for the entrance by the steps to the rear of the King George Playing Field.**

- c) **King George Playing Field** – Soft tarmac tiles are lifting near the children's roundabout, Council to refix the tiles – **Priority 3 months**

## **11. Minute Number 5083/17 - Planning Matters for Decision**

- a) 9/2017/0994 HOLLYBROOK WAY, PORTICO ROAD AND BOWBANK CLOSE (HIGHFIELDS FARM) LAND TO THE SOUTH AND EAST OF RYKNELD ROAD FINDERN DERBY APPROVAL OF RESERVED MATTERS OF PLANNING PERMISSION REF: 9/2016/0592 FOR THE CONSTRUCTION OF PHASE 2 OF NEW LOCAL CENTRE TO COMPRISE OF FOUR A1 OR A3 UNITS WITH ASSOCIATED CAR PARKING, MEANS OF ENCLOSURE, LANDSCAPING AND ACCESS

***Resolved: Findern Parish Council had no objections to the above planning application.***

- b) DCC – Consultation on the provision of a new Primary School in the Highfields Farm area

***Resolved: Findern Parish Council had no objections to the above consultation and the proposed provision of a new Primary School as it was very much needed with the new development.***

## **12. Minute Number 5084/17 - Reports from Councillor's that have attended any other Meetings.**

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

- c) Other meetings attended

***Resolved: Standing Orders were suspended to allow Heather Hall to give a report on the outcome of the Safer Neighbourhood Meeting.***

Heather Hall then gave her report to the Councillors as follows.

Safer Neighbourhood Group – Area 2  
Tuesday October 10<sup>th</sup> 2017 6.15pm  
At Stenson Fields Primary School

### Agenda

1. Chairs introduction – Apologies
2. Minutes of last meeting to be agreed and update on actions
3. Safer Neighbourhoods Sergeants overview – priorities update
4. Partnership update – funding – new project ideas
5. Local issues – open forum (20 minutes)
6. Agreed priorities
7. Date of next meeting

1. The meeting was quite poorly attended with only five members of the public present.
2. Minutes agreed from previous meeting.
3. Sergeant Graham Summers was happy to announce that the SNT group for Area 2 had received an award for SNT of the year 2017. He thanked staff for their teamwork.
4. Claire Rawlins said that £4000 was available for any project set up and designed to reduce anti-social behaviour.
5. A member of the public advised the team that anti-social behaviour diaries were being distributed in Findern by neighbourhood watch. This is due to the ongoing verbal abuse suffered by residents from particular people, the police advising them to document all incidents.

Sergeant Summers advised there was now a CPN (community protection notice) which could be applied in certain circumstances.

The next area Neighbourhood Coordinators meeting will be on the 21<sup>st</sup> November at 6pm at Sharpe's Pottery.

6. There were no agreed priorities.
  7. Date of next meeting to be arranged.
- Meeting closed at 7.15pm.

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### South Derbyshire Area Forum – Repton (part 2)

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements.
4. Minutes of last meeting.
5. Report back on issues last meeting.
6. Public questions on issues raised by residents.
7. County council issues.
8. District council issues.
9. Date of next meeting (TBA).

1. Concerns had been raised about the uneven surface outside Repton Dental Surgery (95 High Street). There is a website for County or District, [fixmystreet.com](http://fixmystreet.com). There is a new website on SDDC which has now gone live.

#### ***Resolved: Standing Orders were reinstated.***

The Chair reported that on Saturday 08.10.2017 at 10.15pm, she witnessed a man getting off the V3 bus to either be sick or relieve himself on the Village Green, he then got back onto the bus, which was waiting for him.

***Resolved: The Clerk to make a complaint to Trent Barton Bus Company about this incident as it was deemed unacceptable.***

The Chair read out her report as follows:

She had a copy of the DALC Annual Report if any of the Councillors wished to see it.

DALC AGM meeting held on 11.10.2017 at Cromford Mill.

Richard and I attended the DALC AGM yesterday, 11th October, held at Cromford Mills. It was attended by Parish Councillors, Town Councillors, Parish Clerks and there was one County Councillor. The main speaker was Mary Murtagh a PR Speaker and Consultant who gave us 10 Top Tips for getting good publicity within our communities. There was a lot of delegate participation and I for one found it very informative. She is following this up by offering people in local government a half day course at a cost of £99. The course will also include Social Media.

Things that came over during discussion was that it was felt new councillors were possibly not too sure of the role of DALC. That there is great concern about the new DATA Protection laws that will affect greatly the work of Parish Clerks and it was suggested that DALC look into the viability of employing a DPO, Data Protection Officer, to serve several parishes with the cost being shared. Capping of Precepts is another concern and will be included when lobbying MPs day takes place.

I personally would like to attend the Publicity course if you agree and would like another councillor to attend with me.

**Resolved: Findern Parish Council agreed for the following Councillors to attend the above training when available at a cost of £99.00 per delegate as follows: Cllr Goodall, Cllr R Brook, Cllr S Brook, Cllr Giles-Grant, Cllr J Hibbert and Cllr A Hibbert.**

The Chair reported that there was a vacancy on the DALC Executive Committee if anyone was interested in applying for this vacancy.

The Chair reported that whilst at the meeting she had been speaking to a Councillor from Bolsover Parish council who had informed her that the DCC Joint Parish Council Meetings were very informative.

Cllr Brook reported that DALC were asking for some constructive criticism on the service that they provide to Parish Councils and their Clerks.

The Chair said that she was very pleased that Findern Parish Council had a great group of Councillors all working together and being pro-active with moving projects forward.

d) Notification of forthcoming meetings

There was nothing to report.

### **13. Minute Number 5085/17 - Finance**

**Resolved: Findern Parish Council approved the following payments including the additions of cheque numbers 002789 to 002794 inclusive:**

1) Items for payment

August

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
002781	H Hall	Batteries for the cameras	£12.00
002782 to 002784	Salaries, Tax, NIC's, expenses		£713.80
002785	Cancelled		
002786	Viking	Ink and Stamps	£232.21
002787	Woodgrow Horticulture Ltd	Fencing King George Playing Field	£78.00
002788	Festive Lights Ltd	Baubles and Fairy Lights	£174.87
002789	M Goodall	Shelving, magnets, Harvest Fest Items	£111.50
002790	R Brook	Travel expenses and light bulb	£31.32
002791	Bees Tea Room	Room Hire	£25.00
002792	SDDC	Sportsmobile	£600.00
002793	Streetscape Ltd	Picnic Tables	£2,230.80
002794	Aucuba Landscapes Ltd	Maintenance	£258.02

2) Accounts for approval from 01.04.2017 to 15.09.2017

Current Account	40,555.41
Reserve Account	69,901.56
Less unrepresented Chq's	(48,059.34)
<b>Total</b>	<b><u>62,397.63</u></b>

**Resolved: Findern Parish Council approved the unaudited accounts from 01.04.2017 to 15.09.2017.**

### **14. Minute Number 5086/17 - Items for Information**

**Resolved: Findern Parish Council noted the following information:**

- a) SDDC – Press release – Council in seventh Heaven as a gold medal winner
- b) SDDC – Press release – Derbyshire Gold Card Holders renewal reminder
- c) SDDC – Press release – Council in seventh Heaven as a gold medal winner
- d) SDDC – Press release – Derbyshire Gold Card Holders renewal reminder
- e) Clerk and Council Direct Magazine September 2017
- f) SDDC – Thank you letter for continued support of the Sportsmobile
- g) Highways England – Essential Maintenance Work between the Kingsway roundabout and the A50 Junction 4 roundabout
- h) DCC – Press release – Waste Myths, find out more information  
[www.derbyshire.gov.uk/wastemyths](http://www.derbyshire.gov.uk/wastemyths)

#### **15. Minute Number 5087/17 - Derbyshire Association of Local Council**

***Resolved: Findern Parish Council noted the following information:***

##### **a) DALC Circular 10/2017**

- DALC Survey
- Councillor from Derbyshire in the final 8 of NALC's Councillor of the Year Awards
- HR responsibilities and Appraisals
- Big Lottery Fund – Awards for All
- Win up to £40K match funding
- Heritage Lottery Fund
- General Data Protection Regulations
- Portable Appliance Testing (PAT) - Half-day workshop
- The Litter Innovation Fund
- Reminders – Events & Training Diary

##### **b) DALC Circular 11/2017**

- DALC AGM
- Nominations for President & Vice Presidents 2017-2018
- DALC Survey
- Certificate in Local Council Administration (CiLCA) training days
- Councillor Essential Training Course

#### **16. Minute Number 5088/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

#### **17. Minute Number 5089/17 - Website Update – Previously reported under minute number 4016/17, 4041/17, 5003/17, 5010/17, 5035/17, 5070/17** **Findern Parish Council Website Content gathering - Content required for Going Live:**

**Frequently asked questions (and answers to!) from Findern residents, for example;**

- How do I join the parish council?
- How do I contact the parish council?
- How do I get a Grit Bins refilled?
- Who is responsible for repairing pot holes?
- How do I get an overhanging tree looked at?

- What does the parish council spend its money on?
- etc. etc. etc.

The purpose of these questions are for the “How do I section”, and need to give residents a way to find answers to the things they constantly ask.

- Any policies or procedures legally required to be published online
- What the Parish Council’s responsibilities are
- Official contact details (if someone wants to write to the parish council)
- Telephone number (if required to provide one)
- Email address
- Names and Photographs off ALL parish Councillors. Plus, details of any vacancies.
- Some news items for the website, this could be “Welcome to our new website”, “Christmas lights/Party arrangements” etc.

**Content required as soon as possible:**

- Summaries of important and current agenda items going forward, as well as what status this item is in. For example, an item might look like one of these:
  - Power Cuts in the village (10th October 2017). The Parish Council have enquired with the appropriate energy companies regarding the recent power cuts in the village. We’ve been advised that some further work is needed to improve the problem. Current Status: Discussed and awaiting feedback from third party. More details available in: Meeting minutes from 12th October 2017
  - Replacement Flower Planter on the Green (10th October 2017) Due to age, we are replacing the planter on the village green. Councillor Price has contacted various companies and has some quotes for approval at the next Parish Council Meeting. Current Status: To be discussed at next Parish Council Meeting. More details available in: Agenda for November Parish Council Meeting.

Content required to enhance the site further:

- Events going on in and around the village (Fun in the park etc.)
- Details of organisations and businesses operating in and out of Findern for the local organisation directory.

This initially will be just a page of text inviting businesses to submit their details to a central directory that allow residents to find people who can do odd jobs/work/ events for them in one place.

**18. Minute Number 5090/17 - Hillside Playing Field talks with SDDC – Previously reported under minute number 5012/17, 5037/17, 5071/17**

There was nothing further to report.

**19. Minute Number 5091/17 - Date of the next meeting**

***Resolved: The next meetings of Findern Parish Council to be confirmed as follows:***

- ***Exempt part of the meeting on 9<sup>th</sup> November 2017, at Bee’s Tea Room, commencing at 6.15pm.***
- ***Non-Exempt part of the meeting on 9<sup>th</sup> November 2017, at Bee’s Tea Room, commencing at 7pm***

**Signed.....Date.....**