

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 12TH
JANUARY 2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr B Goodall, Cllr S Brook, Cllr Johnson, Cllr Woodhouse, Cllr Brown and Cllr Smith

AGENDA

1. **Minute Number 3085/17 - To receive apologies for absence**

Resolved: Apologies were received and accepted as follows:

- *Cllr Rose due to other commitments*

2. **Minute Number 3086/17 - Variation of the Order of Business**

Resolved: Findern Parish Council agreed to move the Budget and Precept setting 2017/2018 from item 9 to item 7.

3. **Minute Number 3087/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

4. **Minute Number 3088/17 - Public Speaking – (10 Minutes)**

Minute Number 3088/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 3088/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 3088/17/C – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

Minute Number 3088/17/D – District Council Representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

5. Minute Number 3089/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. Minute Number 3090/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16

The Clerk reported that she had been into the bank and completed her security checks. She explained who the current signatories were on the account and who had been taken off as signatories. The Clerk explained that the new bank mandate should be sorted out within the next few weeks. Once this is completed the Parish Council can apply for internet banking once the Clerk had been added to the account.

7. Minute Number 3093/17 - Budget and Precept setting 2017/2018

Resolved: Findern Parish Council agreed to a 1% increase in the Clerks yearly salary to start as of 01.04.2017.

Resolved: Findern Parish Council approved the purchase of a lap top for the Clerk

Resolved: Findern Parish Council agreed that once the Parish Council have a lap top, the Clerk should purchase the Scribe Accounting Package at £245.00 per year for the license.

Resolved: Findern Parish Council approved the budget for 2017/2018 as follows:

<i>Budget income</i>	<i>40,849.00</i>
<i>Budget expenditure</i>	<i>42,068.68</i>
<i>Total shortfall</i>	<i>(1,219.68)</i>

Resolved: Findern Parish Council approved that the Precept should be increased from £18,180.00 to £19,399.00 for the year to cover the shortfall.

8. Minute Number 3091/17 - Land opposite the Cemetery – Previously reported under minute number 3068/16

Resolved: Findern Parish Council agreed not to consider the purchase of the above land for use as an arboretum due to costs and not having the money in the reserves.

9. Minute Number 3092/17 - Questionnaire regarding Stanhope Wood and Stanhope Hole and Land Opposite the Cemetery

Resolved: Findern Parish Council agreed not to consider the purchase of the above land due to the further costs and not having the money in the reserves.

Resolved; Findern Parish Council agreed that there was no point putting out a questionnaire as the Parish Council did not have the current funds to purchase the land or maintain it going forward.

Resolved: The Clerk to email the Solicitor asking him to write to the other side explaining our position on this matter.

10. Letter from Heather Wheeler MP – Regarding a complaint about the Parish Rooms becoming a Tea Room.

Resolved: Findern Parish Council approved the draft response letter completed by the Clerk.

Resolved: The Clerk to post the letter to Mrs Heather Wheeler MP as soon as possible.

11. Minute Number 3094/17 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 9th February 2017 at Bee's Tea Room, commencing at 6.30pm for the exempt part of the Monthly Meeting.

Signed.....Dated.....

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 12TH
JANUARY 2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr B Goodall, Cllr S Brook, Cllr Johnson, Cllr Brown and Cllr Smith

1 District Council Representative, 1 County Council Representative and 2 Members of the Public were present at the meeting.

AGENDA

1. Minute Number 3095/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- ***Cllr Rose due to other commitments***
- ***Cllr Woodhouse due to other commitments.***

2. Minute Number 3096/16 - Variation of the Order of Business

There were no Declarations of Members Interests.

3. Minute Number 3097/17 -Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 3098/17 - Public Speaking – (10 Minutes)

Minute Number 3098/17/A – Public Speaking

Members of the Public raised the following matters:

- At the top of Porters Lane there is a bin which has come out including the concrete. Cllr Ford said that he would take this matter back to SDDC.
- There is a street light on Common Piece Lane which has been out for over 6 weeks, it was reported to DCC over 6 weeks ago but this has still not been repaired. Cllr Ford replied that DCC would not come out to repair one light, they would repair the lighting as they get around the County. The resident explained that there were 10 Lighting columns out in the village at present. The resident said that she would let Cllr Ford have a list of the Column numbers. Cllr Ford agreed to chase these up with DCC. He explained that DCC were having issues with street lighting all over the district.
- It was reported that the Footpaths Group would be happy to help with the planting of trees and hedges at the Cemetery. The Clerk replied that the Footpaths Group would need to contact SDDC directly to offer this service.
- It was reported that the new trees at the bottom of Aults Close had been removed. It was thought that SDDC had removed these, however 3 new trees had been planted by the dog bin.
- The Parish Council were asked if they knew when the gates at the cemetery would be repaired. The Clerk said that she would chase this matter up with SDDC.

- It was reported that the 4 oak trees to the entrance of the Hillside Playing Field were in great need of maintenance as some of the branches were hanging down. The Clerk replied that she would report this matter to SDDC.

Minute Number 3098/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 3098/17/C – County Council Representatives Report

Cllr Ford was present at the meeting and gave his report as follows:

- He asked the Parish Council who had cut the hedge at the King George Playing Field as it was a complete mess. The Clerk replied that this has been started by Parish Council Contractors but was not yet completed. She explained that although it looks brutal it will start to grow back in the spring.
- The Local Plan Part 2 had been approved by SDDC and would now go to the inspector for approval, a decision was due back in May 2017
- DCC had proposed and accepted the need to charge for non-domestic waste for example rubble, bricks and bathrooms etc.
- He had requested that the ditch on Porters Lane and Mill Close be cleaned.
- SDDC and DCC were currently in the process of their budget setting for 2017/2018
- He reported that Mercia Marina had put in a planning application for a car park on the other side of the canal to the lake.
- He reported that over the weekend he had contacted the Police in relation to lorries parking in the entrance of the old filling station and then backing onto the A38 to get out.

Minute Number 3098/17/D – District Council Representatives Report

Cllr Ford was present at the meeting, there was nothing to report.

5. Minute Number 3099/17 - To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 8th December 2016.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 8th December 2016, having been circulated they were approved and signed as a true record

6. Minute Number 4000/17 - Chairman's report

Chair's Report for January 2017

It was lovely to see so many of the villagers join us to sing carols around the Christmas tree on the Village Green and then to come to the Village Hall to enjoy entertainment, mulled wine and festive food.

It's also great to see Bee's Tea Rooms up and running. Lindsey has had quite a few setbacks with her time schedule, all not of her making,! But I hope everyone will agree, she has made a lovely venue which I hope will be an asset to the village and a good use of this building. I wish her every success.

It just remains for me to wish everyone a Happy, Healthy and Prosperous 2017.

7. Minute Number 4001/17 - Hillside Playing Field update – Previously reported under minute number 3026/16, 3052/16, 3075/16

There was nothing to report.

8. Minute Number 4002/17 - Report of the Parish Clerk

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16, 2097/16, 3027/16, 3053/16, 3076/16

The Chair reported that the work around the pump had been completed. The only item outstanding was for the plaque to be installed. She also reported that the slabs had been donated towards the project. Everyone agreed that the pump was looking fantastic.

The Chair reported that the old trough had come out in one piece and a resident opposite would like the trough, they had also offered to help maintain the area going forward.

Resolved: Findern Parish Council agreed to give the trough to the residents on the understanding that they would help maintain the area in the future.

Resolved: Findern Parish Council agreed to take this matter off the agenda.

- b) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16, 2097/16, 3027/16, 3053/16, 3076,16

There was nothing to report.

- c) Steps at the King George Playing Field – Previously reported under minute number 2097/16, 3027/16, 3053/16, 3076/16

It was reported that the work had now been completed. The only issue was the rotten board that had been removed on the edge of one of the steps leaving a sharp edge.

Resolved: Findern Parish Council agreed for the Chair to liaise with Cllr Woodhouse with regards to resolving this issue.

- d) Replacement Benches on the Village Green and request to relocate one – Previously reported under minute number 3027/16, 3053/16, 3076/16

Cllr Johnson reported that the benches had been ordered and would take about 6 to 8 weeks to be fitted.

- e) Mowers – Previously reported under minute number 3027/16, 3053/16, 3076/16

The Parish Council had agreed at a previous meeting to purchase the mowers, there was nothing further to report at this time.

- f) Christmas Festival – Previously reported under minute number 3053/16, 3076/16

The Chair reported that the event went really well with a lot of people in attendance. She explained that the entertainment was also very good.

Resolved: Findern Parish Council agreed to think about if they change the format of the event this year in relation to providing something for the children etc. All the Councillors agreed to think about this for the next meeting.

Resolved: Findern Parish Council agreed that the Chair should speak with some of the mums to see what they would like.

- g) Cemetery gates and grass cutting – Previously reported under minute number 3053/16, 3076/16

The Clerk reported that there had been some confusion at SDDC with regards to what the Parish Council wanted. She explained that SDDC would be happy for the Parish Council to take over the Church Yard and would give a grant towards the maintenance of about £335.00 but not the Cemetery. They would however consider the Parish Council helping out with the maintenance of the Cemetery, but any contractor that the Parish Council uses will need to be checked and carry Insurance to cover damage to monuments. The Clerk explained that this could be quite costly.

Resolved: Findern Parish Council agreed that due to budget constraints they would be unable to employ a contractor to help with the maintenance of the Cemetery.

h) Willington Power Station –Previously reported under minute number 3076/16
The Clerk reported that the new owners had not managed to secure the price that they required so the project was on hold until they could bid again later in the year.

i) Tree report King George Playing Field
Resolved: Findern Parish Council agreed that they needed to establish if the tree identified on the left hand side belonged to the Parish Council or the farmer. The Chair, Cllr M Goodall and Cllr Johnson to have a look and check.

Resolved: The Clerk to obtain 3 quotes for the work to be completed.

j) Zero Tolerance Policy
Resolved: Findern Parish Council approved the Zero Tolerance Policy.

k) Derbyshire and Derby Mineral Local Plan Consultation
The Clerk explained that people could go on the DCC website and comment to the above consultation.

l) Summer Holiday Provision (Sportsmobile) – 24.07.2017 to 25.08.2017
Resolved: Findern Parish Council agreed for the Clerk to book 2 dates with the Adventure Mobile during the summer holidays at a cost of £500.00.
Resolved: Once the dates have been confirmed by SDDC, the Parish Council agreed to advertise the dates.

m) Valuation Office Agency – 2017 Revaluation – Change to the property valuation
There was nothing further to report.

n) Newsletter
Resolved: Findern Parish Council approved the newsletter.

o) Book marks for school
The Chair reported that she had received a request from the School for the Parish Council to Purchase book marks for the school children. The Clerk explained that as the school is a local authority, the Parish Council could not give money to another Local Authority. She explained that the FPTA was different in the fact that they are a Registered Charity.
Resolved: Findern Parish Council agreed that they could not fund the purchase of book marks for the children as they cannot be seen to be giving or spending money on behalf of another Local Authority. There was also no budget allowed for this within the Parish Council accounts.
Resolved: The Clerk to inform Mrs Titchener the Head Teacher at the School in relation to the Parish Council's decision.

9. Minute Number 4003/17 - Risk Assessments

Risk Assessment - General

- a) A Tree report to be completed on the trees on the King George Playing Field – **Nothing to discuss for information only – The tree report has now been received and the Clerk will obtain quotes.**
- b) Parked lorry at the entrance to the King George Playing Field causing an obstruction for our maintenance vehicles and any emergency services that may be called to the site. – **Nothing to discuss for information only – The Police are looking into this matter and will report back when ready.**

- c) Tree Maintenance on The Village Green – **Nothing to discuss, the license has now been granted by DCC for the work to be completed and Tim Atkinson will be completing the work early February 2017**

Cllr Johnson commented that the Parish Council should give themselves a pat on the back for getting the risk assessment list down to just 3 items as the list we started with at the start of the year was massive. All the Councillors agreed.

10. Minute Number 4004/17 - Planning Matters for Decision

- a) 9/2016/1281 - 109 DOLES LANE FINDERN DERBY DERBYSHIRE DE65 6BA - THE ERECTION OF A SINGLE STOREY REAR EXTENSION

Resolved: Findern Parish Council had no objections to the above planning application.

- b) 9/2016/1195 - PORTICO ROAD AND BOWBANK CLOSE (HIGHFIELDS FARM) LAND TO THE SOUTH & EAST OF HOLLYBROOK WAY, RYKNELD ROAD FINDERN DERBY APPROVAL OF RESERVED MATTERS OF PLANNING PERMISSION REF: 9/2015/1079 FOR 188 DWELLINGS IN LIEU OF 182 PREVIOUSLY APPROVED UNDER 9/2014/0275 AND INCLUDING HOUSETYPE CHANGES (BARRATT HOMES PARCELS A2 (IN PART), A3 & A5)

Resolved: Findern Parish Council had no objections to the above planning application.

- c) 9/2016/1127 - 3 WILLOWSEND CLOSE FINDERN DERBY DERBYSHIRE DE65 6QA - RETENTION OF ROOF ALTERATIONS

Resolved: Findern Parish Council had no objections to the above planning application.

11. Minute Number 4005/17 - Reports from Councillor's that have attended any other Meetings.

- a) Toyota Community Liaison Committee

The next Toyota Community Liaison Meeting would be held in February 2017.

- b) Village Hall

Cllr Johnson reported that he and Cllr Rose had now been accepted as Trustees on the Village Hall Charity.

Resolved: Findern Parish Council had no objection to the Chair of the Parish Council being a signatory on the Village Halls bank account.

- c) Findern Footpaths Group Meeting

Resolved: Findern Parish Council agreed that this item could be removed from future Parish Council Meetings as the Footpaths Group were a constituted Group in their own right.

Resolved: Findern Parish Council agreed that a Parish Council Representative would not be required to sit on the Footpaths Group Committee going forward.

Resolved: Findern Parish Council agreed that they did not require future reports from the Findern Footpaths Group, unless there was anything that Footpaths Group wished for the Parish Council to know.

- d) Other meetings attended

There was nothing to report.

- e) Notification of forthcoming meetings

- a) Safer Neighbourhoods Meeting and Area Forum – Repton Village Hall commencing at 6.15pm on 31.01.2017.

Resolved: The Chair to attend on behalf of Findern Parish Council

12. Minute Number 4006/17 - Finance

Resolved: Findern Parish Council approved the following payments:

a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002686	Findern Methodist Church	Donation	15.00
002687 to 002689	Salaries, Tax and NICs		672.80
002690	Bees Tea Room	Room Hire, Buffet and Refreshments	100.00
002691	Woodgrow Horticulture Ltd	Hand Rail and Step Repairs	1,410.00
002692	Devmac	Website	107.82
002693	M Goodall	Christmas Festival	94.19
002694	Wicksteed Leisure Play	Repairs to camel rocker	662.78

b) Approval of the Concurrent Expenses Claim

Resolved: Findern Parish Council approved the concurrent expenses claim form.

Resolved: Findern Parish Council agreed for the Clerk to make the claim as soon as possible.

c) Approval of the unaudited accounts from 01.04.2016 to 15.12.2016

Resolved: Findern Parish Council approved the unaudited account from 01.04.2016 to 15.12.2016.

Current Account	10,129.13
Reserve Account	52,980.16
Total	63,109.29
Less unrepresented Chq's	<u>3,854.20</u>
Total	<u>59,255.09</u>

d) Approval confirmation of the Budget and Precept Setting 2017/2018

Resolved: Findern Parish Council agreed to a 1% increase in the Clerks yearly salary to start as of 01.04.2017.

Resolved: Findern Parish Council approved the purchase of a lap top for the Clerk

Resolved: Findern Parish Council agreed that once the Parish Council have a lap top, the Clerk should purchase the Scribe Accounting Package at £245.00 per year for the license.

Resolved: Findern Parish Council approved the budget for 2017/2018 as follows:

Budget income	40,849.00
Budget expenditure	42,068.68
Total shortfall	(1,219.68)

Resolved: Findern Parish Council approved that the Precept should be increased from £18,180.00 to £19,399.00 for the year to cover the shortfall.

13. Minute Number 4007 - Items for discussion

There was nothing to report.

14. Minute Number 4008/17 - Items for Information

Resolved: Findern Parish Council noted the following information:

- SDDC – Press release – Festive extravaganza to hit Swadlincote Town Centre
- SDDC – Press release – Christmas countdown with a tasty twist
- South Derbyshire CVS – Funding Event

- d) SDDC – Press release – Christmas opening hours and waste collection in South Derbyshire
- e) SDDC – Press release – Clear route towards economic success
- f) Derby Community Accountancy Services – Newsletter
- g) Valuation Office Agency – Information on the change to business rates
- h) SDDC – National non-domestic rates from the Valuation Office Agency
- i) SDDC – Campaign to recycle any unwanted or broken electrical items to take place from 02.01.2017 to 19.02.2017
- j) Invitation Don Amott Memorial Hall – AGM to be held on 16.01.2017 commencing at 7pm
- k) SDDC – Press release – Make recycling part of the Christmas routine
- l) Connect A50 Limited – Report on project road performance

15. Minute Number 4009/17 - Derbyshire Association of Local Councils

Resolved: Findern Parish Council noted the following information:

A) DALC circular 18/2016

- Internal Audit – Check List and Auditors
- How ‘dreadful’ is the employment future for Town & Parish Councils?
- Stoney Middleton PC - Survey

16. Minute Number 4010/17 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next monthly meeting of Findern Parish Council was confirmed as 9th February 2017, at Bee’s Tea Room, commencing at 7pm.

Signed.....Dated.....