

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 11<sup>TH</sup>  
FEBRUARY 2016 AT FINDERN PARISH ROOMS COMMENCING AT 6PM**

**Present:**

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr Johnson, Cllr Woodhouse, Cllr S Brook, Cllr Harrison, Cllr B Goodall and Cllr Rose

1 District Council Representative, 1 County Council Representative and 4 members of the public were in attendance.

**AGENDA**

**PART I – NON EXEMPT INFORMATION**

**1. Minute Number 1929/16 - To receive apologies for absence**

Apologies were received and accepted as follows:

- Cllr Smith due to other work commitments.

**2. Minute Number 1930/16 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 1931/16 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 1932/16 - Public Speaking – (10 Minutes)**

**Minute Number 1932/16/A – Public Speaking**

Members of the public raised the following matters:

- It was reported that a lot of people walk to the garden centre down Doles Lane, there is a drop kerb on one side of the road but not on the other side. Cllr Ford replied that he would take this matter back to DCC.
- It was reported that at the last Safer Neighbourhoods Meeting it was agreed that the camera required replacing by the brook on Common Piece Lane, just before the gate. Heather Hall said that she would pass the information of the camera required onto the Clerk for the order to be placed.

**Minute Number 1932/16/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 1932/16/C – County Council Representatives Report**

Cllr Ford was present at the meeting and gave his report as follows:

- Part 2 of the Local Plan Consultation had now closed.
- Part 1 of the Local Plan Consultation would be open until March 2016

- He reported that the County Council would not be able to complete a speed survey in Findern due to Finances.
- He reported that the Council Tax would be increased this year.
- He reported that the SDDC Neighbourhood Wardens were back up to full strength with 3 Wardens. The emphasis will be on dog fouling and anti-social behaviour.
- He reported that there had been motorbikes riding around the field on Doles Lane, it was thought that they were gaining access through the old Petrol Station. He reported that the PCSO would be looking into this matter.
- He reported that the Rail Head in Egginton had raised its head again and they would be starting a consultation soon.
- He reported that the Safer Neighbourhood Meeting would be held next week at Stenson Fields.
- The Chair reported that the Parish Council were looking into speed activated signs for the village. The Clerk has already contacted DCC to find out if a survey is required and what the cost would be etc, but we required the input of DCC. Cllr Ford replied that he would speak to Paul Jamison at DCC prior to the Safer Neighbourhoods Meeting to give him a heads up on this matter.

### **Minute Number 1932/16/D – District Council Representatives Report**

Cllr Ford was present at the meeting and gave his report above.

#### **5. Minute Number 1933/16 - To confirm the Minutes of the Monthly Findern Parish Council Meeting held on 21<sup>st</sup> January 2016.**

*Resolved: The Minutes of the Findern Parish Council Meeting held on 21<sup>st</sup> January 2016 having been circulated were approved and signed as a true record.*

#### **6. Minute Number 1934/16 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

There were no item from Part 1 of the agenda taken with the public excluded.

#### **7. Minute Number 1935/16 - Findern Parish Room Management**

- a) Screen – Previously reported under minute number 1737/15, 1755/15, 1772/15, 1892/15, 1919/16

There was nothing to report.

- b) Parish Room Bookings on the website – Previously reported under minute number 1755/15, 1772/15, 1892/15, 1919/16

There was nothing to report.

#### **8. Minute Number 1936/16 - Chairman's report**

The Chair gave her report as follows:

I feel immensely saddened as I walk around the village and see the increasing amounts of vandalism of our grass verges by cars driving over them and/or parking on them, particularly this year as they are so wet from all the rainfall.

A great deal of our residents pride themselves on keeping their verges neat and tidy and therefore keeping our village tidy.

As the County Council's budgets are stretched they no longer have the resources to repair the verges, I therefore, appeal to all Findern residents to think seriously about this problem and do their bit to improve the look of our village and take pride in it.

This appeal will go out in the next Newsletter.

### **9. Minute Number 1937/16 - Report of the Parish Clerk**

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16

Cllr Woodhouse reported that the weeds had been sprayed on 10.02.2016, they should die off within the next 2 to 3 weeks. Once this has been completed the Parish council could then look at the re planting.

The Chair reported that she and Cllr B Goodall would be calling in at Blackbrook Antiques to see if they had a trough for the well, there was also an antique shop towards Cannock that they were also going to take a look at.

- b) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16

There was nothing to report.

- c) Speeding traffic through the village and a speed activated sign – Previously Reported under minute number 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16

The Clerk reported that she had emailed DCC Highways in relation to speed activation signs, the costs and for a survey to be completed, but as of yet, there had been no response.

**Resolved: The Clerk to chase this matter up with DCC.**

- d) Maypole and Well Dressing – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16

The Clerk read out Cllr Smith report as follows:

- Adel Smith was trying to arrange a meeting with the Headmistress and had sent her an email but had not yet received a reply, however one of the other teachers had shown interest in this.

- e) Tree to mark Queen Elizabeth's longevity to include a planting ceremony – Previously reported under minute number 1757/15, 1774/15, 1894/15, 1921/16

The Clerk reported that she had emailed Seymour Bell and Lynette Nash, both had confirmed that they would love to attend the ceremony and complete a joint planting ceremony of the tree on 29.02.2015 at 11am

**Resolved: The Clerk to contact the press for coverage on the day.**

The Chair has spoken to the Nadee Restaurant and they were prepared to open up on 29.02.2016 once the planting ceremony had taken place for drink and maybe nibbles as they are licensed to do this.

**Resolved: Findern Parish Council approved that drinks and nibbles at the Nadee Restaurant after the planting ceremony was a great idea.**

**Resolved: Findern Parish Council agreed to pay for the nibbles only, people would be required to purchase their own drinks.**

The Chair reported that she had spoken to Findern School and they were looking at bringing the whole school to the ceremony providing they could get enough adults to attend.

- f) Shrubbery by the steps on King George Playing Field – Previously reported under minute number 1757/15, 1774/15, 1894/15, 1921/16

The chair reported that a lot of the bracken had been cut back and the area did look a lot better.

**Resolved: The chair was given delegated powers to speak to the resident that raised this matter originally to monitor the situation and to come back to the Parish Council if they consider further work is required.**

- g) Sign on the Green re keeping the entrance clear to the path across the Green – Previously reported under minute number 1894/15, 1921/16

Cllr Woodhouse reported that he was awaiting proof of the wording and once this had been confirmed the sign would be installed. Cllr Woodhouse hoped that this would be completed by the March 2016 Parish Council Meeting.

- h) Footpaths and Highway Land – Previously reported under minute number 1894/15, 1921/16

The Clerk reported that she had spoken to Samantha Davies at Savill's, Samantha would now correspond our request to Highways England and would be in touch again once she has their reply. She asked the Parish Council to note that it may take several weeks for Highways England to come back with a response as there were many different departments that were required to input into our request. The Clerk had been asked to chase Samantha again in a few weeks if we had not received anything back from here.

- i) Letter to be sent to a resident on Longlands Lane re overhanging shrubbery over the footpath – Previously reported under minute number 1894/15, 1921/16

It was reported that the overhanging shrubbery had been cut down to ground level.

**Resolved: The Clerk to write a letter of thanks to the residents concerned.**

- j) Replacement posts on the Village Green – Previously reported under minute number 1921/16

Items discussed were wooden bollards, cast iron bollards, aluminium bollards, reclaimed material bollards.

**Resolved: Standing Orders were suspended to allow members of the public to speak.**

**Resolved: Standing Orders were reinstated.**

**Resolved: The Chair and Cllr Woodhouse were given delegated powers to continue to look at replacement bollards for the Village Green and by the Parish Rooms.**

- k) Christmas Celebrations 2016 – Previously reported under minute number 1921/16

The Chair reported that she had booked Harmony Plus for the same price as last year £75.00, she would also be booking the Village Hall shortly. The Chair asked if everyone was happy to go with the same format as last year.

**Resolved: Findern Parish Council agreed that it should follow the same format as last year.**

**Resolved; Findern Parish Council approved for the purchase of lanterns with battery operated tea lights for the carols around the tree.**

- l) Recreational Activities for School Age Children – Previously reported under minute number 1921/16

The Chair gave her report as follows:

- It had come to her attention that a group of parents wanted to do something on Hillside Playing Field and they had already spoken to Zoe Sewter at SDDC in relation to this matter and were hoping to kick start a fundraising for new equipment.
- Initially they wanted to look at the play area as they felt this was dangerous.
- However they had not considered who would be responsible for this equipment or who would maintain it in the future.
- The Chair had already spoken with them to make them more aware of the implications of this.
- The Chair personally felt that we should be trying to offer better facilities for the children on the Hillside playing field but the land was not owned by the Parish Council.
- The Chair explained that the entrance to the Hillside Playing Field was possibly still under the ownership of the developer and not SDDC.

- The Chair explained that before the Parish Council could think about spending money on better play equipment at Hillside playing field, SDDC would have to give the Parish Council some assurances in writing that they would not be selling off the Hillside playing field any time soon.
- The Chair reported that this was on the agenda at the last Fete Meeting but she was unable to attend. The Chair had asked for a copy of the minutes to see what had been agreed.
- The Chair had invited members of the group to the Parish Council meeting tonight but none were in attendance.
- The Chair said that she would like to see a multi-use games area on the Hillside Playing Field.

**Resolved: The Clerk to contact Lee at SDDC in relation to getting information on the Youth bus and how much this would cost to bring to Findern.**

**Resolved: It was agreed that the Parish Council needed to work with the group of parents in relation to this matter.**

**Resolved: The Clerk to arrange for Zoe Sewter to attend the March 2016 Parish Council Meeting to discuss the future of the Hillside Playing Field.**

**Resolved: The Clerk to contact Zoe Sewter and ask who owns the entrance to the Hillside Playing Field.**

**Resolved: The Clerk to ask Zoe Sewter to confirm that the Hillside Playing Field will not be sold in the near future.**

m) SDDC – South Derbyshire Local Plan Part 2 Consultation – Previously reported under minute number 1921/16

Cllr Rose gave her report as follows:

- She reported that under the plan they were proposing about 150 houses for Findern, 600 houses in total across all areas.
- There were 5 sites identified in Findern, which had yes against them.
- Land on Doles Lane, Common Piece Lane and Burton Road had been identified as areas for further potential building in the future.

**Resolved: Findern Parish Council agreed that they had no comments to make and the consultation had already closed.**

n) Lorries breaking the weight limit on the bridge by the Nadee Restaurant – Previously reported under minute number 1921/16

The Clerk reported that she had emailed DCC Highways Department in relation to this matter but no response had yet been received.

o) Change to the time of the meetings

**Resolved: Findern Parish Council agreed to change the time of the Parish Council Meetings as follows:**

- **Exempt Items to be discussed from 6.15pm to 7pm.**
- **The normal part of the agenda from 7pm to 8.15pm**

**Resolved; Findern Parish Council agreed to trial this for 3 months.**

Summer Picnic with music

The Chair asked the Clerk if an events license was required. The Clerk replied yes an events licence would be required.

The Chair gave her report as follows:

- She had spoken to Liquid Brass and the cost would be £350.0 for 2 x 40 minute slots and a further £50.00 if they are required to bring their own gazebo.
- The Parish Council gazebo was damaged and disposed of some time ago but a new one was never purchased. The Clerk confirmed that this was the case.

- She had spoken to Jess Kenton who is a solo artist and she will do 2 x 25 minute slots for £50.00.
- There is a group rehearsing at the Village Hall on Sunday and the Chair would be going along to talk to them.
- She reported that she was looking into having a children's entertainer on the day
- Cllr s Brook suggested that there could be a bouncy castle for the children.

**Resolved: Cllr Harrison had the contact details for a children's entertainer and would pass this onto the Chair.**

**Resolved: Findern Parish Council agreed to hold the event on 10.09.2016 commencing at 4pm.**

**Resolved: The Chair to arrange the programme for the event.**

**Resolved: The event to be free to members of the public.**

p) Inappropriate parking

The Chair gave her report as follows:

- This item follows on from the Chairs report with regards to parking on the grass verges around the village.
- She reported that Liz Froggatt had a really good idea of speaking to residents and getting them involved in this project.
- To get residents involved it was suggested that a questionnaire goes out to all households asking what they think the problems are and if they have any ideas on how these can be resolved.
- The same information will also be put on the Website and in the Newsletter.
- Cllr Harrison said that his concern was people parking half on the footpath and half on the road causing an obstruction.
- Cllr Woodhouse commented that some on street parking was natural street calming, all Councillor agreed with this.
- The Chair reported that if this project works for Findern, the Safer Neighbourhoods Group would be interested in rolling this out in other areas.
- The Chair reported that the Parish Council had tried to get a crossing by the shop, but this had failed.
- The Chair reported that the parking problems associated with the Parish Rooms would be looked at on Monday 15.02.2016.

**Resolved: The Chair, Cllr s Brook, Cllr R Brook and Liz Froggatt were given delegated powers to draw up a questionnaire for approval at the March 2016 Meeting**

q) Request for a Parish Grant from Kiddiclub

The Chair reported that she and the Clerk would be having a meeting with a representative of Kiddiclub on Monday 15.02.2016.

r) Promotion of roll of Parish Council

**Resolved: Findern Parish Council agreed to have a stall at the Findern Fete to talk to people about what the Parish Council does.**

**Resolved: The Chair to book a pitch at the Findern Fete.**

s) Risk Assessment of Parish Council land ie King George Playing Field and Parish Rooms

**Resolved: Findern Parish Council approved to Watson and Watson completing a Risk Assessment of all Parish Council land and property.**

## **10. Minute Number 1938/16 - Planning Matters for Decision**

- a) 9/2016/0071 - 130 NADEE HEATH LANE FINDERN DERBY DERBYSHIRE DE65 6AR - THE VARIATION OF CONDITION 1 OF PLANNING PERMISSION REF:

9/2013/1052 (RELATING TO THE REGULARISATION OF USE OF TEMPORARY MARQUEE)

**Resolved: Findern Parish Council had no objections to the above planning application.**

- b) 9/2016/0049 - LIBERTY FARM FINDERN LANE BURNASTON DERBY DERBYSHIRE DE65 6LJ - THE REMOVAL OF CONDITION 3 OF PLANNING PERMISSION REF: 9/2000/0980 (RELATING TO THE ERECTION OF A DWELLING ON 0.2HA OF LAND)

**Resolved: Findern Parish Council had no objections to the above planning application.**

- c) 9/2015/1206 - 15 MAIN STREET FINDERN DERBY DERBYSHIRE - DE65 6AG - THE ERECTION OF EXTENSIONS/ALTERATIONS

**Resolved: Findern Parish Council had no objections to the above planning application.**

#### **11. Minute Number 1939/16 - Reports from Councillor's that have attended any other Meetings.**

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

- c) Findern Footpaths Group Meeting

Cllr B Goodall gave his report as follows:

Findern Footpaths Group Meeting – Thursday 4<sup>th</sup> February 2016

Findern Footpaths Group are planning to have an official group Christmas card for sending to friends and colleagues who assist and work with them over the year.

Findern Footpaths Group have adopted the stretch of towpath between the Nadee and Hicklins Bridge and signs will be installed by C&RT denoting this. Suggested dates are 19<sup>th</sup> March or 9<sup>th</sup> April.

Directional finger posts will be installed along the canal for the benefit of walkers unfamiliar with the area and a suitable design has been sourced and prices will be obtained.

The planting in Aults Close has generated complaints from some local residents and in view of this it was decided to delay any further planting until the first site has been sorted. SDDC will have it on their works plan to spray the area to get rid of the unwanted vegetation but some members were unhappy with the use of sprays. Findern Footpaths Group will contact Zoe Sewter at SDDC to discuss the best way forward.

Findern Footpaths Group will organise an event to replace February's "Fun on the Green". This will comprise of a "Teddy Bears Picnic", plus other activities on Hillside Playing Field on 30<sup>th</sup> April, Saturday, 11am to 2pm. SDDC will be contacted for permission to hold the event.

Work continues on the completion of the Priory Way footpath adjacent to the farm and on the cutting back of the vegetation on Crow Park Way. Also, Cote Close is very muddy at the bottom end near the underpass due to it being the lowest point, and it may be that the Payback Team can be used to try to improve the situation.

Cllr B Goodall reported on the Parish Council's tree planting ceremony to commemorate Her Majesty the Queen's 90<sup>th</sup> Birthday and the details of this will be put on the Footpaths Group website in an attempt to get as many residents as possible at the event.

The next meeting will be held on Thursday 3<sup>rd</sup> March 2016.

d) Other meetings attended

There was nothing to report.

e) Notification of forthcoming meetings

The next Safer Neighbourhoods meeting will be held next week.

**Resolved: The Chair to attend on behalf of Findern Parish Council.**

The next Toyota Meeting will be held on 01.03.2016.

**Resolved: The Chair and Vice Chair to attend on behalf of Findern Parish Council.**

The Chair reported that she will be speaking to Toyota to see how the Parish Council could apply for funding.

## **12. Minute Number 1940/16 - Finance**

**Resolved: Findern Parish council approved the following payments.**

a) Items for payment

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
002539	Cheque cancelled due to incorrect date		
002547	Flint Bishop Solicitors	Legal Fees	£1,109.40
002548	Aucuba Landscapes	Maintenance	£89.40
002549 to 002552	Salaries, tax and NIC's		£786.80
002553	Flint Bishop Solicitors	Legal Fees	£206.40

## **13. Minute Number 1941/16 - Items for discussion**

There was nothing to report.

## **14. Minute Number 1942/16 - Items for Information**

**Resolved: Findern Parish Council noted the following information.**

- a) SDDC – Press release – Local Plan Part 2 Consultation Launched
- b) SDDC – Press release – Local Plan Part 2 Consultation extra date added
- c) SDDC – Press release – Sign up for 2016 pancake spectacular
- d) SDDC – Press release – Your Vote Matters – Make sure you're in
- e) SDDC – Press release – Leader: another year of achievement in South Derbyshire
- f) SDDC – Press release – Council announces Christmas service details
- g) Toyota – Together leaflet Winter 2015
- h) SDDC – Press release – Your thoughts sought on Key future vision document
- i) SDDC – Press release – Women's Day celebrations in South Derbyshire
- j) Clerk & Council Direct Magazine January 2016
- k) SDDC – Don't get caught out by the Winter weather
- l) SDDC – Press release – People of South Derbyshire to walk and run themselves proud for Sport Relief

- m) Active Nation – New Active Adults Sessions for fun, fitness and friendship to be held at Etwall Leisure Centre starting on Friday 22.01.2016 7am to 8.30am at a cost of £2.10 per session, first session free
- n) South Derbyshire CVS – Community Forum Wednesday 27.01.2016 11am to 1.30pm at Sharpe’s Pottery
- o) Rural Action Derbyshire – Are you off the gas grid
- p) SDDC – Open Space, Sports and Community Facilities Strategy
- q) Connect A50 Limited – Report on project road performance

**15. Minute Number 1943/16 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information.***

- a) Circular 01/2016
- INDEX OF MOST IMPORTANT ELEMENTS OF 2015 DALC CIRCULARS
  - b) DALC Information – Councillor Induction Training to be held on 23.03.2016 between the hours of 10am and 12.30 pm at The Boardroom, Alders House, Bakewell
  - c) DALC/NALC Information – The National Association of Local Councils (NALC) has been asked to submit evidence and comment to inform the HM Treasury Budget 2016. – Response sent from Chris Borg, NALC Policy and Development Manager – NALC continually lobbies on behalf of our Sector.

**16. Minute Number 1944/16 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded from the Meeting.***

**17. Minute Number 1945/16 - Internet Banking**

***Resolved: The Clerk to look into internet banking.***

**18. Minute Number 1946/16 - Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1747/15, 1765/15, 1782/15, 1782/15, 1785/15, 1909/16**

***Resolved: Findern Parish Council agreed to take the advice of the Solicitor in relation to having a Barrister look over the case and advice of how to move forward.***

**19. Minute Number 1947/16 - Voluntary Awards – Previously reported under minute number 1782/15, 1782/15, 1785/15, 1910/16**

***Resolved: The closing date for the nominations was 30.04.2016.***

***Resolved: The Vice Chair to email the Clerk the information for the website.***

**20. Minute Number 1948/16 - Findern Parish Room Surveyor Contract – Previously reported under minute number 1782/15, 1782/15, 1785/15, 1911/16**

***Resolved: The Clerk to chase Roger Leask for the report.***

**21. Minute Number 1949/16 - Future of the Parish Rooms**

The Clerk handed out the income and expenditure sheet to date for the Parish Rooms.

***Resolved: Findern Parish Council agreed for the Chair and the Clerk to complete a feasibility study for the future of the Parish Rooms.***

***Resolved: Cllr Maurice was against the proposals to do a feasibility study and Cllr Rose abstained from voting.***

**22. Minute Number 1950/16 - Staff Appraisals and Contracts**

***Resolved: The Clerk's staff appraisal had been complete by the Chair and Vice Chair.***

***Resolved: The Lengthsman and Booking Clerks Appraisals will take place on Monday 15.02.2016 with the Chair and the Clerk to Findern Parish Council.***

***Resolved: Findern Parish Council agreed to pay the Lengthsman for his unpaid holiday entitlement backdated from 2008 to date.***

**23. Minute Number 1951/16 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 10<sup>th</sup> March 2016 at the Findern Parish Rooms commencing at 7pm.***

**Signed.....Dated.....**