

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD  
Tel: 0771 9599132

**MINUTES OF THE EXEMPT MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 10<sup>TH</sup> DECEMBER 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr R Brook, Cllr S Brook, Cllr Smith, Cllr Harrison, Cllr Johnson and Cllr Woodhouse

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded for Part 2 of the Meeting to be held at 6pm prior to Part 1 of the meeting to be held at 6.30pm.***

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

**Agenda Part 2 – Exempt Information**

**1. Minute Number 1783/15 - To receive apologies for absence**

Apologies were received and accepted from Cllr B Goodall.

**2. Minute Number 1784/15 - Declaration of Members Interests.**

***Resolved: Cllr Woodhouse declared a Pecuniary Interest in Part 2 of the agenda, item a) Rental Contract Parish Council Land.***

**3. Minute Number 1785/15 - Other items**

- a)** Rental Contract Parish Council Land - Previously reported under minute number 1630/15, 1647/15, 1664/15, 1691/15, 1706/15, 1747/15, 1765/15, 1782/15, 1782/15 – Exempt Information

It was reported that the above rental contract was still under discussion.

- b)** Update of the Bank Mandate –Previously reported under minute number 1747/15, 1765/15, 1782/15, 1782/15

It was reported that the Parish Council were still having difficulties in getting the bank to resolve this matter. They had now sent a further form to be completed.

- c)** Website – previously reported under minute number 1747/15, 1765/15, 1782/15, 1782/15

The Clerk reported that she had updated the website, she explained that during this process she had deleted all the old news. Devmac had now reinstated this and the updated news would be added shortly.

- d) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1747/15, 1765/15, 1782/15, 1782/15 – Clerks Report and Exempt Information

The Clerk reported that a further 6 letters of support had been received from residents along with a letter of support from Heather Wheeler MP. The Chair reported that Findern Primary School had also sent a letter of support to SDDC.

**Resolved: Findern Parish Council took on board the advice of the Solicitor in relation to writing to the other side.**

**Resolved: The Clerk to instruct the Solicitor to send a letter to the other side as soon as possible.**

**Resolved: Findern Parish Council agreed for the Clerk to sign the contract between Findern Parish Council and Flint Bishop Solicitors up to the value of £1,000.00 to £1,500.00 ex VAT.**

- e) Voluntary Awards – Previously reported under minute number 1782/15, 1782,15

**Resolved: The Chair to email the information to the Clerk to add to letter headed paper.**

**Resolved: The date to be extended till February 2016.**

- f) Findern Parish Room Surveyor Contract – Previously reported under minute number 1782/15, 1782/15

The Clerk reported that Adam Stringer from Roger Leask would be attending site at 11.30asm on 11.12.2015 to view the roof through the new loft access.

## **MINUTES OF THE NON-EXEMPT MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 10<sup>TH</sup> DECEMBER 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

### **Present:**

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr S Brook, Cllr Smith, Cllr Harrison, Cllr Johnson and Cllr Woodhouse

2 members of the public were in attendance.

### **AGENDA**

#### **PART I – NON EXEMPT INFORMATION**

##### **4. Minute Number 1886/15 - To receive apologies for absence**

Apologies were received and accepted from Cllr B Goodall.

##### **5. Minute Number 1887/15 - Variation of the Order of Business**

There were no Variations to the Order of Business.

##### **6. Minute Number 1888/15 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

##### **7. Minute Number 1889/15 - Public Speaking – (10 Minutes)**

##### **Minute Number 1889/15/A – Public Speaking**

Members of the Public raised the following matters:

- It was reported that the bin on Burton Road had now been repaired and was back on the post rather than sitting on the floor.

### **Minute Number 1889/15/B Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

### **Minute Number 1889/15/C – County Council Representatives Report**

Cllr Ford sent his apologies, the Clerk read out his report as follows:

- SDDC have won a Million pounds to work with Sainsbury's on a project to reduce food waste, more details soon.
- The Government Inspector has been reviewing the submissions for Part 1 of the SDDC Local Plan this week. Hopefully she will find it sound and we can adopt it to prevent unwanted planning applications, this will be early next year, just in time to look at part 2, which involves smaller sites in the District.
- There is lots of talk about Devolution and Combined Authorities, this is a very complex and increasingly controversial plan set out by Government, still a tremendous amount of "Horse Trading" to do to get all 19 Authorities across Derbyshire & Nottinghamshire to agree terms & conditions. One major issue is the policy around Elected Mayors, this is proving a major stumbling block for many.
- Please wish all present a very happy Christmas and Peaceful New Year.

### **Minute Number 1889/15/D – District Council Representatives Report**

Cllr McPherson sent his apologies, there was nothing to report.

#### **8. Minute Number 1890/15 - To confirm the Non-Exempt Minutes of the Monthly Findern Parish Council Meeting held on 12<sup>th</sup> November 2015.**

***Resolved: The Minutes of the Findern Parish Council Meeting held on 12<sup>th</sup> November 2015 having been circulated were approved and signed as a true record.***

#### **9. Minute Number 1891/15 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

There were no item from Part 1 of the agenda taken with the public excluded.

#### **10. Minute Number 1892/15 - Findern Parish Room Management**

- a) Screen** – Previously reported under minute number 1737/15, 1755/15, 1772/15

There was nothing to report.

- b) Parish Room Bookings on the website** – Previously reported under minute number 1755/15, 1772/15

The Clerk reported that she had emailed the Booking Clerk on this matter and was awaiting her response.

- c) Storing of Parish Council Records** – Previously reported under minute number 1772/15

The Chair reported that the Footpaths Group had now moved their equipment into their new cupboards in the kitchen area. The Historical Group would be moving their information into their cupboard in the kitchen area shortly and the metal filing cabinet would then be disposed of. The Clerk can now move the Parish Council archives into the cupboard at the top of the stairs, which will be for Parish Council information only and will be kept locked.

## **11. Minute Number 1893/15 - Chairman's report**

The Chair read out her report as follows:

The Village is once again flooded in Festive Lights, if you get the chance walk up to Tom Governs house on Hillside and see his lights, they are a magical site and well worth going to see.

It's thanks to Martin Woodgrow that the Christmas Tree on the Village Green looks fantastic. Every year the tree is Martin's gift to the village and on behalf of the village I would like to thank him.

On the 18<sup>th</sup> November 2015, I delivered 254 leaflets to Frank McArdle in support of the TPO on Stanhope Wood and Stanhope Hole becoming permanent when it comes before the SDDC Planning Committee in the spring. Since then a letter from the children of Findern Primary School has been sent expressing how much the area means to them.

Cllr R Brook, Cllr S Brook, Cllr Smith and myself attended a very good Councillor Training session At Hilton Village Hall on 18<sup>th</sup> November 2015. I recommend that other Councillors attend this training as and when it becomes available.

So in closing I would like to thank our Clerk Clare for all the hard work she has put in over this last year, the Councillors for their commitment and our loyal band of residents who attend meetings regularly and help us keep abreast of any problems in the village.

I wish you all and the residents of Findern a very Happy Christmas and a Healthy and Prosperous New Year.

Cllr Smith asked everyone to look out for the Findern Pre-School Santa next week.

## **12. Minute Number 1894/15 - Report of the Parish Clerk**

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15 – Clerks Report

Cllr Woodhouse reported that he was going to weed spray the area but it has been too wet. Weed killer plugs have already been installed to the tree stump to prevent any further growth, eventually the stumps will rot away.

- b) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15 – Clerks Report

There was nothing to report.

- c) Purchase of a replacement litter bin on the Village Green and opposite Murrays Funeral Directors – Previously reported under minute number 1699/15, 1716/15, 1739/15, 1757/15, 1774/15 – Clerks Report.

***Resolved: The Clerk to chase this matter up with SDDC.***

- d) Speeding traffic through the village and a speed activated sign – Previously Reported under minute number 1699/15, 1716/15, 1739/15, 1757/15, 1774/15 – Clerks Report.

The Chair reported that the Speed Watch Campaign in Findern has been undertaken over a few days, during the morning session quite a few speeding motorists were caught, but we know that people are speeding through the village. The Chair suggested that the Parish Council could purchase Speed Activated Signs in an attempt to curb motorist's behaviour. The Clerk explained that there were different signs that could be purchased but first DCC would need to do a survey of where the Parish Council would want Speed Activated Signs installing.

**Resolved: Findern Parish Council agreed that they would like to see Speed Activated Signs at all entrances to the village, especially on Burton Road, Willington Road and Heath Lane by the School.**

**Resolved: The Clerk to contact DCC and establish what signs would be available and at what cost.**

**Resolved: Findern Parish Council agreed to fund Speed Activated Signs in the village if DCC are in agreement.**

The Chair reported that there were speed signs available that could be brought inside to be charged up.

It was reported that motorists were also starting to speed around the estates and something needed to be done to stop this kind of behaviour.

It was reported that people also speeded past the 20/20 signs by the school.

- e) Maypole and Well Dressing – Previously reported under minute number 1739/15, 1757/15, 1774/15

It was reported that anyone interested in volunteering to help with the resurrection of the Maypole Dancing should contact Adel Smith on: 07531 907607.

- f) Seats on the Village Green – Previously reported under minute number 1757/15, 1774/15

The Chair reported that the chain was broken again.

**Resolved: Findern Parish Council agreed to purchase a Mooring Bench to be installed between the chains by the bus stop on the Village Green.**

**Resolved: Cllr Johnson to measure the area and email the details to the Clerk.**

**Resolved: The Clerk to order a Mooring Bench as soon as possible including installation.**

- g) Tree to mark Queen Elizabeth's longevity to include a planting ceremony – Previously reported under minute number 1757/15, 1774/15

The Chair reported that when the site meeting took place, the idea was to have a planting ceremony and a plaque. This needs to be agreed including when and how.

**Resolved: Findern Parish Council agreed to purchase a more substantial tree which would cost roughly £300.00 and would be about 18cm to 20cm in girth. Cllr Woodhouse was given delegated powers to order the tree.**

**Resolved: Findern Parish Council agreed to purchase a metal guard for the tree at a cost of roughly £100.00. Cllr Woodhouse was given delegated powers to order a metal tree guard.**

**Resolved: Cllr Woodhouse was given delegated approval to plant the tree and install a water funnel. Cllr Woodhouse said that if he planted the tree he would guarantee it.**

**Resolved: The place chosen to plant the tree was on the King George Playing Field between the picnic benches. As it grows to a mature tree it would offer protection to people sitting on the benches.**

**Resolved: Findern Parish Council agreed to plant the tree and have the ceremony by the end of February 2016.**

**Resolved: Findern Parish Council agreed to discuss this matter further at the Parish Council Meeting to be held in January 2016.**

**Resolved: The Clerk agreed to chase DCC to establish when the free Horn Beam Tree would be delivered.**

- h) Shrubbery by the steps on King George Playing Field – Previously reported under minute number 1757/15, 1774/15

Cllr Johnson reported that SDDC had started work to cut the shrubbery back but it did not look like the area was being cleared. The area was more open at present due to the fact that there were no leaves on the trees.

**Resolved: The Clerk to chase this matter with SDDC.**

i) Key box on the Village Green – Previously reported under minute number 1774/15  
The Chair reported that this work had now been completed.

j) Volunteers for seasonal planting – Previously reported under minute number 1774/15  
The Clerk reported that she was awaiting a reply from the Parish Council Insurance Company in relation to children volunteering to help.

**Resolved: The Clerk to chase this matter with the Insurance Company for the Parish Council meeting to be held in January 2016.**

k) Green skip in autumn – Previously reported under minute number 1774/15

**Resolved: The Clerk to chase this matter with SDDC for the January 2016 Parish Council meeting.**

l) Sign on the Green re keeping the entrance clear to the path across the Green

**Resolved: Findern Parish Council gave Cllr Woodhouse delegated powers to order an A3 Aluminium sign roughly costing £80.00 ex VAT.**

**Resolved: Findern Parish Council agreed that the wording of the sign should be as follows:**

- **Motorists please keep the entrance to the footpath clear.**

**The sign to include the Findern Parish Council name and logo.**

m) Footpaths and Highway Land

The Chair reported that with what has happened with Stanhope Wood and Stanhope Hole, we should consult with the Highways Agency in relation to the future of Coats Close and the Wildflower Meadow at Cardale.

**Resolved: Findern Parish Council agreed that the Clerk should write to the Highways Agency and ask if they would agree to a long term lease of at least 99 years.**

n) Letter from a resident re long term parking at the back of the Church

Resolved: Findern Parish Council agreed to leave this matter on the agenda for January 2016 for a further discussion.

Resolved: Standing Orders were suspended to allow a member of the public to speak.

The member of the public asked the Parish Council if they were aware of the Self Build Group and explained that they are currently in the process of winding up. The member of the public explained that the Self Build Group may be interested in selling some of their land to the Parish Council for a car park. The member of the public explained that the land in question was already in the hands of Solicitors.

The member of the public asked if the tree to commemorate the Queens longevity would be situated back from the hedge. They also explained that the Parish Council needed to look in the Parish Council archives to establish where the services went under the King George Playing Field.

**Resolved: Standing Orders were reinstated.**

**Resolved: Cllr Woodhouse was given delegated powers to speak with the member of the public on this matter, prior to the tree being planted.**

**Resolved: Cllr Woodhouse was given permission from Findern Parish Council to move the position of the tree in light of this information if required.**

o) Flooding update on Main Street

Photographs of the most recent flooding on Main Street were emailed to the Clerk. The Clerk sent the photographs to DCC, who replied back stating that they had passed the photographs onto Severn Trent Water for a resolution to the flooding to be found.

- p) Letter to be sent to a resident on Longlands Lane re overhanging shrubbery over the footpath

**Resolved: The Clerk to send a letter to the resident respectfully asking them to cut their shrubbery back to their boundary line as soon as possible.**

- q) Letter to resident on Aldersley Close re poster on the garden fence re Murray's

**Resolved: The Clerk to send a letter to the resident respectfully asking them if it would be possible to remove the sign as soon as possible.**

- r) Summer Holiday Provision – Monday 25.07.2016 to 26.08.2016

**Resolved: The Clerk to book 2 dates with the same or similar activities as in 2015/2016 on the King George Playing Field. The Clerk to try and obtain the climbing Wall this year if possible.**

**Resolved: The Chair was given delegated powers to ask Mark Hodgkinson if he can obtain and replace the nuts on the gate at the King George Playing Field.**

- s) Copy of a letter from a resident on Doles Lane sent to DCC re Trees on Doles Lane

The Clerk reported that she had received a copy of a letter sent to DCC in relation to trees on Doles Lane. The Clerk reported that she would keep the letter on file but would chase DCC to resolve this matter as soon as possible.

### **13. Minute Number 1895/15 - Planning Matters for Decision**

- a) 9/2015/1090 - 29 DOLES LANE FINDERN DERBY DERBYSHIRE DE65 6AX - THE ERECTION OF A REAR EXTENSION

**Resolved: Findern Parish Council had no objections to the above planning application.**

- b) 9/2015/1039 - 96 HEATH LANE FINDERN DERBY DERBYSHIRE DE65 6AR - THE ERECTION OF AN EXTENSION AND DETACHED OUTBUILDING

**Resolved: Findern Parish Council had no objections to the above planning application.**

### **14. Minute Number 1896/15 - Reports from Councillor's that have attended any other Meetings.**

- b) Toyota Community Liaison Committee

There was nothing to report.

- c) Village Hall

There was nothing to report.

- d) Findern Footpaths Group Meeting

There was nothing to report.

- e) Other meetings attended

There was nothing to report.

- f) Notification of forthcoming meetings

There was nothing to report.

### **15. Minute Number 1897/15 - Finance**

**Resolved: Findern Parish Council approved the following payments:**

- A) Items for payment**

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002514	Savills	Rent	£60.00
002515	SDDC	Sports Mobile	£789.60
002516	Findern Village Institute	Electricity for the defibrillator	£20.00
002517	Toons Nurseries	Plants and Compost	£82.98
002518	DCC	A50 Bus Shelter	£2,815.54
002519	Viking Direct	Stationery	£105.23
002520	Devmac	Website	£107.82
002521	House Services Ltd	Electric Box on the Green	£242.00
002522	Toons Nurseries	Plants and compost	£45.00
002523 to 002526	Salaries, Tax, NIC and Exp		£954.39
002527	Viking Direct	Ink	£46.94
002528	Go Digital Print Ltd	Newsletters	£225.00
002529	Cancelled		
002531	M Goodall	Photocopies and lagging for pipes	£89.25
002532	M Hodgkinson	cupboards & ceiling work	£390.00

**From the Chairs Allowance:**

002530	The Butler's Pantry Ltd	Buffet Christmas Meeting	£78.00
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**16. Minute Number 1898/15 - Items for discussion**

There was nothing to report.

**17. Minute Number 1899/15 - Items for Information**

***Resolved: Findern Parish Council noted the following information:***

- a) SDDC – Press release – Recycling Champions do battle in ground breaking video
- b) SDDC – Press release – A fang-tastic Halloween Farmers Market in store
- c) SDDC – Press release – Workshop to help traders turn heads this Christmas
- d) SDDC – Press release – Little Spooks invited to Rosliston story walk
- e) SDDC – Press Release - £400,000 National Lottery cash boost for town heritage project
- f) SDDC – Press release – Action taken to cut down on wrongly claimed cash
- g) SDDC – Press release – Pond-dipping to make a splash once more
- h) SDDC – Press release – Wheels in motion on community food hub vision
- i) SDDC – Press release – Remembrance ceremonies announced in South Derbyshire
- j) SDDC – Press release – Don't miss a trick with the latest What's on Guide
- k) SDDC – Press release – Outdoor classroom sponsorship appeal
- l) SDDC – Press release – VIP guest drop by for vintage fair
- m) SDDC – Press release – BBC award-winner on village stage
- n) SDDC - Press release – Site consultation reminder
- o) SDDC – Press release – Newhall is next on the Memorial Safety Testing radar
- p) Clerk and Councils Direct Magazine – November 2015
- q) What's on in South Derbyshire Magazine
- r) SDDC – Press release – Free marketing course for businesses
- s) SDDC – Press release – Volunteers needed for Rosliston park run launch
- t) SDDC – Press release – Swadlincote Christmas Lights Switch on Friday 27.11.2015 from 5pm onwards

**18. Minute Number 1900/15 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information:***

a) DALC Circular 25/2015

- LIAS Documents
- Transparency Fund

**19. Minute Number 1901/15 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 14<sup>th</sup> January 2016 at the Findern Parish Rooms commencing at 7pm.***

***Resolved: Findern Parish Council agreed to discuss the Budget and Precept setting in Exempt at the Findern Parish Council Meeting to be held on 14.01.2016.***

**Signed.....Dated.....**