

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD  
Tel: 0771 9599132

**MINUTES OF THE MONTHLY FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY  
10<sup>TH</sup> SEPTEMBER 2015 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr B Goodall, Cllr Williamson, Cllr Harrison and Cllr Johnson

There were also 4 members of the public in attendance.

**AGENDA**

**PART I – NON EXEMPT INFORMATION**

**1. Minute Number 1730/15 - To receive apologies for absence**

Apologies were received from Cllr S Brook, Cllr R Brook and Cllr Smith.

**2. Minute Number 1731/15 - Minute Number 1731/15 - Co-option of Robert Hudson**

Prof Robert Hudson was not in attendance at the meeting and was not co-opted onto Findern Parish Council.

**3. Minute Number 1732/15 - Variation of the Order of Business**

***Resolved: Findern Parish Council agreed to move to Exempt Information, item 10) report from the Clerk item f) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report***

**4. Minute Number 1733/15 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**5. Minute Number 1734/15 - Public Speaking – (10 Minutes)**

**Minute Number 1734/15/A – Public Speaking**

Members of the public raised the following matters:

- The litter bin on Turnpike Way was still on the floor with broken clips. – **The Clerk said that she would chase this matter up**
- It was reported that the bus stop just before the garage past the Village Green had weeds in the guttering. – **The Clerk agreed to contact Aucuba to get the guttering cleaned out.**
- A resident commented on how nice the village planters were looking.
- A resident commented that the new bus shelter on the A50 bridge looked good.

**Minute Number 1734/15/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 1734/15/C – District Council Representatives Report**

There was no District Council Representative present at the meeting and there was nothing to report.

**Minute Number 1734/15/D – County Council Representatives Report**

There was no County Council Representative present at the meeting and there was nothing to report.

**6. Minute Number 1735/15 - To confirm the Non-Exempt Minutes of the following Findern Parish Council meetings as follows:**

**a) Monthly Findern Parish Council Meeting held on 9<sup>th</sup> July 2015.**

***Resolved: The Non-Exempt Minutes of the Findern Parish Council Meeting held on 9<sup>th</sup> July 2015 having been circulated were approved and signed as a true record.***

**b) Extraordinary Findern Parish council meeting held on 30<sup>th</sup> July 2015.**

***Resolved: The Extraordinary Minutes of the Findern Parish Council Meeting held on 30<sup>th</sup> July 2015 having been circulated were approved and signed as a true record.***

**7. Minute Number 1736/15 - To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

There was nothing from Part 1 of the agenda to be taken with the public excluded.

**8. Minute Number 1737/15 - Findern Parish Room Management**

**a) Cover for the Well at the back of the Parish Rooms – Previously reported under minute number 1714/15**

The Chair reported that Cllr Macpherson had initially looked at the well and prior to the meeting starting, a contractor came to measure up, with a view to giving the Parish Council a quote over the next few days.

The Chair explained that the well was currently safe at the moment as Cllr Macpherson had put a piece of wood over it to make it safe.

**a) Parish Room Guttering – Previously reported under minute number 1714/15**

***Resolved: Findern Parish Council accepted the quote to sort the guttering on the Parish Rooms.***

**b) Locks**

***Resolved: Findern Parish Council accepted the quote to install the locks on the cupboards at the Parish Rooms.***

**c) Key register**

***Resolved: The Clerk to email a copy of the Key Sheet for the Parish Rooms to the Booking Clerk and the Chair of Findern Parish Council.***

**d) Screen**

**Resolved: Findern Parish Council agreed to purchase a ceiling pull down projector screen to be installed upstairs in the Parish Rooms at a cost of roughly £150.00**

## **9. Minute Number 1738/15 - Chairman's Report**

The Chair gave her report as follows:

I would like to say that negotiations are continuing between ourselves, Mr Bird and his agent. We are at a critical stage and for that reason we have moved the agenda item into exempt. I am sorry that we have no definite news for you at the moment and hope that we will be able to offer more in October.

We enjoyed a lovely community event on 23<sup>rd</sup> August 2015 to celebrate Seymour's 80<sup>th</sup> Birthday and I am sure everyone who attended would like me to thank Eunice and her family for the lovely refreshments.

Brook Close residents hosted an outing on the Derbyshire Dams which sadly turned out to be a very wet day, it poured with rain, they did not all fall in the reservoir. However I understand they enjoyed a very good lunch and much friendship.

A dangerous tree on Common Piece Lane has been reported to DCC on the grass verge, lots of branches have already come down and the tree is leaning towards the road. The worry is that this tree may come down in high winds and lots of people use this area including the children from the Old Forge Nursery.

Otherwise the Village was very quiet over the summer months.

## **10. Minute Number 1739/15 - Report of the Parish Clerk**

- a) Update on the A 50 Bus Shelter - Previously reported under minute number 1332/14, 1349/15, 1367/15, 1402/15, 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report.

It was reported that the Bus Shelter on the A50 had now been installed and was looking great.

- b) Benches and the holes in the field on the King George Playing Field update - Previously Reported under minute number 1367/14, 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

It was reported that the benches had now been repaired and the holes had been filled, however 2 more holes had appeared and the Contractor would keep an eye on this, it was thought that the new holes were down to dogs digging them.

- c) Replacement of the other 3 Parish notice board's around the village and a decision on Findern Parish Council will allow the notice boards to be used for – Previously reported under minute number 1367/14, 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

The Clerk reported that this was in hand and the order would be placed shortly.

**Resolved: Findern Parish Council agreed that the notice boards would be for Parish Council information including Footpaths Group information and any local village events only.**

- d) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

It was reported that clearance work had been started in the last 2 days thanks to Martin Woodhouse. There was a big fir tree to fell and this would be completed at the same time.

It was reported that there was an overhanging Willow Tree situated in the grounds of the Old Forge Nursery that was catching on the school bus.

**Resolved: The Clerk to contact the nursery to ask for the tree to be cut back.**

**Resolved: The Clerk to email the Chair the contact details for the person at DCC who can offer advice to the Parish Council in relation to the Village Pump.**

- e) Purchase of a further Defibrillator for Burton Road end of Findern – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

It was reported that Wyevale had informed the Chair that it had been passed to extend the electricity connection to just by the gate.

**Resolved: Findern Parish Council agreed that a further defibrillator should be ordered and installed as soon as confirmation is given that the electricity supply is in and connected.**

- f) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

**Resolved: Under item 3) Variation of the Order of Business, Findern Parish Council agreed to move this item to, Exempt Information, item 10) report from the Clerk item f) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report**

- g) Parking in the village and keeping the access clear to the new footpath on the Village Green - Previously reported under minute number 1683/15, 1699/15, 1716/15 – Clerks Report

It was reported that the Chair had put cones on either side of the entrance to stop people parking across it and this seems to be working.

**Resolved: The Clerk to draft a letter to all businesses around the Village Green asking them to respectfully ask staff and clients not to park over the entrance to the Village Green.**

It was reported that 3 vehicles were parking in the car park area at the back of the Church overnight and at weekends. The Clerk reported that the sign stating no overnight parking was not enforceable as she had spoken to DCC on this matter.

**Resolved: The Clerk to write a draft a letter to the resident who may park overnight at the back of the Church, explaining that there is no overnight parking and to respectfully ask them to refrain from this activity.**

**Resolved: The Clerk to email both draft letters to the Chair for checking and for delivery to residents and businesses.**

Cllr Harrison reported that the parking situation around the Village Green had been a lot better as he on behalf of the Church was putting cones out to manage the traffic. Cllr Harrison was thanked by the Parish Council for his hard work and support in this matter.

It was reported that somebody kept breaking the chains around the Village Green by the bus stop. The Chair explained that this was due to the children sitting on them whilst waiting for the bus. Aucuba had suggested adding rubber bungs to the end of the chains so that when they are sat on the will drop to the floor.

**Resolved: It was agreed that the Chair would speak to Aucuba in relation to this matter to find a resolution.**

- h) Purchase of a replacement litter bin on the Village Green and opposite Murrays Funeral Directors – Previously reported under minute number 1699/15, 1716/15 – Clerks Report.

There was nothing to report as the Clerk was still looking into this.

- i) Speeding traffic through the village – Previously Reported under minute number 1699/15, 1716/15 – Clerks Report.

It was reported that Cllr Ford had not yet got back to the Parish Council on this matter with the outcome of his meeting with the Road Safety Officer at DCC.

**Resolved: The Chair to liaise with Heather Hall in relation to potentially setting up a speed watch scheme for Findern.**

- j) Donation requested from Findern Pre School Charity Number 1024075 – Previously reported under minute number 1716/15

The Clerk reported that she had printed the accounts off for the Pre School and could confirm that everything was in order. The accounts were available at the meeting for all Councillors to view.

**Resolved: Findern Parish Council agreed to give a donation to the Pre School for £1,000.00 towards the purchase of new equipment. Findern Pre-School would be required to provide the Parish council with the receipt of items purchased for our records.**

- k) Cemetery extension water supply – previously reported under minute number 1716/15

It was reported that Cllr Ford had not yet come back to the Parish Council in relation to the request to install water at the Cemetery and in relation to protecting the 2 Oak Trees.

**Resolved: The Clerk to chase Cllr Ford in relation to both matters.**

Cllr Johnson reported a rumour, that the Self-Build Group had a piece of land which they have proposed the Parish Council could purchase to turn the area into an overflow car park for the cemetery or for other functions held within the village.

- l) Village Green, Trees and Autumn Feed and Weed

The Chair reported that Aucuba had suggested that the Village Green could do with a weed and feed. She had spoken to Woodgrow Horticulture in relation to this matter and had been informed that this work should be done in the spring. The area should be fed first and then weeded once the weeds had grown through. A quote had been received of £195.00 excluding VAT.

**Resolved: Findern Parish Council agreed to discuss this matter further closer to spring.**  
**Resolved: The Clerk to chase Martin Buckley at SDDC in relation to the tree report required at the Village Green.**

- m) Maypole and Well Dressing

The Clerk read out the following email from Cllr Smith in his absence:

As I won't be at the meeting on Thursday, can I send my thoughts on the Maypole and Well Dressing in absentia please?

My wife's family has been resident in the village for many generations, each one taking part as children in the traditional Maypole dance through Findern Primary School and earlier iterations of education in the area. I believe it would be an enormously beneficial activity to resurrect, not only from the perspective of "tradition" but also from that of it being a community-based activity that children and parents can become involved in.

Add to that the wonderful Derbyshire Well Dressing tradition, the village would, if re-introduced as a bundled activity in May, have something to hold up as fairly unique in the area, bringing people into the village and cementing better community relations right across the board.

**Resolved: The Parish Council agreed that they would supply the Maypole providing there was a group of volunteers willing to organise the event.**

It was reported that the Maypole Dancing was a Pagan Festival and Well Dressing was a Christian Festival, if the events go ahead different days may need to be considered so that there is no conflict.

**Resolved: The Clerk to add to the website that the Parish Council were looking for a group of Volunteers to take both events forward.**

n) Newsletter for approval

**Resolved: Findern Parish Council approved the newsletter.**

**Resolved: Findern Parish Council thanked the team for the excellent, diverse newsletter production, they had done a cracking job.**

o) Sustainability Appraisal Addendum

The Clerk handed out the information to the Councillors for their information.

p) Update on the footpath across the Village Green

The Chair reported that the new path had been reseeded and was starting to look great. It had been too hot during the summer for the original seed to germinate.

q) Digital Broadband

The Clerk reported that Broadband was now in the Village and posters would be put on the notice boards shortly.

### **11. Minute Number 1740/15 - Planning Matters for Decision**

a) 9/2015/0772 - MERCIA MARINA FINDERN LANE WILLINGTON DERBY DERBYSHIRE - THE CONSTRUCTION OF 18 STORAGE CABINS IN 4 SEPARATE BLOCKS ADJOINING EXISTING DRY DOCK

**Resolved: Findern Parish Council had no objections to the above planning application.**

b) 9/2015/0739 - 1 THRUSHTON CLOSE FINDERN DERBY DERBYSHIRE DE65 6QJ - EXTENSION/ALTERATION

**Resolved: Findern Parish Council had no objections to the above planning application.**

c) 9/2015/0669 - 130 NADEE INDIAN QUISINE HEATH LANE FINDERN DERBY DERBYSHIRE DE65 6AR - THE ERECTION OF A BANQUETING SUITE

**Resolved: Findern Parish Council had no objections to the above planning application.**

d) 9/2015/0645 - HILL FARM FINDERN LANE BURNASTON DERBY DERBYSHIRE DE65 6LL - PROPOSED EXTENSIONS/ALTERATIONS

**Resolved: Findern Parish Council had no objections to the above planning application.**

### **12. Minute Number 1741/15 - Reports from Councillor's that have attended any other Meetings.**

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

The Chair reported that she had attended the Village Hall Meeting held on Tuesday 08.09.2015. The Village Hall had been redecorated and quotes had been received to rebuild the wall by the notice board. A contractor had been chosen to complete this work and once BT had finished what work they were doing the work to complete the wall would commence.

The Pre School were also looking into obtaining a grant to revamp the garden area at the Village Hall.

c) Findern Footpaths Group Meeting

Cllr B Goodall gave his report as follows:

Network Rail will be carrying out work alongside the line adjacent to the canal and this will necessitate them gaining access through Jubilee Wood. Emma at the C&RT had agreed to act as liason between Network Rail and FPG

FPG had received a letter from a rambler who had been chased by cows on Priory Way. FPG would talk to the landowner before replying.. The moral is be aware and do not run

### **Sub Groups**

FPG consists of three management groups, Admin, Events and Groundworks but as members had left and new members joined some groups are now smaller than others. It was agreed therefore that the management structure needs an overall and this would be discussed at the next meeting.

### **Visit of pupils from Findern Primary School**

Heather and Joan accompanied Mrs Preston and 12 pupils on a visit to Cardales Meadow, Cotes Close and the Marina This visit had been very well received and it is hoped that it can be repeated on a regular basis.

### **Leaflet Design with Derby University**

Frances and Janet had walked the route with the leaflet and made a few alterations and amendments which had been passed on to Derby University

### **The Big Path Watch promoted by the Ramblers Association**

Janet and Frances had met a member of the Ramblers Association who was surveying rights of way in the East Midlands when they were walking Priory Way. He had subsequently emailed FPG stating that he was disappointed with the state of the footpaths in the area, the only exception being those around Findern and he wished other communities took as much interest in their local footpaths. He would be submitting his data to Derbyshire County Council, Derby City Council and he would forward a copy to FPG

### **Accuracy of Mapping Rights of Way**

A local resident and member of the Ramblers Association had surveyed Footpath FP5 Airport Way and discovered that the current route does not agree with the Ordnance Survey Map. OS maps and GPS devices would be obtained and all paths surveyed by FPG.

## Events in August & September included

Proposed visit by the friends of Aston Brickworks

Proposed visit by Liz Wooda, Development and Engagement Manager for Central Shires Canal and River Trust

Mamal Walk

Teddy Bears Picnic

Forthcomming events include Fun on the Green - October 28th

## Public Rights of Way - Priory Way

The last kissing has been installed but a lot of work needs to be done to clear the gates and working parties to do this have been arranged

## Stanhope Wood and Stanhope Hole

At an emergency PC meeting it was agreed that the Council would try to purchase the sites and the PC's agent had been instructed to make their offer to the landowner  
There was nothing further to report on this

The next meeting will be held on Thursday 3<sup>rd</sup> September.

d) Other meetings attended

There was nothing to report.

e) Notification of forthcoming meetings

**Resolved: The Chair and Cllr Harrison to attend the Developing District Facilities Strategy Meeting at SDDC Offices to be held on 16.09.2015 commencing at 6pm hosted by Zoe Sewter**

## **13. Minute Number 1742/15 - Finance**

**Resolved: Findern Parish Council approved the following payments.**

a) Items for Payment

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
002471	Burton Skip Hire	Skip	£282.00
002472	SDDC	Waste Collection	£1,523.44
002473	L Froggatt	Fuel for mower	£19.41
002474	M Goodall	Paper, Ink, Printing, Glasses etc	£85.63
002475	Viking Direct	Chairs	£37.14
002476	Cancelled		
002477	G Hill-Camp	Locks and labour	£145.00
002478 to 0024781	Salaries, Tax and NIC		£839.97
002482	Eaton & Hollis	Fees	£120.00
002483	H Adcock	Magnets for the notice boards	£25.21
002484	Aucuba	Maintenance	£818.40
002485	Grant Thornton	Audit 2014/2015	£240.00
002486	ELA Group	Lift Service	£208.15
002487	M Goodall	Key Cutting & engraving	£44.78
002488	P D Hawker	Maintenance	£50.00
002489	Devmac	Website	£107.82
002490	Signs of Cheshire	3 Notice boards	£5,400.00
002491 to 002493	Salaries, Tax and NIC		£1,250.00

#### **14. Minute Number 1743/15 - Items for discussion**

There was nothing to report.

#### **15. Minute Number 1744/15 - Items for Information**

***Resolved: Findern Parish Council noted the following information.***

- a) Toyota Together leaflet
- b) Groundwork Creswell, Ashfield & Mansfield – Development and Regeneration information
- c) SDDC – Summer Activity 2015 leaflet
- d) Get Active in the Forest – Walk and Story Time 02.09.2015
- e) Get Active in the Forest – Mince Pie and Mulled Wine Walk 12.12.2015
- f) Get Active in the Forest – Nordic Walking Taster Session 01.11.2015
- g) Groundwork Creswell, Ashfield and Mansfield – Development and Regeneration Work
- h) Environment Agency – Flood Warden Workshop 09.09.2015
- i) Clerk and Council Direct Magazine – July 2015
- j) SDDC – Press release – South Derbyshire Park and the Pride of Britain – and that's official
- k) SDDC – Press release – Dream Scheme unveils latest projects for young people
- l) SDDC – Press release – Eat, drink and be merry at this month's farmers market
- m) SDDC – Press release – Man told to pay more than £2,200 following scrap metal prosecution
- n) SDDC – Press release – High five as Council scoops gold again
- o) SDDC – Press release – It's play time in South Derbyshire
- p) SDDC – Press release – Nifty fifty the prize for young logo designers
- q) SDDC – Press release -Composters prize for recycling roadshow visitors
- r) SDDC – Press release – Rallying call over-50's to fill in exercise survey

#### **16. Minute Number 1745/15 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information.***

- a) DALC Circular 15/2015
  - The Employment of the Clerk and Council Staff
  - Grave Matters – A guide to managing cemeteries and closed churchyards – Training
  - Allotment Training
  - The Dark Arts! (Minutes & Procedures Training)
  - West Hallam Parish Council – Vacancy for Clerk/RFO
  - Ripley Town Council - Community Officer Required
  - Morton Parish Council – Vacancy for Clerk/RFO
- b) DALC Circular 16/2015
  - Building Better Opportunities – Big Lottery Fund
  - Landfill Communities Fund – SITA Trust
  - £800k up for grabs from Prince's fund
  - My Community – Free advice and grants to be had
  - Neighbourhood planning grants available from Locality
  - The Power to Change – Power to Change Trust
- c) DALC Circular 17/2015
  - Smaller Authorities Transparency Fund – General Briefing Note One
  - Clerk/RFO Vacancy – Dethick, Lea & Holloway PC

- d) DALC Circular 18/2015
- The National Living Wage and Pay Rises for Town and Parish Council Staff
- Council Pay Awards capped at 1% per annum
- ACAS Guidelines Regarding Holiday Pay
- Ten easy ways for Employers to lose lots of money at an Employment Tribunal

- e) DALC Circular 19/2015
- The General Power of Competence
- Call for Executive Members for the period 2015-2019
- LAIS Local Associations Information Service

**17. Minute Number 1746/15 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 8<sup>th</sup> October 2015 at the Findern Parish Rooms commencing at 7pm.***

***Resolved: n view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

**Agenda Part 2 – Exempt Information**

***Minute Number 1747/15 - Exempt Information***

- a) Rental Contract Parish Council Land - Previously reported under minute number 1630/15,1647/15, 1664/15, 1691/15, 1706/15 – Exempt Information

The Clerk reported that Mr Woodhouse wished her to pass on his thanks for to the Parish Council for agreeing to renew the lease for a further 10 years.

The Clerk explained that she had been in contact with the Solicitor and a letter of engagement had been received, the Clerk now needed to pull the required information together and sign the documents required and post back to the Solicitor. Once this has been completed the work on the lease Agreement will be commenced.

- b) Update of the Bank Mandate

***Resolved: All Councillors to go on the bank mandate to complete the new form received.***

- c) Website

The Clerk explained that she had attended a meeting with Devmac and had discussed away forward with the website. The Clerk explained that everyone who had access to change and amend the website had been taken off whilst she was in the process of sorting it out. The Clerk explained that she would complete the work as soon as possible but it would take a while so please have patience.

- d) Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15 – Clerks Report

The Chair explained that an offer had been made as per the original agreement, this matter was still under negotiation.

Signed.....Dated.....