

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
**Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD**  
**Tel: 0771 9599132**

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 9<sup>TH</sup>  
NOVEMBER 2017, AT BEE'S TEA ROOM, FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr R Brook, Cllr S Brook, Cllr Rose, Cllr Ratcliffe, Cllr A Hibbert, Cllr Brown, Cllr Woodhouse

**AGENDA**

1. **Minute Number 5092/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr J Hibbert due to illness***

2. **Minute Number 5093/17 - Variation of the Order of Business**

There were no Variations to the Order of Business.

3. **Minute Number 5094/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

4. **Minute Number 5096/17 - Public Speaking – (10 Minutes)**

**Minute Number 5096/17/A – Public Speaking**

There were no members of the public present at the meeting and there was nothing to report.

**Minute Number 5096/17/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 5096/17/C – County Council Representatives Report**

There were County Council representatives present at the meeting and there was nothing to report.

**Minute Number 5096/17/D – District Council Representatives Report**

There were no District Council representatives present at the meeting and there was nothing to report.

5. **Minute Number 5097/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

**Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.**

**6. Minute Number 5098/17 - Website Update – Previously reported under minute number 4016/17, 4041/17, 5003/17, 5010/17**

The matters were discussed in relation to the content of the website required being the photographs and comments for the big issues.

**Resolved: It was agreed that Cllr R brook would complete the questions and then email them to the Carl.**

**Resolved: It was agreed that the website should be live within the next 30 days.**

**Resolved: It was agreed for the Clerk to give notice to the current provider of our website requesting that they redirect everyone to the new website being findernparishcouncil.org**

**7. Minute Number 5099/17 - Hillside Playing Field talks with SDDC – Proposed Lease Agreement**

**Resolved: Findern Parish Council agreed that a proposed lease agreement should be looked into with SDDC for the Hillside Playing Field.**

**Resolved: Cllr Giles-Grant was given delegated powers to speak to SDDC in relation to this matter to open up initial conversations.**

**8. Minute Number 6000/17 - Date of the next Parish Council Meeting to be confirmed**

**Resolved: The next meeting of Findern Parish Council to be confirmed as 14<sup>th</sup> December 2017 at Bee's Tea Room, commencing at 6.15pm for the exempt part of the Monthly Meeting.**

Signed.....Dated.....

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>TH</sup>  
NOVEMBER 2017, AT BEE'S TEA ROOM, FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr S Brook, Cllr Rose, Cllr Ratcliffe, Cllr Giles-Grant, Cllr A Hibbert, Cllr Brown, Cllr Woodhouse

2 District Council Representative, 1 County Council Representative and 7 members of the Public were present at the meeting.

**AGENDA**

**1. Minute Number 6001/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr J Hibbert due to illness***

**2. Minute Number 6002/17 - Variation of the Order of Business**

There were no Variations to the Order of Business. Clerk report parking bring to start

**3. Minute Number 6003/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 6003/17 - Public Speaking – (10 Minutes)**

**Minute Number 6003/17/A – Public Speaking**

Members of the Public raised the following matters:

- A representative of the Forge Nursery was in attendance to observe the general thoughts about parking around the Village Green as she was not 100% sure what the issues were. She explained that they and their staff park strategically and have a strict policy to follow. Parents do come and go during the day but for only very short periods at a time. People do park outside their entrance but these are usually people not associated with the nursery. Some people park on or around the Green and then catch the bus to town leaving their cars there all day. She explained that there were six other businesses trading from around the Village Green. She explained that a car was parked outside of the nursery the other day for over 24 hours, this was nothing to do with the nursery's staff or parents.
- It was reported that there was a concern that emergency vehicles would not be able to access Lower Green and Brook Close on occasions when parking is really bad. It was stated that this was not a Parish council matter but had been brought to the Parish Council.
- It was reported that SDDC had offered the oak trees from the cemetery if they can get them moved rather than destroying them. Cllr Woodhouse was speaking to the Footpaths Group in relation to how best to go about relocating the trees.

- The Neighbourhood Watch Co-ordinator was in attendance at the meeting to watch with interest the item on the agenda in relation to the CCTV on the Village Green.

#### **Minute Number 6003/17/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

#### **Minute Number 6003/17/C – County Council Representatives Report**

Cllr Ford was present at the meeting and gave his report as follows:

- The parking issues discussed in public speaking to be fair were only at certain times of the day. He said that he did not think that DCC would install any parking controls around the green but he would ask the question.
- If cars are causing an obstruction this is a police matter and residents need to be informing the Police.
- He had received a copy of the traffic survey from the Parish Council. He wanted to let the Parish Council know that there was a street signage survey currently being undertaken by DCC.

The Chair asked Cllr Ford if a 20-minute restriction order could be considered. Cllr Ford replied that there was nobody to Police such an order.

Cllr Giles-Grant asked if the Parish Council should write to all local businesses around the Green asking them to ask their customers to park sensibly. The Clerk replied that this was not a Parish Council matter and it would be for DCC to do this.

The Chair reported that the Thursday and Friday the previous week, people were parked alongside the Parish Rooms, this was blocking access for the farm vehicles.

It was reported that some of the businesses could allow their customers to park at the rear of their businesses, this may help with some of the problems.

The Chair reported that she was concerned that we could potentially lose the local shop as his trade was down due to people not being able to park to use the shop. It was agreed that nobody wanted to lose the local shop.

#### **Minute Number 6003/17/D – District Council Representatives Report**

Cllr McPherson was present at the meeting and gave his report as follows:

- Phase 2 of the Local Plan had now been adopted by SDDC
- There was an annual tree giveaway again this year.
- He confirmed that one lorry from SDDC had been going over Buckford Bridge, the driver had been taken to task over this matter and this should have now ceased.

#### **5. Minute Number 6004/17 - To confirm the Minutes of the monthly Findern Parish Council Meetings held on 12<sup>th</sup> October 2017.**

***Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 12<sup>th</sup> October 2017, having been circulated, were approved and signed as a true record***

#### **6. Minute Number 6005/17 - Chairpersons Report**

The Chair gave her report as follows:

The Village Planters have been refurbished for Winter with grateful thanks to Wendy and Dennis Hithersay and Di and Vic Wright. The begonia tubas from the summer planting were distributed to residents around the village.

**7. Minute Number 6006/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17, 4051/17, 4074/15, 4095/17, 5022/17, 5046/17, 5061/17, 5080/17**

Cllr Giles-Grant gave his report as follows:

- Fencing work will start next Monday 13.11.2017 and will be completed by Friday 17.11.2017. He said that he would arrange with Cllr Woodhouse to deliver the bark during that week.

The Chair reported that the Village Hall Committee had given a further £1,085.88 towards the fencing from this year's Fete.

***Resolved: The Clerk to write a thank you letter to the Village Hall for their donations.***

***Resolved: Findern Parish Council agreed for the Chair to look at obtaining a price for the individual plaques to be made, stating who donated to the project to be installed on the fencing around the play area.***

***Resolved: Cllr Giles-Grant agreed to email the Clerk photographs of the area once the fencing had been installed so that the Tesco Funding claim could be completed before the deadline.***

**8. Notice re parking by Bee's Tea Room – brought forward from Clerk's Report.**

***Resolved: Findern Parish Council agreed for the Chair to have 3 advisory signs produced and installed. One sign on either end of the Parish Rooms and one by the grassed area in front of the Parish Rooms. The signs would be to warning people not to park on the road by the Parish Rooms as their cars could be damaged by heavy farm vehicles using the road.***

**9. Minute Number 6007/17 - Report of the Parish Clerk**

- a) Butterfly Bank – Previously reported under minute number 4075/17, 4096/17, 5023/17, 5062/17, 5081/17

There was nothing to report.

- b) Christmas Celebration – Previously reported under minute number 5023/17, 5047/17, 5062/17, 5081/17

The Chair gave her report as follows:

- The Plans for the celebration were coming along nicely
- We had baubles for the Christmas Tree and the parcels for under the tree would be completed shortly.
- Cllr Woodhouse would be speaking to the electrician about the switch to switch the lights on.
- We have somebody that will be Santa on the day.
- Cllr Giles-Grant was dealing with which child will switch the lights on from the school.
- We had not yet sold any tickets but she would advertise them on Facebook.
- The Cost for the hire of the Village Hall would be at a reduced rate of £10.00.
- We finally have some live music arranged, Kevin Goodall will be playing a selection of music on his saxophone.
- We have the mulled wine, mince pies, sausage rolls and biscuits.
- We need offers of help for the kitchen to help prepare the food.

***Resolved: Cllr Goodall, Cllr A Hibbert, Cllr S Brook and Lynette Nash all offered to help.***

- Do we want to have party games for the children?

***Resolved: Findern Parish Council agreed that party games for the children were not required.***

**Resolved: Findern Parish Council agreed to purchase wrapped sweets from the Local Shop up to the value of £50.00 for Santa to give to the children.**

**Resolved: Cllr Radcliffe's wife to make a hamper up to the value of £50.00 for the raffle.**

c) Cemetery – Previously reported under minute number 5047/17, 5062/17, 5081/17  
Cllr Ratcliffe gave his report as follows:

- We have had a site meeting with 2 members of the SDDC to discuss issues raised. We went through quite a few things and overall the meeting went very well.
- It was interesting to learn that the cemetery extension had always been in the plan.
- He said that there were a lot of myths about what the Parish council can do to help, he explained that a Parish Council can help with things like cutting the grass etc ontop of what SDDC do.
- The hedge had been removed that would form the line of the proposed path that is going to be installed.
- If SDDC are taking the trees out, it had been discussed that other trees are planted in the area.
- We talked about grass seed that needs to be put down.
- They had discussed the contact details for the Friends of Marston Church, he would be happy to contact them to see how their group had been set up.
- Overall SDDC were very willing to work with the Parish Council or a friends group to make the cemetery better.
- He was still looking into if water could be provided at the cemetery.

The Chair explained that as a Parish Council we could not fund anything on land that was not owned or leased by the Parish Council for example the mowing. There would need to be a Friends of the cemetery Group setting up. The Clerk confirmed that this was correct.

The Chair reported that there was a little plot of land at the side of cemetery that she believed was still owned by the Self-Build Group. She explained that the Parish Council could possibly look into the purchase of this land to make an entrance for the cemetery with seating.

**Resolved: Findern Parish Council agreed for the Chair and Cllr Ratcliffe to look into this.**

d) Plaque for the school library – Previously reported under minute number 5047/17, 5062/17, 5081/17

**Resolved: Findern Parish Council agreed for the Chair to collect the plaque from the supplier and then hand it over to the School for installation at the school on the front under the other sign at the entrance.**

e) On-going speeding problems – Previously reported under minute number 5047/17, 5062/17, 5081/17

The Clerk reported that she had received a letter of acknowledgement from DCC with regards to the Speed Report and they have passed it over to the Highways Team for consideration.

f) Green Skip – Previously reported under minute number 5062/17, 5081/17

The Chair gave her report as follows:

- The Green skip was a brilliant success.
- Willshee's Skip Hire were marvellous.
- A bigger skip will be required next time as it was so popular. A lot of residents thanked the Parish Council on the day for providing the green skip.
- The Saturday Freight Collection were there on the same day and parked next to the green skip. Tom the driver was fantastic and helped all the residents with their items.

**Resolved: The Clerk to write to SDDC and explain that Tom was fantastic, very friendly and helpful.**

- g) Renew planter by Derby Bus Stop – Previously reported under minute number 5062/17, 5081/17

Cllr Giles-Grant said that this was in hand and would be completed once the fencing had been completed at the Hillside Playing Field.

- h) CCTV – Village Green

**Resolved: Findern Parish Council agreed that if CCTV was installed on the Village Green Data Protection would need to be looked into and policies and procedures would need to be put into place to protect the data.**

**Resolved: Findern Parish Council agreed for the Chair and Cllr Woodhouse to look into the effects of CCTV Wifi at the Parish Rooms and if this would cause any problems.**

**Resolved: The Clerk to keep this matter on the agenda for the December 2017 Parish Council meeting.**

- i) Dog Fouling on the Village Green

It was reported that a resident was walking their dog on the Village Green and allowing it to foul, the responsible owner was picking up after their dog. The Clerk replied that in that case there was nothing the Parish Council could do as the owner was being responsible and there was no Dog Control Order in place on the Village Green to stop dog walking on the Green.

- j) Notice re parking by Bee's Tea Room

**Resolved: Findern Parish Council agreed for the Chair to have 3 advisory signs produced and installed. One sign on either end of the Parish Rooms and one by the grassed area in front of the Parish Rooms. The signs would be to warning people not to park on the road by the Parish Rooms as their cars could be damaged by heavy farm vehicles using the road.**

#### **10. Minute Number 6008/17 - Risk Assessment from 15.06.2017**

- a) **King George Playing Field** – Signage to be installed at both ends of the park and at the entrance to reinforce the message of the out of hours contact details – **The Clerk to order a new sign for the entrance by the steps – The Clerk had already emailed Robert Lewis Signs**
- b) **King George Playing Field** – Soft tarmac tiles are lifting near the children's roundabout, Council to refix the tiles – **Priority 3 months**

#### **11. Minute Number 6009/17 - Planning Matters for Decision**

- a) 9/2017/1068 65 LONGLANDS LANE FINDERN DERBY DERBYSHIRE DE65 6AH THE ERECTION OF EXTENSIONS

**Resolved: Findern Parish Council had no objections to the above planning application.**

#### **12. Minute Number 6010/17 - Reports from Councillor's that have attended any other Meetings.**

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

The Annual General Meeting of Findern Village Hall will be held on Tuesday 14.11.2017. A meeting had already been held to approve the Findern Village Hall Annual Report.

- c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

It was reported that Wednesday 15.11.2017 SDDC would be holding a Strategy Launch.

**Resolved: Cllr Goodall and Cllr R Brook agreed to attend on behalf of Findern Parish Council.**

**Resolved: It was agreed that the Chair and the Vice Chair would be attending the Anniversary Lunch at Toyota on behalf of Findern Parish Council.**

### **13. Minute Number 6011/17 - Finance**

**Resolved: Findern Parish Council approved the following payments including the additions of 002803 to 002804 inclusive:**

1) Items for payment

August

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
002795	Salaries, Tax and NIC		£729.80
002796	Mary Murtagh Media Ltd	Cllr Training	£693.00
002799	Mr P D Hawker	Ground Maintenance	£75.00
002800	M Goodall	Plants and Fabric for parcels	£128.78
002801	R Winfield	Window Repairs Parish Rooms	£180.00
002802	Peter Brown	Painting windows, porch and door	£528.00
002803	Aucuba Landscapes Ltd	Ground Maintenance	£258.02
002804	Findern Village Hall	Room Hire	£10.00

### **14. Minute Number 6012/17 - Items for Information**

**Resolved: Findern Parish Council noted the following information:**

- a) New Derbyshire Connect Dial-A-Bus Shopping Service
- b) The Pension Regulator – By law minimum pension contributions will soon be increasing
- c) Transforming the Trent Valley – Get talking about the future of your Valley
- d) SDDC – Playing Pitch Strategy
- e) Clerk & Council Direct Magazine

### **15. Minute Number 6013/17 - Derbyshire Association of Local Council**

**Resolved: Findern Parish Council noted the following information:**

#### **a) DALC Circular 12/2017**

- Our Day
- NALC Response to Local Government Finance Plans
- Updated Legal Topic Note
- NALC Larger Councils Conference – London
- How to Discuss Retirement Options with Staff
- NFP Workshops – bid writing
- Clerk Essential Training
- Freedom of Information Training

### **16. Minute Number 6014/17 - Date of the next meeting**



**Resolved: The next meetings of Findern Parish Council to be confirmed as follows:**

- **Exempt part of the meeting on 14<sup>th</sup> December 2017, at Bee's Tea Room, commencing at 6.15pm if required.**
- **Non-Exempt part of the meeting on 14<sup>th</sup> December 2017, at Bee's Tea Room, commencing at 7pm.**

**Signed.....Dated.....**