

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 9TH MARCH
2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr S Brook, Cllr B Goodall, Cllr Johnson, Cllr Brown and Cllr Rose

AGENDA

1. Minute Number 4036/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- **Cllr Woodhouse due to other work commitments.**
- **Cllr Smith due to other work commitments.**

2. Minute Number 4037/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 4038/17 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 4039/17 - Public Speaking – (10 Minutes)

Minute Number 4039/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 4039/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 4039/17/C – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

Minute Number 4039/17/D – District Council representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

5. Minute Number 4040/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. Minute Number 4041/17 - Website Update – Previously reported under minute number 4016/17

First Steps:

- 1) Investigate any existing contracts with current suppliers

Resolved: Cllr R Brook said that he would look back at the old information received from the supplier and pass this onto Carl.

- 2) Notify current suppliers of the intention to end the contract, and request details of domain name transfer findern.org domain name.

Resolved: The Clerk to speak to Devmac to establish the process for the transfer of the Domain Name etc.

- 3) Nominate 2 or 3 Councillors to be a point of contact for Carl and represent the Council.

Resolved: Cllr R Brook, Cllr S Brook, Cllr Rose and the Clerk to form the working group, Cllr Brown agreed to be stand in if required.

Resolved: The terms of Reference for the working group will be to take recommendations back to the Parish Council for approval.

- 4) Branding – use the same logo? Update it a bit? Any existing photos we can use for the new design? Parish Council to share these with Carl.

Resolved: Findern Parish Council agreed that to comply with new legislation, for example the Transparency Code, the website needed to be a Findern Parish Council Website and the Parish Council logo should be used.

- 5) Parish Council to complete an audit of the existing site and establish what content will be transferred and what will be removed.

Resolved: The Clerk agreed to do this.

- 6) Parish Council to investigate and put forward suggestions for additional content on the new website.

Resolved: All Parish Councillors to have a think about this.

- 7) Arrange a working group meeting to decide on content and structure for the new website. Give Carl 3 or 4 dates and times over the next 4 weeks to organise the working group.

Resolved: It was agreed that this would be confirmed later.

- 8) Discuss the terms of the contract between the Parish Council and include Creative going forward. Carl to put together a service level agreement in terms of what work is being completed and arrangements going forward.

Resolved: It was agreed that this would be confirmed later.

Resolved: The Clerk to give Carl access to the current website.

Resolved: Carl agreed to begin initial technical work on the web hosting account and infrastructure and to conduct research on other Parish Council websites.

7. Minute Number 4042/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16, 3090/17, 4017/17.

The Clerk had the completed form for all Councillors currently on the Bank Mandate Form to sign. This would need to be completed before the form could be sent off to the bank.

Resolved: Findern Parish Council approved the mandate for on line banking to be completed and sent off to the bank as soon as possible.

8. Minute Number 4043/17 - Approval of the Clerk additional hours for the Hillside Playing Field Project

Resolved: Findern Parish Council approved to pay the Clerks at her normal hourly rate for any additional hours in relation to the work of the Hillside Playing Field Working Group.

The Clerk explained her time constraints with regards to having 3 Parish Council and explained that it may not always be possible for her to attend all the meetings, complete the minutes and targets etc.

9. Minute Number 4044/17 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 13th April 2017 at Bee's Tea Room, commencing at 6.15pm for the exempt part of the Monthly Meeting.

Signed.....Date.....

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**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 9TH MARCH
2017 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

Present:

Cllr M Goodall (in the Chair)

Cllr R Brook, Cllr S Brook, Cllr B Goodall, Cllr Johnson, Cllr Brown and Cllr Rose

2 District Council Representatives, 1 County Council Representative and 4 Members of the Public were present at the meeting.

AGENDA

1. Minute Number 4045/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- ***Cllr Woodhouse due to other work commitments'***
- ***Cllr Smith due to other work commitments.***

2. Minute Number 4046/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 4047/17 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 4048/17 - Public Speaking – (10 Minutes)

Minute Number 4048/17/A – Public Speaking

Members of the public present at the meeting raised the following matters:

- It was reported that the horses on Porters Lane had hay in the field on the night of this meeting. The RSPCA had also been out to look at the condition of the horses.
- It was reported that parking around the Village Green etc. was very bad again on Sunday. It was reported that it was so bad that a fire engine could not have got through if needed by the Parish Rooms. The Clerk replied that if necessary a fire engine would push through the parked cars, as they have the power to do this. It was raised that the Vicar should liaise with the Village Hall to use their car park for funerals, christenings and weddings when available.
- It was reported that people were parking outside the local shop and then catching a bus to either Burton or Derby, leaving their cars parked in the village outside the shop all day. This was causing problems at the shop as people could not then park to use the shop or post office. It was agreed that the Chair would draft a notice to install at the bus shelter on the Green, asking people to use the car park behind the church. Cllr Ford said that he would take this matter back to DCC to ask if parking restriction could be installed outside the Village Shop. It was also agreed that information would be added to the next newsletter. The Clerk suggested that the owner of the shop install a notice on the wall stating that parking was for customers only. This would not be enforceable but it might make people think. It was agreed that a conversation would be had with the owner of the shop suggesting that he does not park outside the shop as this is also taking up a customer parking space.

- The Parish Council were asked if the Police were invited to the Parish Council Meetings. The Clerk said that the Police don't normally attend Parish Council Meetings as they attend the Safer Neighbourhood Meetings, but they are aware of when the Parish Council Meetings are held.
- The Parish Council were asked if the Neighbourhood Watch Group are invited to the Parish Council Meetings. The Chair replied that they are aware of the date of the Parish Council Meetings but there was a representative from the group at the meeting.
- It was reported that the Neighbourhood Watch Group would be doing a talk at Brook Close on 29.03.2017, to let them know about the group and to tell them about No Cold Calling notices.

Minute Number 4048/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 4048/17/C – County Council Representatives Report

Cllr Ford was present at the meeting and gave his report as follows:

- SDDC had set the Council tax at 1.95%
- He reported that the Highfield Development was having an impact on flooding on Bakeacre Lane. Last Year County tried to resolve the situation by asking the District Council to look at the scheme and make sure that the objectives were being implemented. The District and County Council will continue to work together to follow this matter through. A lot of work has already been completed for example, clearing of the ditch to try and resolve this situation.
- He was also chasing Severn Trent in relation to the flooding issue on Main Street.
- The Trenbarton consultation on the change to the bus service will not affect Findern too much, in fact there will be a better service on a Saturday and Sundays. The consultation should be running till about June and Trenbarton may be required to re-consult if they have a lot of comments and concerns.

Minute Number 4048/17/D – District Council representatives Report

Cllr McPherson was present at the meeting and gave his report as follows:

- He asked the Parish Council if they were happy with the various extended licenses for activities like weddings and festivals at the Nadee Restaurant. The Clerk replied that the Parish Council are not informed of any extensions to their licensing. Cllr McPherson said that he would check into this as the Parish council should be informed. The Parish Council agreed that they had no problems with any extensions to the licensing anyway.
- He explained that the Nadee Restaurant would be taking down the marquee in September to build their new brick built marquee ready for May or June 2018.
- If anyone sees any fly tipping, please report this to the Clean Team and let Dennis Bateman know. He is really good at following such incidents up and prosecuting offenders.

The Clerk commented that by DCC introducing charging at the local tip, this may just impact on further fly tipping around the area. Cllr McPherson replied that this did have an impact in Derby City when they introduced charging for the emptying of the brown bin.

5. Minute Number 4049/17 - To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 9th February 2017.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 9th February 2017, having been circulated they were approved and signed as a true record

6. Minute Number 4050/17 - Chairman's report

The Chair read out her report as follows:

I was looking at the Green the other day, thinking how lovely it looked but that it might benefit from some more snowdrops. A couple of days later a telephone call from Sally Jones asking if we would like some snowdrops as she had loads in her garden and they needed dividing. So with the help of Heather and Joan we planted lots of clumps mainly in the area of Peter Black's tree so now look forward to seeing them in bloom next year. Not wishing to blow our own trumpet the Village Pump area is also looking great, but it is good to see the Council's efforts come to fruition.

The Payback Team have worked on the King George Playing Field on their last two visits, clearing up and cutting back a lot of growth around the perimeter, the edge of the paths and steps. I would like Heather to pass on our thanks to Richard.

7. Minute Number 4051/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17

The Chair read out her report as follows:

A meeting was held on 22nd February to form a Working Party to work with the Parish Council to refurbish the Children's Play area on Hillside Playing Field.

14 resident's attended together with myself, Richard and Maurice from the Parish Council, District Cllr Martyn Ford, Zoe Sewter and Ian Hey from SDDC.

It was agreed that we replace all the equipment as per the plans including the surrounding fencing and access gate which with the discount offered, comes to £24000 plus VAT.

It was identified that we have £10000 Tesco Bags of Help Grant, £5000 from SDDC, £1000 from Martyn Ford's Community Fund and Ian Hey suggested that we apply for funds from the Lottery Awards for All to cover the shortfall

There is an offer from a resident to dismantle the existing equipment and dispose of it for the cost of any scrap he can obtain which will be a saving of £500.

The question of the poor state of the entrance fencing and signage was raised and it was agreed that we replace this if we can get funding. Ian Hey suggested we added the cost of this to the amount we apply for from the Awards for All plus £500 for a Community Event to celebrate the completion of the work. I understand that this is common practice.

The next meeting will be held on 13.03.2017 at Bee's Tea Room commencing at 7pm.

Resolved: Findern Parish Council agreed to the above proposals from the Working Group including applying for an Awards for all Grant to cover the shortfall.

The Clerk reported that she had contacted Wilson Homes in relation to the trees at the entrance and had been informed that the land formed part of the lease agreement to SDDC. The Clerk had contacted Zoe Sewter to look into this matter with a view to getting the trees maintained.

8. Minute Number 4052/17 - Report of the Parish Clerk

- a) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16, 2097/16, 3027/16, 3053/16, 3076,16, 4002/17, 4028/17

It was reported that the School was on board with this project and had confirmed that they would use a Maypole if one was installed.

Resolved: Findern Parish Council agreed not to purchase a Maypole until there were a group of Volunteers to carry this project forward.

- b) Steps at the King George Playing Field – Previously reported under minute number 2097/16, 3027/16, 3053/16, 3076/16, 4002/17, 4028/17

It was reported that this work had not yet been completed but would be done in the next few weeks.

- c) Cemetery gates – Previously reported under minute number 3053/16, 3076/16, 4002/17, 4028/17

It was reported that the gates were still being refurbished.

- d) Tree report King George Playing Field – Previously reported under minute number 4002/17, 4028/17

The Clerk reported that the work was booked in and would be completed on 30.03.2017 at the same time as the work to the trees on the Village Green.

- e) Donation to the Methodist Chapel

Resolved: Findern Parish Council agreed to give a donation of £15.00 for the room hire.

Resolved: The Clerk to raise the cheque for signing at the April 2017 Parish Council Meeting.

- f) Parking and Church Services

There was nothing further to discuss as this item had already been discussed in Public Speaking.

- g) Letter to Mr Parnell re the Hillside Playing Field Project

Resolved: Findern Parish Council agreed that the Clerk should write to Mr Parnell and Mr Hicklin to inform them of the proposed refurbishment of the Hillside Playing Field.

Resolved: The Clerk to draft the letters and email the Chair for checking prior to sending them out.

- h) Approval of a Fun and Fitness Bootcamp to be held on the King George Playing Field

Resolved: Findern Parish Council approved the Fun and Fitness boot camp to take place on the King George Playing Field. The Clerk had received a copy of all paperwork required for Public Liability etc.

Resolved: Findern Parish Council agreed to allow SDDC to continue mowing the King George Playing Field with Aucuba Mowing in between their cuts. This will be reviewed in 12 months.

- i) Weight Limit on the Bridge, Heath Lane

It was reported that vehicles over 3 tonne were still going over the Buckford Bridge on Heath Lane including the dust cart. This situation was being monitored closely and vehicles and registration numbers were being taken and reported. It was reported that the bridge was weak as the 3rd arch had not been repaired when the other 2 arches were.

Resolved: Cllr McPherson said that he would report back to SDDC about the dust cart going over the bridge to get to the Local School.

- j) The Villager consultation

Residents were informed that there was a public consultation on Trentbarton's website. It was agreed that if proposals go through, Findern's bus service will be much improved.

- k) Permission for the Fete Committee to use the Village Green on Fete Day and the rules on the sale of Alcohol.

Resolved: Findern Parish Council agreed permission for the Fete Committee to use the Village Green on Fete Day.

Resolved: Findern Parish Council did not approve the Fete Committee Using the green area outside of the Parish Rooms as this forms part of Bee's Tea Room lease agreement.

Resolved: Findern Parish Council agreed for the Fete Committee to sell Alcohol on the Village Green on Fete day as a trial to be reviewed next year. A copy of the licence will need to be given to the Parish Council prior to the event along with a copy of the insurance public liability.

9. Risk Assessments

Risk Assessment - General

- a) A Tree report to be completed on the trees on the King George Playing Field – **Nothing to discuss for information only – A tree report has now been received and quotes are being obtained.**

Resolved: It was confirmed that the work was to be completed on 30.03.2017.

- b) Parked lorry at the entrance to the King George Playing Field causing an obstruction for our maintenance vehicles and any emergency services that may be called to the site. – **Nothing to discuss for information only – The Police are looking into this matter and will report back when ready.**

Resolved: It was agreed that this situation had now resolved itself as the resident was now parking the vehicle on the grass verge outside their home.

- c) Tree Maintenance on The Village Green – **Nothing to discuss, the license has now been granted by DCC for the work to be completed and Tim Atkinson will be completing the work in February 2017**

Resolved: It was confirmed that the work was to be completed on 30.03.2017.

10. Minute Number 4053/17 - Planning Matters for Decision

There was nothing to report.

11. Minute Number 4054/17 - Reports from Councillor's that have attended any other Meetings.

- a) Toyota Community Liaison Committee

The Chair read out her report as follows:

The annual meeting of the Liaison Committee was held on Monday 27th February attended by Councillors Mary Goodall and Richard Brook.

The main points of interest were that Tony Walker has taken up the position of President of the SMMT so he was congratulated by the committee.

It is the 25th year of car manufacture at Burnaston and there will be celebrations through the summer.

Toyota continue their work with young people in the community ranging from 9/10 year olds in schools up to work with the YMCA.

Their apprentices had won gold for the 3rd year in the World Skills Event.

There has been an increase in the production of Hybrid models and Toyota envisage that diesel cars will have been phased out in 10-15 years.

They are reasonably confident post Brexit but are looking for the same assurances from the government that have been given to Nissan.

Their work with the Derbyshire Wildlife Trust and Kew Gardens continues and last summer a large quantity of Butterflies were identified including some seen in Derbyshire for the first time in 10 years.

Martyn Ford raised the issue of parking at the old Atkins site on the A38 and the vehicles then reversing onto the A38. Tony Walker said they would look into this with their suppliers but asked if anyone saw this happening to report it to Toyota immediately so they had more chance of identifying the culprits.

b) Village Hall

The next meeting of the Village Hall Committee was due to be held in June 2017.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

There was nothing to report.

12. Minute Number 4055/17 - Finance

Resolved: Findern Parish Council approved the following payments including the additions 002711 to 002716 inclusive:

a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002704	Devmac Trading Ltd	Website	107.82
002705	Aucuba Landscapes Ltd	Maintenance	72.00
002706	Woodgrow Horticulture Ltd	Mowers x 2	1,392.00
002707	Bee's Tea Rooms	Room Hire & Refreshments	65.20
002708 to 002710	Salaries, TAX and NIC's		747.80
002711	Cancelled		
002712	Ashgate Picture Framers	Frame 6 x pictures	210.00
002713	O Heap & Son	Emergency Light Test	144.00
002714	Wicksteed Leisure	Installation of Benches	2,014.80
002715	SDDC	Litter/Dog bin servicing	1,523.44
002716	O Heap & Son	Service Fire Extinguishers	212.16

13. Minute Number 4056/17 - Items for discussion

There was nothing to report.

14. Minute Number 4057/17 - Items for Information

Resolved: Findern Parish Council noted the following information:

- a) SDDC – Press release – Tributes to popular Councillor and Older People's champion
- b) SDDC – Press release – Table Tennis Facilities served up
- c) The Helping Hands Company – Product information
- d) SDDC – Press release – Boxing Legend's Family touched and humbled as road name tribute is announced
- e) Derbyshire Sports – Paralympic medalist Lewis White among South Derbyshire ICON athletes backed for 2016/2017
- f) SDDC – Press release – Learn to ride sessions available in South Derbyshire
- g) SDDC – Press release – Ready, Steady, flip – the pancake races countdown is on

- h) SDDC – Press release – Dreamscheme up for award
- i) SDDC – Press release – Local Plan Part 2 milestone cleared
- j) SDDC – Press release – A root and branch approach in Newhall
- k) Get Active in the Forest – Nordic Walk
- l) SDDC – Press release – Visitors floored by Bodell exhibition
- m) SDDC – Press release – Outstanding contribution business hailed
- n) SDDC – Press release – A time to stand up to injustice
- o) SDDC – Press release – Don't fall victim to man with a van rubbish removal con
- p) Community Transport – Funding for uniforms
- q) SDDC – Press release – Pride Park to raise a glass to the pride of South Derbyshire
- r) SDDC – Press release – Inspirational panel is lined up for annual celebration
- s) Swadlincote Town Team – Swadlincote Wedding Fair – Sunday 02.04.2017
- t) SDDC – The SDDC (Reorganisation of Community Governance No.1) Order 2017 relating to Barrow on Trent Parish Council, Stenson Fields Parish Council and an unparished area at Twyford and Stenson

b) **Minute Number 4058/17 - Derbyshire Association of Local Councils**

Resolved: Findern Parish Council noted the following information:

A) DALC circular 02/2017

- Subscription Charges 2017/2018
- Transparency Code for Smaller Local Councils
- Smaller Authorities' Audit Appointments (SAAA) for 2017/18 – 2021/22 returns
- NALC New Year Message
- HR Matters
- Grants
- How Elected Members can improve the Health of their Communities, 7 February 2017

15. Minute Number 4059 - Date of the next meeting

Resolved: The next monthly meeting of Findern Parish Council was confirmed as 13th April 2017, at Bee's Tea Room, commencing at 7pm.

Signed.....Date.....