

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 9TH
FEBRUARY 2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)
Cllr B Goodall, Cllr Johnson, Cllr Woodhouse, Cllr Brown, Cllr Smith and Cllr Rose

AGENDA

1. **Minute Number 4011/17 - To receive apologies for absence**

Resolved: Apologies were received and accepted as follows:

- *Cllr R Brook due to illness*
- *Cllr S Brook due to illness*

2. **Minute Number 4012/17 - Variation of the Order of Business**

There were no Variations to the Order of Business.

3. **Minute Number 4013/17 - Declaration of Members Interests.**

Resolved: Cllr Smith declared a personal interest in item 6. Website Presentation.

4. **Minute Number 4014/17 - Public Speaking – (10 Minutes)**

Minute Number 4014/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 4014/17/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 4014/17/C – District Council Representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

Minute Number 4014/17/D – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

5. **Minute Number 4015/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. Minute Number 4016/17 - Website Presentation

Resolved: Findern Parish Council agreed to go ahead with the production of a new Parish Council website.

7. Minute Number 4017/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16, 3090/17.

The Clerk reported that she was now a signatory on the Bank Accounts.

Resolved: Findern Parish council approved to complete the forms for Internet banking with the Clerk as the controller of the internet banking functions.

Resolved: The Clerk to complete the forms in line with the bank mandate as soon as possible.

8. Minute Number 4018/17 - Refreshments at the meetings

The Clerk explained that Bee's Tea Rooms would supply tea and ordinary coffee in the price of the room hire for Parish Council Meetings.

Resolved: Findern Parish Council approved for tea and coffee to be served at Parish Council Meetings. Members of the Public attending the meetings would also be included in this.

9. Minute Number 4019/17 - Newsletter – approval to enter into contracts and sell advertising space.

Resolved: Findern Parish Council agreed to put this matter on hold until the new website was up and running.

10. Parish Council Grant PTFA

The Clerk reported that the equipment required by the PTFA as per the original grant request and list had come in at less than originally anticipated. The Clerk asked if the PTFA could spend this money on extra equipment or did they want it refunding back to the Parish Council.

Resolved: Findern Parish Council agreed for the PTFA to spend the rest of the grant given on books and equipment under the original Terms and Conditions of the grant.

11. Kiddi Club Insurance

Resolved: Findern Parish Council agreed to pay the insurance cover for a further year but they would be required to increase their prices charged and keep proper accounting records.

Resolved: Findern Parish Council agreed for Cllr M Goodall and Cllr Brown to help the group put the above into place and to help them with their bookkeeping.

12. Minute Number 4020/17 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 9th March 2017 at Bee's Tea Room, commencing at 6.30pm for the exempt part of the Monthly Meeting.

Signed.....Dated.....

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 9TH
FEBRUARY 2017 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)

Cllr B Goodall, Cllr Johnson, Cllr Woodhouse, Cllr Brown, Cllr Smith and Cllr Rose

2 District Council Representatives, 1 County Council Representative and 4 Members of the Public were present at the meeting.

AGENDA

1. Minute Number 4021/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- ***Cllr R Brook due to illness***
- ***Cllr S Brook due to illness***

2. Minute Number 4022/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 4023/17 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 4024/17 - Public Speaking – (10 Minutes)

Minute Number 4024/17/A – Public Speaking

Members of the Public raised the following matters:

- The condition of the horses and the conditions in which they were living in a field on Porters Lane had been reported to the RSPCA, who would be looking into this matter. It was reported that the horses escaped a few weeks ago and were found in a resident's garden.
- The Parish Council was asked for an update on Stanhope Wood and Stanhope Hole. The Clerk reported that the Parish Council had agreed not to pursue this matter any further and the other side had been informed. The Clerk explained that the reason for this was mainly due to what it would cost to maintain the area in the future if the Parish Council were to purchase the land. The Clerk explained that now there was a TPO on the trees, the Parish Council would be required to have a tree report completed every few years and would be required to complete any work identified. The Clerk explained that to do this the Parish Council would be required to increase the precept substantially to cover the maintenance cost which could be as much as £20k. The Parish Council were sure that the residents of Findern would not agree to this. There was also the fact that part of the land was not yet registered to the other side and it was not clear how long this would take. The Clerk explained that to date it had cost £5,312.40 in legal fees and the Parish Council needed to draw the line somewhere. It was reported that there were established Bee Orchids in this area and White-Letter Hairstreak Butterflies which were both very rare.

- Broken Street Lighting Columns reported to DCC after the last meeting had now been fixed apart from 2.
- Cllr Ford was asked for an update on the installation of street lighting to Mercia Marina. Cllr Ford replied that he was still awaiting an outcome of a survey of the area which would hopefully be completed shortly.

Minute Number 4024/17/B – Police Representatives Report

There were no Police Representatives at the meeting and there was nothing to report.

Minute Number 4024/17/C District Council Representatives Report

Cllr McPherson was present at the meeting, there was nothing to report.

Minute Number 4024/17/D – County Council Representatives Report

Cllr Ford was present at the meeting and gave his report as follows:

- DCC were increasing their Council Tax by 3.99%, this would be 1.99% for the Council and 2% towards Adult Social Care
- The overhanging vegetation on Porters Lane had now been cut back and cleared and 2 new trees had been planted. This just left the householders around that area to complete the cutting back of overhanging vegetation belonging to their properties.
- He reported that the Street Lighting Department at DCC was in a complete mess and were swamped with calls and complaints. At present DCC were spending 20 million pounds on changing the street lighting to LED lighting. Hopefully Findern would be done within the next 12 months. The Chair reported that she had reported the street light out on Carsdale Close.
- He reported that the Highways Safety Officer had been out to look at the parking at the school at drop off and pick up times. As this was deemed to be bad as people were parking in inappropriate places, he was arranging for the Enforcement Officer to come down to the area more regularly. Steps had also been taken with regards to the recycling company who collect and empty the bins at the school so this collection does not clash with school drop off and pick up times in the future.
- He reported that the school were looking into how they can make more of the parking facilities that they have. They lease land at present that they do not currently use and there may be an option to open this area up. They are also looking at making the entrance to the car park wider so that they can have an in and an out for the vehicles.

Cllr Ford was asked about the fact that bins were not being emptied if wrong items were in them. The Clerk explained that the Bin Staff do not have time to search each individual bin, if they see just one item that should not be in there for example black plastic in the green bin, they will leave the whole bin and its contents. The Clerk explained that if something is in the bin that should not be in there, it contaminates the contents of the whole lorry. Cllr Ford replied that there is a list of what can go in which bin on the SDDC website. If there is any doubt put it in your black bin.

5. Minute Number 4025/17 - To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 12th January 2017.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 12th January 2017, having been circulated they were approved and signed as a true record

6. Minute Number 4026/17 - Chairman's report

There was nothing to report.

7. Minute Number 4027/17 - Hillside Playing Field update – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17

The Clerk read out a report received from Zoe Sewter at SDDC as follows:

Background:

Hillside Recreation Ground is a 5.5 hectare public open space in Findern purchased by SDDC in 2004 to provide for recreation and sporting activities for the residents of Findern.

South Derbyshire District Council own and are responsible for the general maintenance of the site, including play area inspections and repairs.

Findern Parish Council has a licence to manage the site on a day to day basis.

A questionnaire was sent out to all residents in the village in November 2016 canvassing opinion on potential improvements to the site. Of the 88 responses returned, 99% were in favour of improving the recreation ground in some way.

The existing toddler's play equipment is in a poor state of repair as the equipment is nearing the end of its shelf life and there is no capital funding available to replace it. The Parish Council has been awarded a £10,000 grant by Tesco to improve the toddler's play area. Costs have been produced which give options to replace the existing equipment, but additional funding is required.

It has been suggested a working group is set up to progress the re-development of the toddler's play area.

A suggested brief for the group is outlined below for discussion and approval by the Parish Council.

Proposal:

To establish a Parish Council working group with representation from SDDC and the community to develop and help implement plans for improving the Hillside Recreation Ground.

Scope:

The working group will be tasked with:

- Developing proposals for the improvement of the toddlers play area & wider site
- Carrying out additional public consultation as required
- Identifying opportunities for fundraising and progressing grant applications
- Communicating progress back to the Parish Council for decision making
- Explore ideas and opportunities for delivering other aspects of site improvements as supported by consultation

Terms of reference:

The group will not have delegated authority to make decisions or deal with financial matters.

The group will make recommendations to the Parish Council based on research and consultation, and the Parish Council will consider the options and make decisions.

The Parish Council will act as the financial body in relation to grant applications and handling of funds.

Governance:

The group will:

- be chaired by the Parish Council and it will function under the rules, regulations and codes of conduct bound by the Parish Council's constitution
- take records of all meetings, to be published by Findern Parish Council

Membership

The group will:

- contain a minimum of two Parish Councillors
- have representation from South Derbyshire District Council as landowner
- have representation from the local community

Representatives from the Police/Neighbourhood Wardens or other organisations can be co-opted onto the group as required

Meetings

The first meeting of the working group is proposed as 22nd February, 7pm, Methodist Hall, Findern. Residents with an interest in joining the working group are invited to attend. Frequency and venue for the meetings will be determined at the first meeting.

The Chair reported that Tesco Bags of Help need to be the main funder for the Toddler Play Area, however other funders have been identified and requests for funding help have been sent out to them. We will update you later as to if these have been successful.

8. Minute Number 4028/17 - Report of the Parish Clerk

- a) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16, 2097/16, 3027/16, 3053/16, 3076/16, 4002/17

There was nothing to report.

- b) Steps at the King George Playing Field – Previously reported under minute number 2097/16, 3027/16, 3053/16, 3076/16, 4002/17

It was reported that the only item left to complete was the bit of wood to the front of the step needed to be replaced, this would be completed prior to the next meeting.

The Chair reported that the hedge had now been cut back, but one piece was still not done due to cars parking there. There have been complaints about this, but in the future the Parish Council need to keep on top of the maintenance of the hedge.

Resolved: Findern Parish Council agreed that this work needed to be completed every year.

Resolved: Findern Parish Council agreed for the Pay Back Team to burn the rubbish from the King George Playing Field on the strip of grass where the car park was planned on Saturday providing they are well supervised.

Resolved: It was agreed that Cllr Rose could have some of the spoil from the site for her wood burner. She was asked to liaise with the Pay Back Team on Saturday morning.

- c) Replacement Benches on the Village Green and request to relocate one – Previously reported under minute number 3027/16, 3053/16, 3076/16, 4002/17

It was reported that this work had now been completed.

Resolved: Findern Parish Council agreed not to put the plaque back onto the bench commemorating the Royal Wedding of Charles and Diana on 29.07.1981.

- d) Mowers – Previously reported under minute number 3027/16, 3053/16, 3076/16, 4002/17

Cllr Woodhouse reported that the mowers would be ordered by the end of February to give as much time on the guarantee as possible.

- e) Christmas Festival – Previously reported under minute number 3053/16, 3076/16, 4002/17

The Chair reported that she was still in the process of liaising with residents in the village to establish what they would like to see at the Christmas Festival. The Fete committee were also considering some form of musical event night of the Fete which would be held in the Village Hall.

- f) Cemetery gates – Previously reported under minute number 3053/16, 3076/16, 4002/17

It was reported that the Cemetery gates had been removed by SDDC to be refurbished. They were supposed to make the site safe with Harris fencing but this has not yet been done.

- g) Tree report King George Playing Field – Previously reported under minute number 4002/17

Resolved: The Clerk to obtain quotes for the next meeting.

- h) Kiddi Club Insurance

Resolved: Findern Parish Council agreed to pay the insurance cover for a further year but they would be required to increase their prices charged and keep proper accounting records.

Resolved: Findern Parish Council agreed for Cllr M Goodall and Cllr Brown to help the group put the above into place and to help them with their bookkeeping.

- i) Neighbourhood Watch Expenses

There was nothing to report.

- j) Green Skip

Resolved; Findern Parish Council agreed to give this one more go, they agreed to have a green skip in the autumn at the same time as the Saturday Morning Freight Collection.

- k) Dates for the Sportsmobile

Resolved: The Clerk to produce posters for the notice boards to advertise the events.

- l) Quote for the cutting and maintenance of the King George Playing Field

Resolved: Findern Parish Council agreed to use Aucuba Landscapes for 17 cuts at £55.00 plus Vat each cut. The Parish Council would review this matter in 12 months' time

- m) Public Space Protection Orders

The Clerk reported that she had received an email from Matt Holford at SDDC, to inform everyone that all five of the Orders were given the official seal of the Council on 27th January 2017 and therefore came into force on that date. The Orders relate to each of the following matters:

1. Requiring dog owners to always pick up after their dog when in public open space. This applies in all Parishes
2. Requiring dogs to be kept on a lead in specified open spaces. This relates to only the areas of open spaces specified in the Order.
3. Prohibiting dogs to be allowed onto specified open spaces. This relates to only the areas of open spaces specified in the Order.
4. Applying a limitation on the consumption of alcohol in Eureka Park
5. Making the registered owner of a vehicle liable under law for litter thrown from the vehicle in South Derbyshire. This applies in all Parishes

The Orders will last for a period of three years, after which they will need to be reviewed. Copies of all of the Orders can be found on the Council website at http://www.south-derbys.gov.uk/environment/animal_welfare/public_spaces_protection_order-phase2_consultation/default.asp

The requirements of the Orders will, on the whole, be enforced by a team of three Safer Neighbourhood Wardens at SDDC. If any of your constituents have any concerns about compliance with the Orders, please contact the team at Neighbourhood.Wardens@south-derbys.gov.uk

9. Minute Number 4029/17 - Risk Assessments

Risk Assessment - General

- a) A Tree report to be completed on the trees on the King George Playing Field – **Nothing to discuss for information only – The tree report has now been received and the clerk will obtain quotes for the next meeting.**
- b) Parked lorry at the entrance to the King George Playing Field causing an obstruction for our maintenance vehicles and any emergency services that may be called to the site. – **Nothing to discuss for information only – The Police are looking into this matter and will report back when ready.**
- c) Tree Maintenance on The Village Green – **Nothing to discuss, the license has now been granted by DCC for the work to be completed and Tim Atkinson will be completing the work early February 2017**

10. Minute Number 4030/17 - Planning Matters for Decision

- a) 9/2017/0010 - 8 WEST LAWN FINDERN DERBY DERBYSHIRE DE65 6BB - ADDITION OF A FLAT ROOFED DORMER TO THE FRONT ROOF SLOPE

Resolved: Findern Parish Council had no objections to the above planning application.

- b) 9/2017/0001 - 275 RYKNELD ROAD FINDERN DERBY DERBYSHIRE DE23 4AP - THE ERECTION OF EXTENSIONS

Resolved: Findern Parish Council had no objections to the above planning application.

- c) 9/2016/1312 - LAND AT THE MERCIA MARINA FINDERN LANE WILLINGTON DERBY DERBYSHIRE DE65 6DW - THE CREATION OF AN OVERFLOW CAR PARK SOUTH OF FINDERN LANE INCLUDING ALTERATIONS TO ACCESS RAMP, THE PROVISION OF FOOTWAYS, A PEDESTRIAN FOOTBRIDGE, LANDSCAPING INCLUDING SCREENING EARTH BUND AND OTHER ASSOCIATED WORKS

Resolved: Findern Parish Council had no objections to the above planning application.

11. Minute Number 4031/17 - Reports from Councillor's that have attended any other Meetings.

- a) Toyota Community Liaison Committee

It was reported that the next meeting would be held later this month and the Chair and Vice Chair would be in attendance.

- b) Village Hall

Cllr Rose reported that the Village Hall Trustees had been looking at the capacity of the hall and had agreed that this would be restricted to 100 people for parties etc.

- c) Findern Footpaths Group Meeting

Resolved: The Clerk to take this item off the agenda.

- d) Other meetings attended

The Chair gave her reports as follows:

Neighbourhood Watch Meeting

A meeting was organised by Carol Wynn our new Watch Co-ordinator for those who had signed up as Street Co-ordinators or anyone interested in becoming one. Phil Marriott Engagement Officer for Safer Neighbourhood gave an over view on how Neighbourhood Watch Schemes operate and the benefits of schemes.

Brooke Close was identified as a vulnerable area for Cold Calling and it will be looked into making it a No Cold Calling Area.

Street Co-ordinators came away with leaflets to distribute to neighbours in their area asking them to sign up to the scheme. There is no cost involved just asking them to be aware of any problems in their area and to report it to their Street Co-ordinator.

We were advised to report on the 101 number if any Cold Callers are suspicious, pushy or aggressive. The ID cards they carry can be fake.
 Carol Wynn will give any updates of crimes in our area she receives on the Findern Community Facebook

Safer Neighbourhood Group Meeting

There are currently no crime figures available due to the installation of new software, however the new system should be up and running by end of March 2017.

The Police now have the equipment to roadside test for drugs.

40 Fixed Penalty Notices have been given out in our area for Fly Tipping since December. We were warned about men with white vans calling and offering to take away any rubbish for £20. Apparently they drive to a secluded spot sort through and remove any scrap metal they can sell on and Fly Tip the rest. If the Police can trace it back to you, you are responsible. Anyone working within the law will carry a Waste Carriers Licence.

South Derbyshire Area Forum

We reported problems with delays in getting our street lights fixed and were told there is a backlog of this work.

We also queried why the lights under the A50 Underpass were switched off all the time and that will be looked into.

Other Parishes were querying things that affect us all like speeding traffic, pavement and grass verge parking

Due to spending cut-backs Derbyshire County Council are no longer sending a representative to these meetings, so SDDC have to note everything and pass it on to DCC. However it was helpful to have County Councillor Rob Davison at the meeting to answer some queries. He was very supportive of complaints regarding conflicting information given when reporting any problems.

e) Notification of forthcoming meetings

There was nothing to report.

12. Minute Number 4032/17 - Finance

Resolved; Findern Parish Council approved the following payments including the addition of cheque numbers 002701, 002702 & 002703:

a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002695	M Goodall	Ink and paper	31.48
002696	Aucuba Landscapes	Maintenance	542.40
002697	ELA Group Ltd	Lift Repairs	137.95
002698 to 002700	Salaries, Tax & NICs		744.98
002701	DALC	Subscription	403.71
002702	Flint Bishop solicitors	Legal Fees	118.80
002703	Yee Group Ltd	Fire Testing	103.20

b) Other Expenditure

Resolved: Findern Parish Council approved the following Expenditure:

Date	Voucher	cheque	Description	Total
22.08.2016	130	DD	TALK TALK - TELEPHONE	£ 38.70
01.09.2016	131	DD	SOUTH STAFFS WATER	£ 70.51
05.09.2016	132	DD	EON - ELECTRICITY	£ 13.13
14.09.2016	133	DD	BRITISH GAS	£ 31.19
15.09.2016	134	DD	SDDC - COUNCIL TAX	£ 58.00
21.09.2016	135	DD	TALK TALK - TELEPHONE	£ 38.70
03.10.2016	136	DD	BRITISH GAS	£ 31.19
10.10.2016	137	DD	EON - ELECTRICITY	£ 14.53
22.11.2016	149	DD	TALK TALK - TELEPHONE	£ 37.35
05.12.2016	150	DD	EON - ELECTRICITY	£ 13.67
17.10.2016	151	DD	SDDC - COUNCIL TAX	£ 58.00
21.10.2016	152	DD	TALK TALK - TELEPHONE	£ 34.60
28.10.2016	153	DD	EON - ELECTRICITY	£ 117.96
07.11.2016	154	DD	EON - ELECTRICITY	£ 15.36
02.11.2016	155	DD	SOUTH STAFFS WATER	£ 29.01

c) Other Income

Resolved: Findern Parish Council approved the following income:

31.08.2016	R006	NAT WEST - BANK INTEREST	2.32
26.09.2016	R007	WOODGROW HORTICULTURE LTD - RENT	1,750.00
30.09.2016	R008	NAT WEST - BANK INTEREST	2.11
31.10.2016	R009	NAT WEST - BANK INTEREST	2.25
07.11.2016	009	BRITISH GAS - REFUND	97.95
07.11.2016	010	SDDC - COUNCIL TAX REFUND	93.33
30.11.2016	R010	NAT WEST - BANK INTEREST	0.84
15.12.2016		MISC INCOME	158.04

13. Minute Number 4033/17 - Items for discussion

There was nothing to report.

14. Items for Information

Resolved: Findern Parish Council noted the following information:

- a) Clerks and Councils direct magazine January 2017
- b) SDDC – Press release – Business and groups urged to sign up to support breastfeeding mums
- c) SDDC – Press release – Exhibition tribute to a sporting great Jack Bodell
- d) SDDC – Press release – Government announcement to help deliver garden village vision
- e) Connect A50 Limited – Report on project road performance

15. Minute Number 4034/17 - Derbyshire Association of Local Councils

Resolved: Findern Parish council noted the following information:

A) DALC circular 19/2016

- Proposal for a Public Service Ombudsman
- Important external audit changes
- The Big Conservation Conversation
- Neighbourhood Planning Bill – next steps
- The Future of Assets in the Community – ‘Places and Spaces’
- Council Spotlight Award – could this be you next?
- Funding opportunity (short turnaround)
- Training for 2017/18

Clerk to email circular to all Councillors.

B) DALC circular 01/2017

- INDEX OF MOST IMPORTANT ELEMENTS OF 2016 DALC CIRCULARS

16. Minute Number 4035/17 - Date of the next meeting

Resolved: The next monthly meeting of Findern Parish Council was confirmed as 9th March 2017, at Bee’s Tea Room, commencing at 7pm.

Signed.....Dated.....