

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 8TH
SEPTEMBER 2016 AT FINDERN PARISH ROOMS COMMENCING AT 6.30PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, Cllr B Goodall and Cllr Rose,

There were no Members of the Public in attendance at the meeting.

AGENDA

1. **Minute Number 2079/16 - To receive apologies for absence**

Resolved: Apologies were received and accepted from:

- Cllr Woodhouse due to Annual Leave
- Cllr Johnson due to Annual Leave
- Cllr S Brook due to illness
- Cllr Smith due to illness

2. **Minute Number 2080/16 - Variation of the Order of Business**

There were no variations to the Order of Business.

3. **Minute Number 2081/16 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

4. **Minute Number 2082/16 - Public Speaking – (10 Minutes)**

Minute Number 2082/16/A – Public Speaking

There were no Members of the Public present and there was nothing to report.

Minute Number 2082/16/B Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 2082/16/C – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

Minute Number 2082/16/D – District Council Representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

5. **Minute Number 2083/16 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

6. **Minute Number 2084/16 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16**

The Clerk reported that the new Bank Mandate had been sent that day.

7. **Minute Number 2085/16 - Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1747/15, 1765/15, 1782/15, 1782/15, 1785/15, 1909/16, 1946/16, 1958/16, 2009/16**

The Chair gave her report as follows:

- The Councillors had read the latest letter from the Solicitor
- There is a strip of land that is not registered as belonging to the other sides. This means that until this is completed nothing can be resolved.
- The Clerk explained the tree maintenance in relation to the TPO's and how expensive this work would be to complete.
- It was explained that the Parish Council could not go for compulsory purchase as the other side was willing to sell the land to us.

Resolved: Findern Parish Council agreed to stop any proceedings to purchase the land as the costs were becoming quite high.

Resolved: The Clerk to inform the Solicitor that Findern Parish Council no longer wish to pursue the purchase at this time.

8. **Minute Number 2086/16 - Resignation of a footpaths group member copy received from Footpaths Group.**

All Councillors had read the resignation letter from Nev Froggatt in relation to the Footpaths Group. This had been emailed for information.

The Clerk read out a resignation letter from Liz Froggatt in relation to the newsletter.

Resolved: The Clerk to email Liz Froggatt, explaining that the Parish Council were very sorry for her resignation, to thank her for all her support and hard work over the past years and to wish her well for the future.

9. **Minute Number 2087/16 - Website Contract.**

The Clerk reported that she had contacted Devmac and to cancel the contract there would be a 3 month cancellation period and 3 month fee of roughly £323.46

Resolved: The Clerk to contact Carl and arrange for the new website to be started.

Resolved: The Clerk to hold off giving notice to Devmac for the time being.

10. **Minute Number 2088/16 - Findern Parish Room Lease Agreement, start date for the work under permitted development, kitchen cupboards, flooring, repairs to ceiling upstairs**

Resolved: Findern Parish Council agreed that the Chair would try and book Findern Village Hall for the October 2016 Parish Council Meeting.

Resolved: The Clerk would ask the Booking Clerk to give notice to all hirers to cease using the Parish Rooms as of 30.09.2016.

Resolved: The Clerk to ask the new Leaser if she will be decorating the Parish Rooms.

Resolved: The Clerk to offer the Footpaths Group the kitchen cupboards.

Resolved: Findern Parish Council agreed for the carpet upstairs in the Parish Rooms to be removed and new flooring to be installed up to the value of £2k.

Resolved: Findern Parish Council agreed for the printer from the office to be given away as it was no longer required.

Resolved: Findern Parish council agreed for the Chair to look into storage for the Parish Room tables and chairs.

11. Minute Number 2089/16 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next meeting of Findern Parish Council was confirmed as 13th October 2016 at Findern Village Hall, commencing at 6.30pm for the exempt part of the Monthly Meeting.

Signed.....Dated.....

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 8TH
SEPTEMBER 2016 AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

Present:

Cllr M Goodall (in the Chair)
Cllr R Brook, B Goodall, Cllr Rose,

4 Members of the Public were also in attendance at the meeting.

AGENDA

1. **Minute Number 2090/16 - To receive apologies for absence**

Resolved: Apologies were received and accepted from:

- Cllr Woodhouse due to Annual Leave
- Cllr Johnson due to Annual Leave
- Cllr S Brook due to illness
- Cllr Smith due to illness

2. **Minute Number 2091/16 - Variation of the Order of Business**

There were no variations to the Order of Business.

3. **Minute Number 2092/16 - Declaration of Members Interests.**

There were no Declarations of Members Interest.

4. **Minute Number 2093/16 - Public Speaking – (10 Minutes)**

Minute Number 2093/16/A – Public Speaking

Members of the Public raised the following matters:

The chair reported that it had been brought to her attention that the post box on the Village Green was looking a bit tatty and also the post box on Heath Lane.

The Clerk agreed that she would contact Royal Mail to see if they could both be repainted.

Minute Number 2093/16/B - Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 2093/16/C – County Council Representatives Report

There were no County Council Representatives present at the meeting and there was nothing to report.

Minute Number 2093/16/D – District Council Representatives Report

There were no District Council Representatives present at the meeting and there was nothing to report.

5. Minute Number 2094/16 - To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 14th July 2016.

Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meeting held on 14th July 2016, having been circulated were approved and signed as a true record.

6. Minute Number 2095/16 - Findern Parish Room Management

a) Future of the Findern Parish Rooms

The Clerk reported that the lease agreement was almost completed and work on the refurbishment would start as of the end of September 2016.

7. Minute Number 2096/16 - Chairman's report

The Chair read out her report as follows:

Well we waited a long time for summer but eventually it arrived in time for the school holidays.

Sadly the village suffered some needless vandalism to parked cars and our Parish Council Noticeboard in Willington Road. There has been a house burglary and some shed and garden items stolen. Latterly a motor cycle was deliberately torched on Crow Park Way causing damage to a young tree. Thanks to the prompt action of a resident at 5 am the culprits have been identified. At the time of the house burglary a suspicious van had been seen driving around the village and its registration number reported to the police. I understand that this vehicle has been linked to the break in. The Neighbourhood Watch Scheme for Findern is being re-launched this Autumn by Carol Wynn which I feel is obviously very much needed.

Sadly the Playmobile on KGV was very poorly attended even though the children had all brought home from school information publicising the two dates. If we provide this facility another time we will need to advertise it round the village.

8. Minute Number 2097/16 - Report of the Parish Clerk

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16

Resolved: Findern Parish Council agreed to install Indian slabs around the pum as it would take less maintenance.

Resolved: Findern Parish Council agreed for the History Group to install a plaque with the following wording. It will be screwed to the wall:

- ***The Main St Pump, Used by villagers until the water mains were installed in 1931. Restored by Findern Parish Council in 2016.***

Resolved: The new trough would be installed soon.

- b) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16, 2025/16

Resolved: Findern Parish Council deferred this item to the October 2016 Parish Council Meeting.

- c) Replacement posts on the Village Green – Previously reported under minute number 1921/16, 1937/16, 1970/16, 2025/16

It was reported that this work had now been completed and all the feedback to date had been positive.

- d) Summer Picnic with music – Previously reported under minute number 1937/16, 1970/16, 1995/16, 2025/16

The Chair gave her report as follows:

The picnic would be going ahead and at present the forecast was good, however Findern Village Hall was booked just in case the weather turned bad on the day. The Forge Nursery had also been asked if the front garden of their property could be used on the day and this had been agreed.

All the licenses for the event were in place.

At present there was no idea on number.

There were some flags to give out for the end of the event as it would finish with the streaming of Hope and Glory as it was the last night of the Proms.

They were hoping that the majority of the rubbish and clearing away would be done on that evening after the picnic. However arrangements had been made to go back and finish this off on Sunday morning. If anyone wished to volunteer to help, they should speak with the Chair of the Parish Council.

- e) Extra bench for the King George V Playing Field – Previously reported under minute number 2025/16

Resolved: Findern Parish Council agreed to the quote for the Annick benches.

Resolved: The Clerk to email Cllr Johnson to place the order and have the benches installed as soon as possible.

Resolved: The Clerk to remind Aucuba that the hedges around the King George Playing Field will need to be cut back during the winter maintenance.

- f) Findern Primary School PTA request for a Grant

Resolved: Findern Parish Council agreed that the Findern PTA was a registered charity. They would be required to give the Clerk a copy of their last accounts before a decision could be made on giving the group a Parish council Grant. This was so that the Council could see what they currently held and what funding they had already managed to raise towards their project.

- g) Steps at the King George Playing Field

Resolved: Findern Parish Council accepted the quote from Woodgrow Horticulture to repair the hand rail and steps at the King George Playing Field. This work would be completed in October 2016.

- h) Problems re land on Porters Lane

It was reported that there was a lady who kept horses on a piece of land on Porters Lane and a cockerel. This land does not belong to the person that is using it. The RSPCA have been to the site to check the condition of the animals and SDDC are in the process of speaking with the actual land owner to resolve this matter.

- i) Presentation of refurbishment plans to residents for the Hillside Playing Field and match funding required

The Chair gave her report as follows:

The group of people that are carrying this project forward in partnership with SDDC will be holding a Public Meeting on 22.09.2016 at 8pm at Findern Village Hall, they will also be giving a presentation of the plans.

They will require match funding for the project and the Parish Council may be asked to help with funding.

SDDC will maintain and inspect the new equipment once installed as this will belong to them.

j) Harris Fencing near the Nadee

Resolved: The Clerk to contact Network rail and ask for the fencing to be removed.

k) Residential overhanging trees and hedges

Resolved: It was agreed that if there were any overhanging hedges from properties, the Clerk would be emailed the address to send a letter to the resident asking them to cut back to their boundary line.

l) Request to relocate the bench for Reg Parnell from Brook Close to the Village Green

Resolved: Findern Parish Council did not agree to the relocation of the bench from Brook Close to the Village Green for Reg Parnell. This was due to the fact that new benches would be installed on the Village Green. However it could be moved to the King George Playing Field or the green area at the back of the Church.

9. Minute Number 2098/16 - Risk Assessments

Risk Assessment - General

- a) Wooden Bench by the bus stop Village Green to be repaired/replaced – **Nothing to discuss for information only - Aucuba Landscapes have been asked to remove the bench but to retain the plaque.**
- b) Trees on the Village Green – **Nothing to discuss for information only - Martin Buckley is chasing DCC for the approval**
- c) Signage to be replaced on the electricity box on the Village Green clearly highlight this key hazard for users of the facility – **Nothing to discuss for information only - Price to be obtained for new signage.**
- d) New signage with emergency contact details to be installed at the King George Playing Field at each entrance – **Nothing to discuss for information only – The order has been placed and the signs will be installed shortly.**
- e) The pitch to be filled and rolled at the King George Playing Field – **Nothing to discuss for information only - The order for the work has been placed and will be completed shortly.**
- f) The area in front of Bob Clegg's bench on the King George Playing Field to be filled in – **Nothing to discuss for information only – The order for the work has been placed and will be completed shortly.**
- g) A Tree report to be completed on the trees on the King George Playing Field – **Nothing to discuss for information only – The Clerk has contacted Martin Buckley at SDDC and the report has been scheduled to be completed in the near future.**
- h) Parked lorry at the entrance to the King George Playing Field causing an obstruction for our maintenance vehicles and any emergency services that may be called to the site. – **Nothing to discuss for information only – The Police are looking into this matter and will report back when ready.**
- i) Bench on the King George Playing Field to be repaired or replaced – **Nothing to discuss for information only - Aucuba Landscapes have been asked to remove the bench**

Resolved: Findern Parish Council had nothing to discuss in relation to any of the above.

Fire Risk Assessment for the Findern Parish Rooms

Resolved: Findern Parish Council agreed that due to the proposed change in use of the Findern Parish Rooms, a new Fire Risk Assessment will be required in the near future.

10. Minute Number 2099/16 - Planning Matters for Decision

- a) 9/2016/0868 -15 CLEMATIS COTTAGE MAIN STREET FINDERN DERBY DERBYSHIRE DE65 6AG -ALTERATION TO PREVIOUSLY APPROVED SCHEME 9/2015/1206 FOR THE ERECTION OF AN EXTENSION WITH HALF DORMERS AT EAVES LEVEL AND A DETACHED

Resolved: Findern Parish Council had no objections to the above planning application.

- b) 9/2016/0865 - 23 WALLFIELDS CLOSE FINDERN DERBY DERBYSHIRE DE65 6QL - THE FELLING OF A SYCAMORE TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 417

Resolved: Findern Parish Council had no objections to the above planning application.

- c) 9/2016/0862 - LAND TO THE SOUTH AND EAST OF HOLLYBROOK WAY, PORTICO ROAD AND BOWBANK CLOSE (HIGHFIELDS FARM) RYKNELD ROAD FINDERN DERBY DERBYSHIRE DE23 4AN - APPROVAL OF RESERVED MATTERS OF PLANNING PERMISSION REF: 9/2015/1079 (RELATING TO PLOTS 406, 408, 416, 417, 419, 421 - 422 IN LIEU OF THAT PREVIOUSLY APPROVED UNDER RESERVED MATTERS APPROVAL REF: 9/2014/0275)

Resolved: Findern Parish Council had no objections to the above planning application.

- d) 9/2016/0843 - HOLLYBROOK WAY, PORTICO ROAD AND BOWBANK CLOSE (HIGHFIELDS FARM) LAND TO THE SOUTH AND EAST OF RYKNELD ROAD FINDERN DERBY - APPROVAL OF RESERVED MATTERS OF PLANNING PERMISSION REF: 9/2015/1079 (RELATING TO PLOTS 423, 424, 425, 427, 428 & 429 IN LIEU OF THAT PREVIOUSLY APPROVED UNDER RESERVED MATTERS APPROVAL REF: 9/2014/0275)

Resolved: Findern Parish Council had no objections to the above planning application.

- e) 9/2016/0757 - 16 DOLES LANE FINDERN DERBY DERBYSHIRE DE65 6AX - RETROSPECTIVE APPLICATION FOR THE CONVERSION OF LOFT SPACE TO BEDROOM AND REPLACEMENT OF EXTERNAL LIGHTING

Resolved: Findern Parish Council had no objections to the above planning application.

- f) 9/2016/0748 - LAND OFF BAKEACRE LANE FINDERN DERBY DERBYSHIRE DE65 6BH - CHANGE OF USE FROM AGRICULTURAL USE TO OPEN STORAGE (USE CLASS B8)

Resolved: Findern Parish Council had no objections to the above planning application.

11. Minute Number 3000/16 - Reports from Councillor's that have attended any other Meetings.

- a) Toyota Community Liaison Committee

There was nothing to report.

- b) Village Hall

There was nothing to report.

- c) Findern Footpaths Group Meeting

Cllr B Goodall read out the Footpaths Group report after their meeting held on 01.09.2016 as follows:

Neville Froggatt has resigned from the FPG and his resignation has been accepted.

On the 6th and 20th August the Payback Team put in a total of 60 unpaid hours work for and on behalf of the community.

FPG carried out 40 hours work over the past month on the towpath clearing Himalayam Balsam

The groundworks sub group has been re-organised and Graham, Ian and Richard will undertake and program the mowing and strimming

Cllr Goodall was asked to arrange a meeting with the new Parish Room tenants re what, if any, access will be available to FPG. Contact has also been made with various businesses/residents in the village re the possible storage of files etc. Storage is their main problem – there should be no difficulty finding premises to hold their meetings

Another consideration is the provision of somewhere for the Payback team to have their lunchtime break bearing in mind that they will be wearing work clothes and may have muddy boots. The village Hall has been offered provided it is not being used, in which case other arrangements will have to be made.

Proposed Hillside Playing Field improvements – all tree / plant species have been recorded and the information passed to the group leading the work. Cllr. Goodall indicated that a meeting in September to present the proposals to the Village would be advertised.

There will be a wildlife talk by Chris Hollis – “A Year in the Woods” on 27th January 2017 in the Chapel. Cost £3.00 including refreshments.

FPG queried whether they are a sub-group of the Parish Council or a stand-alone group Cllr Goodall that they are a stand-alone group.

d) Other meetings attended

There was nothing to report.

e) Notification of forthcoming meetings

There was nothing to report.

12. Minute Number 3001/16 - Finance

Resolved: Findern Parish council approved the following payments including the extra cheques 002649 to 002653 inclusive:

a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002627 to 02630		Salaries, Tax and NICs	965.30
002631	Aucuba Landscapes	Mowing of the Green	109.20
002632	Viking Direct	Stationery	31.54
002633	M Goodall	Flags and Bunting	194.94
002634	Go Digital Printing	Newsletter printing	299.00
002635	Savills	Licence Fee	100.00
002636	Cancelled		
002637	Woodgrow Horticulture Ltd	Post, Chains and Fitting on the Green	2,847.12
002638	Cancelled		
002639	Grant Thornton UK LLP	Audit 2015/2016	360.00

002640	ELA Group	Lift Service	209.29
002641	Flint Bishop Solicitors	Legal Fees	301.20
002642	P D Hawker	Maintenance	105.00
002643	Devmac Trading Ltd	Website	107.82
002644	Peeko Outsourcing Ltd	PAT Testing	48.00
002645 to 002648	Salaries, Tax and NICs		1,178.50
002649	S Price	Entertainment Picnic	100.00
002650	J Kenton	entertainment picnic	50.00
002651	Robert Lewis Signs	New Signs	468.00
002652	Signs of Cheshire	Repairs to the notice board	204.00
002653	Elliot Mather LLP Solicitors	Legal Fees	200.00

13. Minute Number 3002/16 - Items for discussion

There was nothing to report.

14. Minute Number 3003/16 - Items for Information

Resolved: Findern Parish Council noted the following information:

- a) SDDC – Press release – Have a sizzling and safe barbecue this Bank Holiday Weekend
- b) SDDC – Press release – Walk your way to better health
- c) SDDC – Press release – Handy Students give events unit a new lease of life
- d) Get Active in the Forest – Trim and Tone ladies only – Every Tuesday Rosliston Forestry Centre from 12 noon £1.50 per person
- e) Get Active in the Forest – Buggy Walk every Wednesday from 10.30am at Sharpe's Pottery
- f) Rosliston Forestry Centre – Last Night of the Proms Saturday 10.09.2016
- g) SDDC – Letter re register of Disclosable Pecuniary Interests
- h) Get Active in the Forest – Bacon Buttie Walk 10.09.2016 from 11am
- i) DCC – Your Derbyshire Magazine
- j) New guide to care and support in Derbyshire
- k) Chesterfield proposals to join Sheffield City Region, What it means for Derbyshire
- l) SDDC – Press release – Offers galore at Swadlincote Shopping Day
- m) SDDC – Press release – Postcode Local Trust Grant for Rosliston Outdoor Learning Shelter
- n) SDDC – Press release – Swimming sensation urges sports awards nominations for 2016
- o) SDDC – Saturday Refuse Freight Service 2016/2017 dates
- p) SDDC – Press release – Swadlincote scarecrow and shopping bonanza
- q) Rosliston Forestry Centre – David Walliams Ratburger 25.08.2016 opening at 3pm tickets £10.00 each
- r) SDDC – Press release – Tasty outdoor theatre treat for children
- s) SDDC – Press release – Council focuses its efforts in dementia friendly community bid
- t) SDDC – Press release – Thousands enjoy play day event
- u) SDDC – Press release – Town Centre PSPO consultation launch
- v) SDDC – Press release – 18,000 homes to get bin stickers message
- w) SDDC – Press release – Tasters, tips, culture and crafts as farmers market celebrates summer
- x) SDDC – Press release – Experience the dark side at Night Watch 2016
- y) SDDC – Press release – Two in a row for Green Flag Award Parks
- z) SDDC – Press release – School's out and summer activities are here
- aa) SDDC – Oyez! Karen unveiled as the first Swadlincote Town Crier

15. Minute Number 3004/16 - Derbyshire Association of Local Councils

Resolved: Findern Parish council noted the following information:

a) Circular 09/2016

- PAY SCALES 2016 2018
- NEW FINANCIAL REGULATIONS 2016
- TRANSPARENCY FUND FOR SMALLER AUTHORITIES
- COMMUNITY RESILIENCE – HOW PARISHES CAN BE INVOLVED
- COMMUNITY PAYBACK CONTACT DETAILS
- COURSES – CEMETERIES MANAGEMENT; THE LOCAL COUNCILS AWARD SCHEME; UNDERSTANDING THE PLANNING PROCESS
- VACANCIES

b) Circular 10/2016

- DALC Chief Officer
- DALC Annual Executive Meeting and AGM
- Call for Executive Members for the period 2016-2019

c) Circular 11/2016

- DALC Forthcoming training
- Bus Service Bill
- 'Blue Light' deal for National Parks
- Managing performance and older workers

d) Circular 12/2016

DALC ANNUAL EXECUTIVE & AGM

16. Minute Number 3005/16 - Date of the next Parish Council Meeting to be confirmed

Resolved: The next monthly meeting of Findern Parish Council was confirmed as 13th October 2016 at Findern Village Hall commencing at 7pm.

Signed.....Date.....