

**Findern Parish Council**  
**Clerk: Mrs Clare Orme**  
**Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD**  
**Tel: 0771 9599132**

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 8<sup>TH</sup> JUNE 2017**  
**AT FINDERN PARISH ROOMS COMMENCING AT 6.15PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr Rose, Cllr Woodhouse, Cllr Brown and Cllr Ratcliffe

**AGENDA**

**1. Minute Number 5005/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr R Brook due to annual leave***
- ***Cllr S Brook due to annual leave***

**2. Minute Number 5006/17 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 5007/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 5008/17 - Public Speaking – (10 Minutes)**

**Minute Number 5008/17/A – Public Speaking**

There were no members of the public present at the meeting and there was nothing to report.

**Minute Number 5008/17/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 5008/17/C – District Council Representatives Report**

There was no District Council Representative present at the meeting and there was nothing to report.

**Minute Number 5008/17/D – County Council Representatives Report**

There was no County Council Representative present at the meeting and there was nothing to report.

**5. Minute Number 5009/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

**6. Minute Number 5010/17 - Website Update – Previously reported under minute number 4016/17, 4041/17, 5003/17**

The Clerk read out the update as follows:

- The web hosting infrastructure had been set up and completed, work on the development of the site has begun.
- Coding and development of the site is ongoing, the system is being developed to enable the site to showcase the councils agendas, minutes, updates, local organisations and events.
- The design concept for the new website homepage is completed and ready for feedback and thoughts from the Council. The concept is not final and is still using example text, so don't worry if some of the words are not right.
- The homepage concept showcases the proposed "Quick Links" feature, which easily lets residents do or find out how to do/populate tasks.

Next Steps:

- Carl to continue coding and development of the website
- Findern Parish Council to approve the working agreement document (sent to the website committee on 11.05.2017)
- Findern Parish Council to give thoughts about the homepage design concept and relay these via the website committee. Note the homepage design is not final and explanations for the way it looks and has been designed will be presented at the next Parish Council Meeting.
- The website committee to collate a list of everything that Parish Council is currently working on (e.g. anything that is minuted and discussed at meetings). Carl will be in touch with the committee to explain in more detail what is required.

**7. Minute Number 5011/17 - Internet Banking – Previously reported under minute number 1945/16, 1957/16, 2008/16, 2084/16, 3011/16, 3041/16, 3067/16, 3090/17, 4017/17, 4042/17.**

The Clerk reported that the mandate had been completed and sent to the bank, she would chase this up as no response had yet been received.

**8. Minute Number 5012/17 - Hillside Playing Field talks with SDDC**

***Resolved: Findern Parish Council agreed to open up dialogue with SDDC in relation to a long term lease agreement.***

**9. Minute Number 5013/17 - Findern Parish Council Grant Scheme**

There was nothing to report.

**10. Plaque**

***Resolved: Findern Parish Council agreed to install a plaque at the Findern Parish Rooms in recognition of a former Councillors involvement in the restoration of the Findern Parish Rooms.***

***Resolved: The Clerk to invite the former Councillor on 25.06.2017, commencing at 11.15am for the unveiling of the plaque.***

***Resolved: Findern Parish Council agreed to bubbly being served for the occasion as refreshments but this would not include nibbles.***

**11. Minute Number 5014/17 - Date of the next Parish Council Meeting to be confirmed**

***Resolved: The next meeting of Findern Parish Council was confirmed as 13<sup>th</sup> July 2017 at Bee's Tea Room, commencing at 6.15pm for the exempt part of the Monthly Meeting.***

**Signed.....Date.....**

**MINUTES OF THE FINDERN PARISH COUNCIL MEETING HELD ON THURSDAY 8<sup>TH</sup> JUNE 2017  
AT FINDERN PARISH ROOMS COMMENCING AT 7PM**

**Present:**

Cllr M Goodall (in the Chair)  
Cllr Rose, Cllr Woodhouse, Cllr Brown and Cllr Ratcliffe

1 County Council Representatives, 1 District Council Representatives and 3 members of the Public were present at the meeting.

**AGENDA**

**1. Minute Number 5015/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr R Brook due to annual leave***
- ***Cllr S Brook due to annual leave***

**2. Minute Number 5016/17 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 5017/17 - Declaration of Members Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 5018/17 - Public Speaking – (10 Minutes)**

**Minute Number 5018/17/A – Public Speaking**

Members of the public raised the following matters:

- A representative from the Nadee Restaurant reported that they were raising money towards the Hillside Playing Field.

**Minute Number 5018/17/B – Police Representatives Report**

There were no Police Representatives present at the meeting and there was nothing to report.

**Minute Number 5018/17/C – District Council Representatives Report**

Cllr Ford was in attendance, there was nothing to report.

**Minute Number 5018/17/D – County Council Representatives Report**

Cllr Ford was present at the meeting and gave his report as follows:

- There was a Willow Tree on Common Piece Lane which has split quite badly, DCC had been out to look at this and were in the process of trying to find out the ownership of the tree.

- He reported on the long standing gully/flooding problem by the pump on Main Street. He explained that there was a new person at DCC who was pushing Severn Trent again to resolve this matter. This had been an ongoing problem for the last 5 years or so.
- He asked the Clerk to circulate to the Councillors the information on Broadband. **The Clerk replied that she would do this.** Cllr Rose replied that Heath Lane was only guaranteed 1mgb. Cllr Ford replied that he would chase this matter up.
- Road surfacing would commence on Doles Lane shortly.
- Cllr Ford asked the Clerk to email him the cost for the defibrillator cabinet at Wyevale, Cllr Ford said that he would pay the cost of this from his Community Fund. **The Clerk agreed to email Cllr Ford the request.** Cllr Woodhouse said that he would like all his staff to be trained on how to use the defibrillator once the training is available.
- The road will be closed from 14.07.2017 to 07.08.2017 from the A38 to Bakeacre Lane.

Cllr Brown reported that she has contacted DCC in relation to a fallen tree over the canal. They removed this within 24 hours of making the telephone call which was very impressive.

**5. Minute Number 5019/17 - Completion of the Declaration of Acceptance of Office for Cllr Brown and any amendments to the Register of Members Interests.**

***Resolved: In accordance with the Local Government Act 1972 Cllr Brown read and signed the Declaration of Acceptance of Office before the Clerk. There were no amendments to the Register of Members Interests required.***

**6. Minute Number 5020/17 - To confirm the Minutes of the Annual Findern Parish Council Meetings held on 11<sup>th</sup> May 2017.**

***Resolved: Findern Parish Council approved that the Minutes of the Findern Parish Council Meetings held on 11<sup>th</sup> May 2017, having been circulated they were approved and signed as a true record***

**7. Minute Number 5021/17 - Chairpersons Report**

The Village is set for summer with the planters having been refurbished with grateful thanks to Wendy and Denis Hithersay. Sadly the weather is not playing its part at the moment, but hopefully will for the Village Fete.

Rosemary and I had a very enjoyable evening at SDDC's Civic meeting to elect this year's Chairman, Michael Stanton. Afterwards there was a buffet supper which gave us the opportunity to meet with other Councillors. Michael's charity for this year is Derbyshire, Leicestershire and Rutland Air Ambulance.

**8. Minute Number 5022/17 - Hillside Playing Field project update – Working Group Meeting – Previously reported under minute number 3026/16, 3052/16, 3075/16, 4001/17, 4027/17, 4051/17, 4074/15, 4095/17**

The Chair gave her report as follows:

- The project is going ahead and everything is in place for installation during the last 2 weeks of July 2017.
- We currently have received or have had pledged £22,200 with a shortfall of £4,122.00, which we are still working on plugging. Since the last meeting Murray's Funeral Directors have pledged £400.00, Archway Motors have pledged £1,500.00, £2,000.00 from the Village Hall Committee, £500.00 from Woodgrow Horticulture towards the play bark, they will also install the play bark. The Nadee Restaurant were also collecting money towards the project.

**Resolved: Findern Parish Council agreed for the working group to set up a Just Giving Page to try and fund the shortfall.**

**Resolved: Findern Parish Council agreed that the new sign board should say Hillside Playing Field.**

#### **9. Minute Number 5023/17 - Report of the Parish Clerk**

- a) Butterfly Bank – Previously reported under minute number 4075/17, 4096/17

There was nothing to report.

- b) Parish Room Front Door – Previously reported under minute number 4075/17, 4096/17

**Resolved: Findern Parish Council agreed to the installation of a new hardwood front door with letterbox as soon as possible.**

- c) Purchase of a Defibrillator for Wyevale – Previously reported under minute number 4096/17

**Resolved: Findern Parish Council approved the cost of £1,995.00 plus vat, plus £25.00 carriage, to purchase a further defibrillator for the entrance of Wyevale Garden Centre.**

**Resolved: Cllr Ford agreed to pay for the cabinet from his Community Fund.**

**Resolved: The Clerk to obtain from Community Heartbeat a quote for the defibrillator and cabinet separate as per the above.**

**Resolved: Wyevale Garden Centre have agreed to install the defibrillator once received.**

- d) Cars parked on grass verge opposite EDM on a daily basis – Previously reported under minute number 4096/17

The Chair reported that she had been to see EDM in relation to the complaints received about them parking vehicles on the grass verge. EDM promised a week last Friday that they would, but as of now they are still parking there. EDM were told that if they did not resolve this issue, it would be passed over to DCC.

**Resolved: Findern Parish Council agreed that the Clerk should email DCC and report this matter to them to resolve as Highway verges are their responsibility.**

- e) Proposal of new footpath linking Airport Way and Hillside Playing Field – Previously reported under minute number 4096/17

There was nothing to report, as this had been passed over to Zoe Sewter at SDDC to look into.

- f) Request for grant the Extension of Findern School Car Park

The Chair explained that the owners of the Power Station had given the School more land for their car park, however this needs to be resurfaced. The FPTA had requested the Parish Council consider giving a grant towards the cost.

**Resolved: Findern Parish Council agreed that they had already given the FPTA a grant within the last 12 months and could not afford to give any more this year.**

**Resolved: The Clerk to inform Sarah Patton from the FPTA of the outcome of the meeting as soon as possible.**

The Chair reported that the road would be closed from 14.07.2017 to 07.08.2017, from the A38 to Bakeacre. It was asked if the plainings off the road could be used to refurbish the car park for the school.

**Resolved: Findern Parish Council agreed that the Clerk should first speak to Sarah Patton from the FPTA to see if this would be wanted. If so the Clerk to contact DCC to see if this is possible.**

- g) Litter Bin by picnic table on the Canal Path

**Resolved: Findern Parish Council agreed not to install a litter bin on the canal path as this would be used by the people on the boats.**

**Resolved: Findern Parish Council agreed to move the current bin being use by the people on the boats to the piece of waste land on Heath Lane next to the last house going towards the Nadee Restaurant. It was agreed that on the day of installation a Councillor should be on site to make sure that it is installed in the correct place.**

h) Letter from Toyota for information

The Chair read out a letter from Toyota as follows:

**Extract of letter:**

We would like to inform you that Toyota Motor Manufacturing (UK) ltd has applied for planning permission from South Derbyshire District Council.

Permission is being sought to extend the existing despatch yard car park, which is located within the site, at some point in the future. This will include the creation of further flood attenuation measures, earth screening and ecological landscaping. The site will require some additional lighting which will consist of high mast downward projection lighting including LED energy efficient lamps to reduce light pollution.

We do not believe that this expansion will affect our local community but we want to keep you informed of our plans.

An environmentally conscious and responsible manufacturer we will be working closely with Derbyshire Wildlife Trust to minimise the impact that this expansion will have on any wildlife and biodiversity.

Plans for this will shortly be able to be viewed on the South Derbyshire District Council's website. If you have any questions regarding this, please do not hesitate to contact Helen Hydes on 01332 283607.

i) Power Cuts

**Resolved: The Chair to pass a list of dates and times to the Clerk of blips in the village.**

**Resolved: The Clerk to inform National Grid to investigate.**

j) Christmas Celebration

**Resolved: Findern Parish Council agreed to move the celebrations forward to either Friday 01.12.2017 or Saturday 02.12.2017.**

**Resolved: Cllr Woodhouse agreed that he could have the Christmas tree up by 01.12.2017.**

**Resolved: Findern Parish Council agreed that all the Councillors would go away and have a think about what direction the celebrations should take, to be discussed further at the next meeting.**

#### **10. Minute Number 5024/17 - Planning Matters for Decision**

There was nothing to report.

#### **11. Minute Number 5025/17 - Reports from Councillor's that have attended any other Meetings.**

a) Toyota Community Liaison Committee

There was nothing to report.

b) Village Hall

The next meeting of the Findern Village Hall Committee will be next week, week commencing 12.06.2017.

c) Other meetings attended

There was nothing to report.

d) Notification of forthcoming meetings

The next Safer Neighbourhood and Area Forum Meeting will be held on 26.06.2017, at Milton commencing at 6.15pm.

## **12. Minute Number 5026/17 - Finance**

***Resolved: Findern Parish Council approved the following payments, including the additions of cheque numbers 002747 to 002752 inclusive:***

1) Items for payment

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
002742	SLCC	Clerk Subscription	£119.33
002743	Devmac	Qtly charge website	£107.82
002744 to 002746	Salaries, Tax, Nic's, Expenses		£723.20
002747	C Orme	Office Rent	£75.00
002748	Aucuba Landscapes	Mowing	£246.02
002749	Savills Ltd	Rent Common Piece Lane plot 1 & 2	£100.00
002750	M Goodall	Plants and compost for the planters	£360.60
002751	R Winfield	Installation of new window	£610.00
002752	Yee Group Ltd	Alarm work to the garage	£454.58

## **13. Minute Number 5027/17 - Items for Information**

***Resolved: Findern Parish Council noted the following information:***

- a) SDDC – Press release –Your Park, your fun at first ever Eureka
- b) SDDC – Press release – Parliamentary elections guide – make sure your voice is heard
- c) SDDC – Press release – Show your love for your local market this May
- d) Clerks and Council Direct Magazine – May 2017
- e) South Derbyshire Business Advisory Service – Thinking of starting a business, Sharpe's Pottery 14.06.2017 5.30pm to 8pm
- f) Toyota Road to Success – Are you 16 to 25 years needing a step up – Tuesday 16.05.2017
- g) SDDC – Press release – Awareness week boost for Dementia Friendly Community bid
- h) SDDC – Press release – Progress on Top-class facility hailed
- i) Thank you letter from Hilton Village Hall in relation to the Parish Council Grant received to purchase a sweeping machine
- j) SDDC – Press release – Don't delay when it comes to postal votes
- k) SDDC – Press release – Impressive offering for walking festival milestone year

## **14. Minute Number 5028/17 - Derbyshire Association of Local Councils**

***Resolved: Findern Parish Council noted the following information:***

A) DALC circular 6/2017

- Devolution of Services to Parishes: What you need to consider



- General Election and Purdah
- Commission on the Future of Localism
- Neighbourhood Plan Examiners set for new Guidance
- Village of the Year 2017
- Consultation on Park Runs

b) DALC Circular 7/2017

- DALC Spring Seminar Feedback
  - Transparency Fund – Small Councils (under £25,000 turnover)
  - New edition of Good Councillor Guide 2017
  - Updated Legal Topic Notes
  - Neighbourhood Planning Bill signed into law
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- HR News
  - Coaching sessions for councillor's or clerks
  - NALC Star Council Award 2017
  - Grants and Funding Bulletin
  - FUNDING Derbyshire Environmental Trust (DET) funding
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- Rural Housing Week 2017
  - New rights of inspection of audited accounts
  - Insurance cover

**15. Minute Number 5029/17 - Date of the next meeting**

***Resolved: The next meetings of Findern Parish Council were confirmed as follows:***

- ***Exempt part of the meeting on 13<sup>th</sup> July 2017, at Bee's Tea Room, commencing at 6.15pm.***
- ***Non Exempt part of the meeting on 13<sup>th</sup> July 2017, at Bee's Tea Room, commencing at 7pm***

**Signed.....dated.....**