

05.05.2016

You are summoned to attend the exempt part of the Monthly Meeting of Findern Parish Council to be held at 6.15pm on Thursday 12th May 2016 at The Findern Parish Rooms

Yours sincerely

CMOrme

Mrs Clare Orme
Clerk to Findern Parish Council

AGENDA

- 1. To receive apologies for absence**
- 2. Variation of the Order of Business**
- 3. Declaration of Members Interests.**
- 4. Public Speaking – (10 Minutes)**
 - a) At the start of the meeting a period of not more than ten minutes will be made available for members of the public and members of the Council to comment on any matter already on the agenda. Where a member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**
- 6. Internet Banking – Previously reported under minute number 1945/16, 1957/16, 1983/16**
- 7. Update on the purchase of Stanhope Hole and Stanhope Wood – Previously reported under minute number 1416/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1747/15, 1765/15, 1782/15, 1782/15, 1785/15, 1909/16, 1946/16, 1958/16, 1984/16**
- 8. Voluntary Awards – Previously reported under minute number 1782/15, 1782,15, 1785/15, 1910/16, 1947/16, 1959/16, 1985/16**
- 9. Future of the Parish Rooms – Previously reported under minute number 1949/16, 1961/16, 1986/16**
- 10. Date of the next Parish Council Meeting to be confirmed**

The next meeting of Findern Parish Council to be confirmed as 9th June 2016 at the Findern Parish Rooms commencing at 6.15pm for the exempt part of the Monthly Meeting followed at 7pm by the normal Meeting.

Findern Parish Council
Clerk: Mrs Clare Orme
Findern Parish Rooms, Lower Green, Findern, Derbyshire. DE65 6AD
Tel: 0771 9599132

05.05.2016

You are summoned to attend the Monthly Meeting of Findern Parish Council to be held at 7pm on Thursday 12th May 2016 at The Findern Parish Rooms

Yours sincerely

CMOrme

Mrs Clare Orme
Clerk to Findern Parish Council

AGENDA

- 1. Election of the Chairperson for the year 2016/2017 and the completion of the Declaration of Acceptance of Office**
 - 2. Election of the Vice Chairperson for the year 2016/2017 and the completion of the Declaration of Acceptance of Office**
 - 3. To receive apologies for absence**
 - 4. Variation of the Order of Business**
 - 5. Declaration of Members Interests.**
 - 6. Public Speaking – (10 Minutes)**
- d) At the start of the meeting a period of not more than ten minutes will be made available for members of the public and members of the Council to comment on any matter already on the agenda. Where a member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- e) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
- f) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 7. Election of Councillors to Committees and Sub Committees and Representatives to other Bodies for the year 2016/2017**
 - 8. Completion of the Declaration of Acceptance of Office for all other Members**
 - 9. To confirm the Minutes of the Monthly Findern Parish Council Meetings held on 14th April 2016**
 - 10. Adoption of the Following Policies and Procedures**
 - **Adoption of the Findern Parish Council Code of Conduct for the year 2016/2017**
 - **Adoption of the Financial Regulations for the year 2016/2017**
 - **Adoption of the Findern Internal Control Policy for the Financial Year 2016/2017.**
 - **Adoption of Findern Parish Councils Standing Orders for the year 2016/2017.**
 - **Adoption of the Complaints Procedure for the year 2016/2017**
 - **Adoption of the H&S Policy for the year 2016/2017**
 - **Adoption of the Freedom of information Policy for handling requests and supporting information for the year 2016/2017**
 - **Adoption of the Data Protection Policy for the year 2016/2017**
 - **Adoption of the Recruitment, Selection, Equality and Diversity Policy for the year 2016/2017**
 - **Adoption of the Information Security Policy for the year 2016/2017**
 - **Adoption of the Internal Policy relating to the delivery of Services for the year 2016/2017**
 - **Adoption of the Record Management Policy for the year 2016/2017**
 - **Adoption of the Parish Council Risk Assessment system 2016/2017**
 - 11. Findern Parish Room Management**
 - 12. Chairman's report**

13. Report of the Parish Clerk

- a) Village Pump – Previously reported under minute number 1621/15, 1638/15, 1655/15, 1683/15, 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16
- b) Speeding traffic through the village and a speed activated sign – Previously Reported under minute number 1699/15, 1716/15, 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16
- c) Maypole – Previously reported under minute number 1739/15, 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16
- d) Tree to mark Queen Elizabeth’s longevity- plaque for the Hornbeam Tree– Previously reported under minute number 1757/15, 1774/15, 1894/15, 1921/16, 1937/16, 1970/16, 1995/16
- e) Replacement posts on the Village Green – Previously reported under minute number 1921/16, 1937/16, 1970/16, 1995/16
- f) Summer Picnic with music – Previously reported under minute number 1937/16, 1970/16, 1995/16
- g) Inappropriate parking and the report on the questionnaire re inappropriate parking – Previously reported under minute number 1937/16, 1970/16, 1995/16
- h) Promotion of roll of Parish Council – Previously reported under minute number 1937/16, 1970/16, 1995/16
- i) Proposal to purchase and install a small slide on the King George Playing Field – Previously reported under minute number 1970/16, 1995/16
- j) Parish Council Website - Previously reported under minute number 1970/16, 1995/16
- k) Queen Elizabeth’s 90th Birthday – Commemorative Medals for the Primary School Children - Previously reported under minute number 1970/16, 1995/16
- l) Visit to Findern Primary School - Previously reported under minute number 1970/16, 1995/16
- m) The purchase of 2 extra wildlife cameras
- n) SDDC – Re Brook obstruction
- o) Road Closure – Findern Lane Willington 20.06.2016 to 24.06.2015 between 2100 hrs and 0730hrs each night
- p) Approval for the Village Fete to have permission to use the Village Green on Fete Day
- q) Risk Assessment from Watson and Watson

2. Planning Matters for Decision

There is nothing to report.

3. Reports from Councillor’s that have attended any other Meetings.

- a) Toyota Community Liaison Committee
- b) Village Hall
- c) Findern Footpaths Group Meeting
- d) Other meetings attended
- e) Notification of forthcoming meetings

4. Finance

- a) Items for payment

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT
002580	N Froggatt	Fuel for mower	£11.19
002581	Woodgrow Horticulture	Tree and Metal Guard	£480.00
002582	Go Digital Printing	Newsletter	£431.60
002583	G H Gould	Post Village Green	£990.00
002584	Aucuba Landscapes	Mowing The Green March and April	£218.40
002585	Cancelled		
002586	Tower Mint Ltd	90 th Birthday Medals	£486.60
002587	Viking Direct	Stationery	£140.11
002588	Findern Footpaths Group	Minor Maintenance	£385.00
002589	M Goodall	Trough and Sparkles Deposit	£119.99
002590 to 002593	Salaries, Tax, NIC’s and expenses		£847.16
002594	B Wood	Internal Audit 2015/2016	£78.70

- b) Annual Return – Section 2 Accounting Statement 2015/2016
- c) Approval of the Annual Return – Internal Auditors Certificate and Report including any recommendations 2015/2016.
- d) Review of Findern Parish Council’s Insurance Policy
- e) Councillor Responsibility information 2015/2016 for approval
- f) Approval to complete a land and building register

5. Items for discussion

There is nothing to report.

6. Items for Information

- a) SDDC – Press release – Wednesday Night Project boost for youngsters
- b) SDDC – Press release – Scrap parts fly-tipper caught red-handed
- c) SDDC – Press release – Swap till you drop with food-sharing app OLIO
- d) SDDC – Press release – Shout out for Council’s “Swadlincote Town Crier” vacancy
- e) SDDC – Press release – Jobs fair to put people on the path to success
- f) SDDC – Press release – Blanket approach to celebrating park’s history
- g) SDDC – Press release – Big day proves a match made in heaven
- h) Get Active in the Forest – Archery A beginner’s guide into Archery
- i) Get Active in the Forest – Bluebell Walk Sunday 8th May 2016 11am
- j) Get Active in the Park – Walk & Warm Saturday 23rd April 2016 1pm
- k) SDDC – Press release – Sporting Chance at Discovery Weekend
- l) SDDC – Press release - Science day fun will be on another planet
- m) SDDC – Press release – Aim high with beginner’s courses in Archery
- n) SDDC – Press release – Roadmap set out for “cycling legacy”
- o) SDDC – Press release – Beacon lighting to toast Her Majesty’s 90th
- p) East Midlands Ambulance Service – Help the Ambulance Service save Lives

7. Derbyshire Association of Local Councils

There is nothing to report.

8. Date of the next Parish Council Meeting to be confirmed

The next meeting of Findern Parish Council to be confirmed as 9th June 2016 at the Findern Parish Rooms commencing at 6.15pm for the exempt part of the Monthly Meeting followed at 7pm by the normal Meeting.